



**CHINO VALLEY**  
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

# BOARD OF EDUCATION AGENDA

**September 2, 2021**

## **BOARD OF EDUCATION**

Donald L. Bridge  
Andrew Cruz  
Christina Gagnier  
James Na  
Joe Schaffer

Esther Kim, Student Representative

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## **SUPERINTENDENT**

**Norm Enfield, Ed.D.**

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5130 Riverside Drive, Chino, California 91710  
[www.chino.k12.ca.us](http://www.chino.k12.ca.us)

# CHINO VALLEY UNIFIED SCHOOL DISTRICT

5130 Riverside Drive, Chino, CA 91710

## REGULAR MEETING OF THE BOARD OF EDUCATION

5:25 p.m. - Closed Session • 6:00 p.m. - Regular Meeting

September 2, 2021

## AGENDA

- The public is invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents that have been distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

## PUBLIC ADVISORY

Face coverings that cover the mouth and nose are optional for fully vaccinated individuals, but required for unvaccinated individuals.

Board of Education meetings will continue to be live streamed on the District's YouTube channel at [https://www.youtube.com/channel/UCWKinB4PTb\\_uskobmwBF8pw](https://www.youtube.com/channel/UCWKinB4PTb_uskobmwBF8pw).

### I. OPENING BUSINESS

#### I.A. CALL TO ORDER – 5:25 P.M.

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

#### Discussion and possible action (times are approximate):

- a. Student Admission Matter (Education Code 35146, 48916 (c)): Admission Case 21/22-01A. (5 minutes)
- b. Student Readmission Matter (Education Code 35146, 48916 (c)): Readmission Case 19/20-22. (5 minutes)
- c. Public Employee Appointment (Government Code 54957): Elementary School Principal, and High School Assistant Principals. (5 minutes)
- d. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA negotiations. Agency designated representatives: Isabel Brenes, Sandra Chen, Eric Dahlstrom, and Richard Rideout. (10 minutes)
- e. Public Employee Discipline/Dismissal/Release (Government Code 54957): (10 minutes)

#### I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action
2. Pledge of Allegiance

The proceedings of this meeting are being recorded.

**I.C. PRESENTATION**

1. Chino Valley Chamber of Commerce: Upskill Chino Valley

**I.D. COMMENTS FROM STUDENT REPRESENTATIVE****I.E. COMMENTS FROM EMPLOYEE REPRESENTATIVES****I.F. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA****I.G. CHANGES AND DELETIONS****II. ACTION****II.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT****II.A.1. Safe Return to In-Person Instruction and Continuity of Services Plan**

Page 7

Recommend the Board of Education adopt the Safe Return to In-Person Instruction and Continuity of Services Plan.

Motion \_\_\_\_ Second \_\_\_\_

Preferential Vote: \_\_\_\_

Vote: Yes \_\_\_\_ No \_\_\_\_

**III. CONSENT**

Motion \_\_\_\_ Second \_\_\_\_

Preferential Vote: \_\_\_\_

Vote: Yes \_\_\_\_ No \_\_\_\_

**III.A. ADMINISTRATION****III.A.1. Minutes of the August 19, 2021 Regular Meeting**

Page 24

Recommend the Board of Education approve the minutes of the August 19, 2021 regular meeting.

**III.A.2. Revision of Board Policy 0420.4 Philosophy, Goals, Objectives and Comprehensive Plans—Charter School Authorization**

Page 33

Recommend the Board of Education approve the revision of Board Policy 0420.4 Philosophy, Goals, Objectives and Comprehensive Plans—Charter School Authorization.

**III.A.3. Revision of Board Policy 1325 Community Relations—Advertising and Promotion**

Page 42

Recommend the Board of Education approve the revision of Board Policy 1325 Community Relations—Advertising and Promotion.

**III.B. BUSINESS SERVICES**

**III.B.1. Warrant Register**

Page 47 Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

**III.B.2. 2021/2022 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students**

Page 48 Recommend the Board of Education approve/ratify the 2021/2022 applications to operate fundraising and other activities for the benefit of students.

**III.B.3. Fundraising Activities**

Page 50 Recommend the Board of Education approve/ratify the fundraising activities.

**III.B.4. Donations**

Page 53 Recommend the Board of Education accept the donations.

**III.B.5. Legal Services**

Page 55 Recommend the Board of Education approve payment for legal services to the law office of Tao Rossini, APC.

**III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**III.C.1. Student Admission Case 21/22-01A**

Page 56 Recommend the Board of Education approve student readmission case 21/22-01A.

**III.C.2. Student Readmission Case 19/20-22**

Page 57 Recommend the Board of Education approve student readmission case 19/20-22.

**III.C.3. School-Sponsored Trips**

Page 58 Recommend the Board of Education approve/ratify the following school-sponsored trips: Cattle ES, and Chino Hills HS.

**III.C.4. Revision of Board Policy 6158 Instruction—Independent Study**

Page 59 Recommend the Board of Education approve the revision of Board Policy 6158 Instruction—Independent Study.

**III.C.5. Baldy View Regional Occupational Program 2021/2022 District Operated Program Contract**

Page 70 Recommend the Board of Education approve the Baldy View Regional Occupational Program 2021/2022 District Operated Program Contract.

**III.C.6. Baldy View Regional Occupational Program 2021/2022 Contract for Services and Participation Incentive**

Page 83

Recommend the Board of Education approve the Baldy View Regional Occupational Program 2021/2022 Contract for Services and Participation Incentive.

**III.C.7. Baldy View Regional Occupational Program 2021/2022 Contract for Embedded Classes**

Page 97

Recommend the Board of Education approve the Baldy View Regional Occupational Program 2021/2022 Contract for Embedded Classes.

**III.C.8. Clarification to the 2021/2022 Local Control and Accountability Plan**

Page 106

Recommend the Board of Education approve the clarification to the 2021/2022 Local Control and Accountability Plan.

**III.D. FACILITIES, PLANNING, AND OPERATIONS**

**III.D.1. Purchase Order Register**

Page 107

Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

**III.D.2. Agreements for Contractor/Consultant Services**

Page 108

Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

**III.D.3. Surplus/Obsolete Property**

Page 112

Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

**III.D.4. Resolutions 2021/2022-20, 2021/2022-21, 2021/2022-22, and 2021/2022-23 for Authorization to Utilize Piggyback Contracts**

Page 117

Recommend the Board of Education adopt Resolutions 2021/2022-20, 2021/2022-21, 2021/2022-22, and 2021/2022-23 for Authorization to Utilize Piggyback Contracts.

**III.D.5. Notice of Completion for CUPCCAA Project**

Page 127

Recommend the Board of Education approve the Notice of Completion for CUPCCAA Project.

**III.D.6. Change Order and Notice of Completion for Bid 20-21-06F, Dickson ES Playground Equipment and Marshall ES Fitness Equipment Installation**

Page 128

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid 20-21-06F, Dickson ES Playground Equipment and Marshall ES Fitness Equipment Installation.

**III.D.7. Request to Proceed with the Process to Name or Dedicate a Facility at Chino HS**

Page 132

Recommend the Board of Education approve the Request to Proceed with the Process to Name or Dedicate a Facility at Chino HS.

**III.D.8. Resolution 2021/2022-24, Authorizing the Sale of Portable Classroom Buildings (1 and 2) Located in the District Storage Yard Pursuant to Education Code Section 17546**

Page 133

Recommend the Board of Education adopt Resolution 2021/2022-24, Authorizing the Sale of Portable Classroom Buildings (1 and 2) located in the District Storage Yard Pursuant to Education Code Section 17546.

**III.E. HUMAN RESOURCES**

**III.E.1. Certificated/Classified Personnel Items**

Page 138

Recommend the Board of Education approve/ratify the certificated/classified personnel items.

**IV. COMMUNICATIONS**

**BOARD MEMBERS AND SUPERINTENDENT**

**V. ADJOURNMENT**

# CHINO VALLEY UNIFIED SCHOOL DISTRICT

## Our Motto:

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Grace Park, Ed.D., Associate Superintendent, Curriculum, Instruction, Innovation, and Support  
Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support  
Stacy Ayers-Escarcega, Ed.D., Director, Access & Equity

**SUBJECT: SAFE RETURN TO IN-PERSON INSTRUCTION AND CONTINUITY OF SERVICES PLAN**

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## **BACKGROUND**

In response to the 2019 Novel Coronavirus (COVID-19), the U.S. Congress passed the American Rescue Plan (ARP) Act, which was signed into law on March 11, 2021. As part of the ARP Act, local education agencies (LEAs) can apply for the Elementary and Secondary School Emergency Relief III (ESSER III) Fund to assist in the implementation of prevention and mitigation strategies to continuously and safely open and operate schools for in-person learning. As a condition of the funding, LEAs are required in part to have a Safe Return to In-person Instruction and Continuity of Services plan to be eligible for ESSER III funding. The Board conducted a public hearing on this item at its August 19, 2021 meeting.

The Safe Return to In-person Instruction and Continuity of Services plan is updated to reflect new guidance from the California Department of Public Health and public comments and input that was collected from July 29, 2021, to August 19, 2021.

Updated language is provided in red.

Approval of this item supports the goals identified within the District's Strategic Plan.

## **RECOMMENDATION**

It is recommended the Board of Education adopt the Safe Return to In-Person Instruction and Continuity of Services Plan.

## **FISCAL IMPACT**

None.

NE:GP:LF:SA:rtr



# CHINO VALLEY UNIFIED SCHOOL DISTRICT TOGETHER!

2021-2022

***Safe Return to In-Person  
Instruction and  
Continuity of Services***



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## Safe Return to In-Person Instruction and Continuity of Services

The 2021-2022 *Safe Return to In-Person Instruction and Continuity of Services* plan was adapted from Chino Valley Unified School District's (CVUSD) 2020-2021 *Guidelines for Reopening Our Schools* which was developed in collaboration with San Bernardino County Department of Public Health (SBCDPH). The *Safe Return to In-Person Instruction and Continuity of Services* plan outlines the safety recommendations established by the Centers for Disease Control, California Department of Public Health (CDPH), and the SBCDPH and meets the plan requirements outlined in the American Rescue Plan Act of 2021 (ARP Act) to be able to continuously operate schools safely for in-person learning.

NOTE: As Local Education Agencies (LEA) are required to adhere to local county health and safety guidelines, the *Safe Return to In-Person Instruction and Continuity of Services* plan will be continuously reviewed and as appropriate, updated when there are changes to local health and safety guidelines. CDPH is expected to determine no later than November 1, 2021, whether to update mask requirements or recommendations.

### Facial Coverings

Facial coverings are required for students, staff, and visitors in schools, with certain exceptions. When student programs **are not** in session, vaccinated staff and visitors on school sites are not required to wear facial coverings.

Facial coverings, when worn, should fit snugly over the nose and mouth and under the chin so there are no gaps around the sides. Masks with exhalation valves or vents, and those that use loosely woven fabrics are not recommended.

#### Indoor School Settings

Unless exempt, all staff, students, and visitors are required to wear facial coverings when sharing indoor spaces with students.

#### In Buses

Unless exempt, facial coverings are required.

#### Outdoor School Settings

Regardless of vaccination status, facial coverings are not required outdoors, even if physical distancing cannot be maintained. In areas of substantial to high transmission, people who are not fully vaccinated are encouraged to wear a mask in crowded outdoor settings or during activities that involve sustained close contact (including high-risk contact sports) with other people who are not fully vaccinated.

#### School Field Trip to Off School Campus Indoor Location

If students are participating in a school event or being supervised by school staff, face covering guidance for K-12 schools must be followed regardless of location.

### Administrative Buildings Not on School Campuses

Facial covering guidance for District staff not on school campuses are governed by Cal/OSHA requirements. Vaccinated District staff while in administrative buildings are not required to wear facial coverings.

### Exemptions

Staff who have a medical condition or disability that would impede them from properly wearing or handling a mask, or when it would inhibit communication with a person who is hearing impaired should contact the Division of Human Resources.

Students who have a medical condition or disability that would impede them from properly wearing or handling a mask, or when it would inhibit communication with a person who is hearing impaired can apply for a face mask exemption located on the Health Services webpage <https://www.chino.k12.ca.us/Page/48254>.

Other qualifying facial covering exemptions include:

- Those for whom a mask could obstruct breathing
- Who are unconscious or incapacitated
- Unable to remove a mask without assistance
- People for whom seeing the mouth is essential for communication: Hearing impaired, or those communicating with a person who is hearing impaired

Persons exempt from wearing a face covering due to a medical condition must wear a non-restrictive alternative (i.e., face shield with drape) if their condition permits. Exemptions due to a medical condition, mental health condition, disability that prevents wearing a mask, or hearing impairment will require a medical determination made by a physician, nurse practitioner, or other licensed medical professional practicing under the license of a physician.

### **Physical Distancing**

Physical distancing requirements for staff outside of the classroom follow Cal/OSHA requirements. Schools adhere to CDPH K-12 school guidance.

### Office

There are no physical distancing and barrier requirements regardless of vaccination status with the following exceptions:

- During an outbreak (3 or more employees in an exposed group), employers are required to evaluate whether physical distancing or barriers are necessary to control the transmission of COVID-19
- Physical distancing and barriers must be used in a major outbreak (20 or more employees in an exposed group) for all employees, regardless of vaccination status

### Classroom

- There are no minimum physical distancing or barrier requirements regardless of vaccination status

### Outdoors

- There are no minimum physical distancing or barrier requirements regardless of vaccination status
- Physical distancing will be maximized to the extent practicable while eating during mealtime

## **Handwashing and Respiratory Etiquette**

Ensure staff, teachers, and students use proper handwashing and respiratory etiquette. Provide training and time for students to routinely wash or sanitize their hands especially during key times.

- Before and after eating
- Before and after transitions
- Before entering the classroom
- After using the restroom
- After blowing nose, coughing, or sneezing
- Before or after touching face covering

## **Cleaning and Maintaining Healthy Facilities**

Regular cleaning procedures shall be implemented to maintain healthy facilities.

### Clean high touch surface areas throughout the day

- Door handles
- Handrails
- Drinking fountains
- Sink handles
- Shared tables, desks, and chairs
- Lunch tables
- Restroom surfaces
- Playground equipment

### Areas cleaned/wiped daily

- Classrooms
- Front office
- Computers and computer labs (keyboards and accessories)
- Restrooms
- Multipurpose Room
- Kitchens
- Lounges
- Light switches

## Ventilation

Improve ventilation to the extent possible to increase circulation of outdoor air, and increase the delivery of clean air through layered mitigation strategies:

- Bring in as much outdoor air as possible
- Ensure heating, ventilation, and air conditioning (HVAC) settings are maximizing ventilation
- Use portable filtration systems to enhance air cleaning

## **Contact Tracing**

The Division of Human Resources in conjunction with school administrative staff or program administrator will coordinate contact tracing procedures for employees. Health Services/School Nurse in conjunction with school administrative staff will coordinate contact tracing for students. All aspects of contract tracing are voluntary and confidential. Refer to Appendix A: Quarantine Guidelines for students and staff.

## Communication Protocol for Positive Case

- Student: Notification sent to staff and school community by site administrator
- Employee: Notification sent to all staff by site administrator
- Community: Notification sent by the District to school community if school operations are impacted

## **Diagnostic and Screening Testing**

A COVID-19 Testing Center was established by the District and the SBCDPH. The facility provides free testing by appointment only at 13445 Ramona Avenue in Chino. Appointments are made by calling (888) 634-1123 or email using the following link: [LHI.CARE/COVIDTESTING](https://lhi.care/covidtesting). The center is open Monday-Friday from 10:00 a.m. to 6:00 p.m.

Additional COVID-19 testing centers can be found on the SBCDPH website at [www.sbcovid19.com](https://www.sbcovid19.com) or with the families' health care providers.

## Employees

Passive screening should be initiated each morning prior to reporting to work for COVID-19 symptoms and any exposure to symptomatic or asymptomatic individuals with COVID-19. Employees presenting any of the following symptoms should remain at home:

- Temperature of 100 degrees F or higher
- Sore throat
- New or persistent cough (for employees with chronic cough due to allergies or asthma, a change in their cough from baseline)
- Shortness of breath or difficulty breathing (for employees with asthma, a change from their baseline breathing)
- Diarrhea or vomiting
- New onset of severe headache, especially with a fever
- Nausea
- Loss of taste or smell

- Chills
- Muscle or body aches
- Fatigue (difficulty getting out of bed)

Pursuant to the August 11, 2021 CDPH Order, all District employees will be verifying with the Division of Human Resources any of the following as proof of vaccination:

- COVID-19 Vaccination Record Card issued by the CDC or WHO Yellow Card (including photocopy, photograph, or screenshot on an electronic device);
- Documentation of COVID-19 vaccination from a health care provider;
- Digital vaccine record that includes a QR code readable by a SMART Health Card reader (displays name, birth date, vaccine date, and vaccine type); or
- Documentation of COVID-19 vaccination from "other contracted employers who follow these vaccination records guidelines and standards.

Full compliance is required by October 15, 2021. All District employees who are not fully vaccinated (two weeks after the final vaccination dose) will participate at least once weekly to COVID-19 testing. Fully vaccinated K-12 workers are not subject to this requirement.

### Students

Daily screening for COVID-19 symptoms and for exposure to symptomatic or asymptomatic individuals with COVID-19 should be done each morning, prior to coming to school. Students presenting any of the symptoms should remain at home:

- Temperature of 100 degrees F or higher
- Sore throat
- New or persistent cough (for students with chronic cough due to allergies or asthma, a change in their cough from baseline)
- Shortness of breath or difficulty breathing (for students with asthma, a change from their baseline breathing)
- Diarrhea or vomiting
- New onset of severe headache, especially with a fever
- Nausea
- Loss of taste or smell
- Chills
- Muscle or body aches
- Fatigue (difficulty getting out of bed)

If the student exhibits any of the symptoms above:

- Keep at home until contacted by the health office or school nurse
- Health office staff or school nurse will follow up with parent/guardian to determine if the symptom is a symptom of a pre-existing condition or is a symptom that is suspected of COVID-19
- Student must meet the following criteria before returning to school:

- At least 24 hours have passed since resolution of fever without the use of fever-reducing medications; and
- Other symptoms have improved; and
- Has had a negative PCR test for SARS-CoV-2 and provide the negative results in writing to the school nurse. Antigen and antibody tests are not accepted, OR a healthcare provider has provided documentation that the symptoms are typical of their underlying chronic condition (e.g., allergies or asthma) OR a healthcare provider has confirmed an alternative named diagnosis (e.g., Streptococcal pharyngitis, Coxsackie virus), OR at least 10 days have passed since symptom onset
- The school nurse must clear all students prior to their return to school

If the student has been exposed to symptomatic or asymptomatic individuals with COVID-19 and does not exhibit symptom(s), consider whether the student should be tested for COVID-19.

While at school, a student presenting at least one symptom suspect of COVID-19, will be sent to a waiting room with staff until parent/guardian is contacted and picks up their student from school. The health office or school nurse will contact parent to determine if the student has a documented health condition that better accounts for the presenting symptom. Otherwise, the student must follow the same procedures as above for a student who is presenting with one or more symptoms at home that are suspected of COVID-19.

### **Efforts to Provide Vaccinations to School Communities**

Vaccination provides one layer of prevention and protection. COVID-19 vaccination clinics were promoted and held on District facilities and with community partners for District employees and students:

#### Employees

- Vaccination clinics were held in the months of February and March 2021. District employees were eligible to receive both the first and second dose of the Pfizer and Moderna vaccine free of charge, and approximately 1100 employees were vaccinated.
- The following vaccination resources are available to employees through these free County resources:
  - Los Angeles County: <https://myturn.ca.gov/>
  - Riverside County: <https://www.rivcoph.org/COVID-19-Vaccine>
  - San Bernardino County: <https://sbcovid19.com/vaccine/>

#### Students

- SBCDPH, in conjunction with the District, hosted vaccination clinics at all comprehensive high school sites in the month of June 2021. Members of the community, including children 12 years of age and older, were eligible to receive both the first and second dose of the Pfizer vaccine free of charge.
- Parents/guardians are provided with local vaccination resources that are located on the SBCDPH at [www.sbcovid19.com](http://www.sbcovid19.com).



## Continuity of Services

Students and staff will be provided a continuity of services to continue to support full time, in-person learning.

### Learning Options

The following continuum of learning options are available during the 2021-2022 school year:

- **Traditional Instruction:** Students participate in a classroom setting every day on a full day schedule.
- **Independent Study:** Independent study is an optional educational program for students whose needs may be best met through study outside of the classroom setting. Qualifying criteria include a need for individualized plans to serve students who desire a more challenging education experience, whose health or personal circumstances make classroom attendance difficult, and for short term emergency reasons that would allow students to maintain academic progress in the student's regular classes.

A signed written agreement shall be required for all students participating in short term or long-term independent study.

- a. **Short Term:** Students who are unable to take part in traditional instruction for 3 to 14 days can participate in short term independent study at their school site.
- b. **Long Term:** Eligible students can participate in the independent study program for more than 14 school days. The duration of the independent study agreement is a maximum of one school year. Long term options are available through the District's Alternative Education Center (AEC).

Students with disabilities, as defined in Education Code 56026, shall not participate in independent study unless the students' Individualized Education Program (IEP) specifically provides for such participation.

- **Home and Hospital Instruction:** Students who have a temporary disability as diagnosed and verified by a physician can qualify for home and hospital services. Temporary disability means disabled by accident, or by physical, emotional illness for a period of two (2) weeks or longer. Students with disabilities may also qualify for services if their needs cannot be met through alternative programs, and the students' IEP allows for such participation.

### Academic

Students will receive quality first instruction on a daily basis with an emphasis on the essential standards for each grade level or course. Teachers will monitor student learning on essential standards using both formative and summative measures. The data gathered during formative and summative assessments will be used to determine whether students need to re-engage with the learning or if their learning can be extended. The additional 30 minutes of time with their teachers affords students opportunities to re-engage with key standards and skills teachers have determined are essential for students to be successful in each grade and course level.

Increased use of engagement strategies and the integration of technology across content will promote students to be more involved with their learning.

### English Learners

English Learners (EL) receive support through the Structured English Immersion (SEI) program. SEI is a language acquisition program for EL students in which nearly all classroom instruction is provided in English. Through this program, EL students receive both, Designated ELD (DELD) and Integrated ELD instruction. DELD is protected time during the regular school day when teachers focus on language skills. DELD occurs daily for a minimum of 30 minutes. Integrated ELD focuses on content with language support. EL students identified as learning disabled will be placed according to their IEP.

### Students with Disability

The Special Education Department will support the full implementation of the IEP for every student who receives Special Education Services. The Special Education Department will work collaboratively with Health Services, as needed, when there is a medical concern. The continuity of services and supports will be provided through the IEP for students to access their education. The school site IEP team will hold IEP meetings as services or accommodations need to be adjusted for student's individual needs as appropriate.

### Social/Emotional/Mental Health for Students

Social emotional support and services are provided for students from grades K-12 through the Multi-tiered System of Support for Behavior (MTSS-B) program. Teachers (K-8) support the social emotional growth of students through weekly Second Step lessons that focus on Growth Mindset and Goal Setting, Emotional Management Empathy and Kindness, and Problem Solving. Universal screenings are conducted two times per year for all grades K-6 students to assist in early identification of students with internalized and externalized social emotional needs. Intervention counselors for grades K-8 focus on direct instruction of coping skills for every classroom for the first 6 weeks of school.

Students presenting with more intensive needs are referred for small group or individual counseling services to address their unique needs by teachers, parents/guardians, school staff, and by self-referral. Students receiving small group and individualized services in Tier 2 and Tier 3 of the MTSS-B program receive progress monitoring throughout the 8–10 week intervention to assist the team in determining the effectiveness of the intervention. High school classroom lessons include topics such as the stages of grief and loss, staying motivated, and managing stress and anxiety. Students in grades K-12 requiring more intensive Tier 3 services are referred to a variety of intensive support programs that include CVUSD Behavioral Health Center, the Behavior Intervention Program, Chino Human Services and Chances for Change. Progress monitoring is an essential component of these intensive programs as well as collaboration with parents/guardians and school staff.

Special Education's Behavior Intervention Program (BIP) team will work collaboratively with Health Services to provide a continuum of support for all students. Special Education will support crisis intervention needs on campus following the current CVUSD adopted procedures and protocols. Students with Special Education services will continue with the continuity of services provided through the IEP. IEP meetings can be held

to address individual student's Social/Emotional/Mental Health needs with adjustment to services and/or accommodations as needed for students to access their education.

#### Social/Emotional/Mental Health for Staff

CVUSD employees have access to the Employee Assistance Program (EAP) resources, which provide a variety of services to address the social, emotional, and mental health needs of the staff. The program is free of charge and confidential counseling services are available 24 hours a day, 7 days a week by calling 888-625-4809. All services provided are confidential.

Another option for a free social, emotional, and mental health resource for CVUSD employees is through San Bernardino County, Behavioral Health (SBCBH). Employees can speak with a specially trained staff member with the SBCBH who will listen and provide the employee with support and behavioral health resources.

These resources are confidential, free of charge, and available daily from 7 a.m. to 10 p.m. by calling 909-421-9233 • 909-458-1517 • 760-956-2345, or via text message at 909-420-0560 909-535-1316 • 760-734-8093.

Information on SBCBH resource can be found at this link: <https://wp.sbcounty.gov/dbh/wp-content/uploads/2020/03/Feeling-worried-over-the-coronavirus.pdf>

#### Nutrition

A successful nutrition program is a key component to the CVUSD educational environment. Nutritious school meals protect the most vulnerable children against hunger while boosting learning and helping students grow academically.

For the 2021/2022 school year, Nutrition Services will offer school meals at no cost to all students regardless of meal eligibility. Breakfast meals will be offered in-person at all participating sites for 30 minutes before school instruction. Lunch meals will be offered in-person to students during their designated lunch period. All meals will continue to be served with safety as a priority for CVUSD students and staff consistent with school operational guidelines for food service and school meals. Current sanitation practices will be more frequent and will include surfaces frequently touched by students.

#### Classroom or School Closure Determination

**Classroom** or school or LEA closure will be handled in consultation with SBCDPH following given CDPH criteria at the time of recommended closure. Communication to families and staff will provide information with the process and information for the continuity of services.

### **Coordination with State and Local Health Officials**

CVUSD adheres to all current prevention and mitigation strategies outlined for schools. There is collaboration with State and local health departments when investigating cases and exposures to COVID-19.

### **Visitors/Volunteers/External Groups**

Visitors, volunteers, and external groups during the school day will be limited to essential functions only, **which entails working directly with students on activities related to instruction.** These individuals may work directly with students upon proof of vaccination status or verification of a negative test within a week of the activity to school administration.

### **Outside Facility Use**

Outside user group requests for the use of District facilities will be limited to outdoor requests only. All requests are subject to District approval.

## Appendix A

### Isolation Guidelines

| Students                                   |   |
|--|---|
| COVID-19 Result                            | Recommendation  |
| Positive AND has COVID-19 like symptoms    | <p>Discontinue self-isolation under the following conditions:</p> <ol style="list-style-type: none"> <li>1. At least 10 days have passed since symptom onset; AND</li> <li>2. At least 24 hours have passed since resolution of fever without the use of fever-reducing medications; AND</li> <li>3. Other symptoms have improved</li> </ol>  |
| Positive AND is asymptomatic (no symptoms) | <p>Discontinue isolation under the following conditions:</p> <ul style="list-style-type: none"> <li>• At least 10 days have passed since the date of the first positive COVID-19 diagnostic (federally approved Emergency Use Authorized molecular assay PCR test)</li> </ul> <p>If symptoms develop, then discontinue isolation under the following conditions:</p> <ul style="list-style-type: none"> <li>• At least 10 days have passed since symptom onset; AND</li> <li>• At least 24 hours have passed since resolution of fever without the use of fever-reducing medications; AND Other symptoms have improved</li> </ul> |

\*Vaccination status does not change isolation recommendations for positive cases.

### Quarantine Guidelines

| Students  |             |                      |  |
|---|-------------|----------------------|--|
| Close Contacts<br>[more than 15 minutes over a 24-hour period within 0-6 feet with COVID-19 case] |             |                      |  |
| Vaccination Status  | Masks Worn? | Indoors or Outdoors  | Recommendation   |
| Fully Vaccinated  | Yes         | Indoors/<br>Outdoors | No quarantine, monitor for symptoms for 14 days  |
| Fully Vaccinated  | No          | Indoors/<br>Outdoors | No quarantine, monitor for symptoms for 14 days  |
| Unvaccinated  | Yes         | Indoors/<br>Outdoors | <p>Modified 10-day quarantine, may continue with in-person instruction if they:</p> <ol style="list-style-type: none"> <li>1. Are asymptomatic;</li> <li>2. Continue to appropriately mask, as required;</li> <li>3. Undergo at least twice weekly testing during the 10-day quarantine (subsequent testing should occur at least 3 days apart; testing recommended for days 5 and 8); and</li> <li>4. Continue to quarantine for all extracurricular activities at school, including sports during the 10-day quarantine</li> </ol> |

|              |    |                      |  |
|--------------|----|----------------------|--|
| Unvaccinated | No | Indoors/<br>Outdoors | <p>For those contacts that remain asymptomatic, they may discontinue self-quarantine under the following conditions:</p> <ol style="list-style-type: none"> <li>1. Quarantine can end after Day 10 from the date of last exposure without testing; OR</li> <li>2. Quarantine can end after Day 7 if a diagnostic specimen is collected after Day 5 from the date of last exposure and tests negative.</li> </ol> <p>They still must continue daily self-monitoring for symptoms through Day 14 from last known exposure; AND follow all recommended non-pharmaceutical interventions (e.g., wearing a mask when around others, hand washing, avoiding crowds) through Day 14 from last known exposure. If symptoms develop – immediately isolate and get tested.</p> |
|--------------|----|----------------------|--|

### Isolation Guidelines

| Staff                                      |  |
|--|--|
| COVID-19 Result                            | Recommendation   |
| Positive OR has COVID-19 like symptoms     | <p>Discontinue self-isolation under the following conditions:</p> <ol style="list-style-type: none"> <li>1. At least 10 days have passed since symptom onset; AND</li> <li>2. At least 24 hours have passed since resolution of fever without the use of fever-reducing medications; AND</li> <li>3. Other symptoms have improved</li> </ol>   |
| Positive AND is asymptomatic (no symptoms) | <p>Discontinue isolation under the following conditions:</p> <ul style="list-style-type: none"> <li>• At least 10 days have passed since the date of the first positive COVID-19 diagnostic (federally approved Emergency Use Authorized molecular assay) test.</li> </ul> <p>If symptoms develop, then discontinue isolation under the following conditions:</p> <ul style="list-style-type: none"> <li>• At least 10 days have passed since symptom onset; AND</li> <li>• At least 24 hours have passed since resolution of fever without the use of fever-reducing medications; AND Other symptoms have improved</li> </ul> |

\*Vaccination status does not change isolation recommendations for positive cases.

### Quarantine Guidelines

| Staff   |             |                      |   |
|---|-------------|----------------------|---|
| Close Contacts<br>[more than 15 minutes over a 24-hour period within 0-6 feet with COVID-19 case] |             |                      |   |
| Vaccination Status  | Masks Worn? | Indoors or Outdoors  | Recommendation                                  |
| Fully Vaccinated  | Yes         | Indoors/<br>Outdoors | No quarantine, monitor for symptoms for 14 days |
| Fully Vaccinated  | No          | Indoors/<br>Outdoors | No quarantine, monitor for symptoms for 14 days |

|              |     |                      |  |
|--------------|-----|----------------------|--|
| Unvaccinated | Yes | Indoors/<br>Outdoors | <p>For those contacts that remain asymptomatic, they may discontinue self-quarantine under the following conditions:</p> <ol style="list-style-type: none"> <li>1. Quarantine can end after Day 10 from the date of last exposure without testing; OR</li> <li>2. Quarantine can end after Day 7 if a diagnostic specimen is collected after Day 5 from the date of last exposure and tests negative.</li> </ol> <p>They still must continue daily self-monitoring for symptoms through Day 14 from last known exposure; AND follow all recommended non-pharmaceutical interventions (e.g., wearing a mask when around others, hand washing, avoiding crowds) through Day 14 from last known exposure. If symptoms develop – immediately isolate and get tested.</p> |
| Unvaccinated | No  | Indoors/<br>Outdoors | <p>For those contacts that remain asymptomatic, they may discontinue self-quarantine under the following conditions:</p> <ol style="list-style-type: none"> <li>1. Quarantine can end after Day 10 from the date of last exposure without testing; OR</li> <li>2. Quarantine can end after Day 7 if a diagnostic specimen is collected after Day 5 from the date of last exposure and tests negative.</li> </ol> <p>They still must continue daily self-monitoring for symptoms through Day 14 from last known exposure; AND follow all recommended non-pharmaceutical interventions (e.g., wearing a mask when around others, hand washing, avoiding crowds) through Day 14 from last known exposure. If symptoms develop – immediately isolate and get tested.</p> |

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**August 19, 2021**

**MINUTES**

|                            |
|----------------------------|
| <b>I. OPENING BUSINESS</b> |
|----------------------------|

**I.A. CALL TO ORDER – 5:10 P.M.**

1. Roll Call

President Schaffer called to order the regular meeting of the Board of Education, Thursday, August 19, 2021, at 5:10 p.m. with Bridge, Cruz, Gagnier, and Schaffer present. Mr. Na arrived at 5:14 p.m.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent

Sandra H. Chen, Associate Superintendent, Business Services

Grace Park, Ed.D., Associate Superintendent, CIIS

Lea Fellows, Assistant Superintendent, CIIS

Richard Rideout, Assistant Superintendent, Human Resources

Gregory J. Stachura, Assistant Supt., Facilities, Planning, and Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Schaffer adjourned to closed session at 5:10 p.m. regarding conference with labor negotiators: A.C.T. and CSEA; public employee discipline/dismissal/release; public employee appointment: high school principal; high school assistant principals; and elementary assistant principals; and public employee performance evaluation: Superintendent.

**I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.**

1. Report Closed Session Action

President Schaffer reconvened the regular meeting of the Board of Education at 6:00 p.m. with Bridge, Cruz, Gagnier, Na, and Schaffer present. The meeting was streamed live on YouTube. The Board met in closed session from 5:11 p.m. to 5:47 p.m. regarding conference with labor negotiators; public employee discipline/dismissal/release; public employee appointment: high school principal; high school assistant principals; and elementary assistant principals; and public employee performance evaluation: Superintendent. The Board approved



Resignation Agreement and General Release between the District and Certificated Employee No. 1425. Pursuant to the terms of the agreement, Certificated Employee No. 1425 will resign prior to the last day of February 2022; by a unanimous vote of 5-0, with Bridge, Cruz, Gagnier, Na, and Schaffer voting yes; by a unanimous vote of 5-0 with Bridge, Cruz, Gagnier, Na, and Schaffer voting yes, appointed: Olivier Wong Ah Sun principal of Don Lugo HS, effective August 20, 2021; appointed Lani Davies as assistant principal Country Springs ES, effective August 20, 2021; and Joanne King as assistant principal Dickson ES, effective August 20, 2021. No further action was taken that required public disclosure.

2. Pledge of Allegiance

Led by community member Sonja Shaw.

**I.C. COMMENTS FROM STUDENT REPRESENTATIVE**

Esther Kim said she is excited about attending her first Board meeting; said she wants to create opportunities for each student to be heard; said her focus is on communication and representation and for all students to have a safe space where they feel respected and heard; and extended well wishes for the start of the school year.

**COMMENTS FROM EMPLOYEE REPRESENTATIVES**

Brenda Walker, A.C.T. President, said that A.C.T. members continue to focus on the safety and wellbeing of our students; said the membership is happy to be working in-person with students; said that they are very appreciative of all the work of District staff to ensure our safety and working together; said the membership would like to keep the lines of communications open and would be reaching out to the Board to schedule meetings.

Danny Hernandez, CSEA President, said CSEA staff is multitasking and doing the best they can during staff shortages and reminded people to be kind; reported on the nation's shortages of qualified school bus drivers cited requirements, and spoke about compensation; and thanked Andi Johnston, Communication Director, for posting pictures and short videos of our students on social media and the District's website.

Barbara Bearden, CHAMP President, highlighted District departments (Technology, Human Resources, Maintenance, Facilities, and the Nutrition Services Team) for their hard work in preparing schools to open for in-person instruction; reminded everyone to practice safety and to self-screen to provide the safest environment for students and staff.

**I.D. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

The following individuals addressed the Board: Danielle Gundersen and Jim Gallagher in favor of mask for students; Linda Fraser, Bryce Port, Shaun Smith, Derek Johnson, Virginia Renteria, Lorraine Harris, and Brenda Arias opposing mask mandates for students; Caitlin Jones regarding general concerns; Nicole Zuniga regarding contact tracing guidelines; Marisa Lipan regarding homeschool; Kristi Diehl regarding separating parents from the Board room during the meeting; Christine Zhang, Annie Kang, and Mu Li regarding enhanced disinfecting on school campuses.

President Schaffer asked for and received Board consensus to hear remaining public comments on non-agenda items.

**I.E. CHANGES AND DELETIONS**

None.

|                   |
|-------------------|
| <b>II. ACTION</b> |
|-------------------|

**II.A. ADMINISTRATION****II.A.1. Option for Additional 30 Minutes Added to the Instructional Day for the 2021/2022 School Year**

Maddison Shaw, Casandra Sanchez, and Sonja Shaw addressed the Board in favor of making the additional 30 minutes instructional time for the 2021/2022 school year optional. Moved (Na) seconded (Cruz) motion failed (2-3 by a roll call vote with Cruz and Na voting yes; Bridge, Gagnier, and Schaffer voting no) to approve the option for parents to have the choice for their child to attend the additional 30 minutes of each instructional day for the 2021/2022 school year. Student representative voted no.

**II.A.2. Chino Hills HS Bingo**

Moved (Na) seconded (Cruz) motion failed (2-3 by a roll call vote with Cruz and Na voting yes; Bridge, Gagnier, and Schaffer voting no) to approve indoor facilities use for Chino Hills HS bingo. Student representative abstained.

**II.A.3. Public Hearing and Selection of a By-Trustee Area Map**

President Schaffer opened the public hearing regarding the selection of a by-trustee area map plan 4A and election cycle at 7:44 p.m. There were no speakers, and the public hearing was closed at 7:44 p.m. Motion (Gagnier) seconded (Bridge) motion carried (3-0-2 by a roll call vote with Bridge, Gagnier, and Schaffer voting yes; abstentions by Cruz and Na) to select by-trustee area map plan 4A. Student representative voted yes.

**II.A.4. Resolution 2021/2022-09 of the Board of Education of the Chino Valley Unified School District Recommending That the San Bernardino County Committee on School District Organization Approve and Establish Trustee Areas From Which the Chino Valley Unified School District Trustees Will be Elected in a By-Trustee Area Election Process**

Moved (Gagnier) seconded (Schaffer) motion carried (3-2 by a roll call vote with Bridge, Gagnier, and Schaffer voting yes; Cruz and Na voting no) to adopt Resolution 2021/2022-09 of the Board of Education of the Chino Valley Unified School District Recommending that the San Bernardino County Committee on School District Organization Approve and Establish Trustee Areas from which the Chino Valley Unified School District Trustees will be Elected in a By-Trustee Area Election Process. Student representative voted yes.

**II.B. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**II.B.1. Public Hearing Regarding the Sufficiency of Instructional Materials 2021/2022 and Adoption of Resolution 2021/2022-18 for Cal Aero Preserve Academy K Through 6**

President Schaffer opened the public hearing regarding the Sufficiency of Instructional Materials 2021/2022 at 8:15 p.m. There were no speakers. and public hearing was closed at 8:15 p.m. Motion (Gagnier) second (Na) motion carried unanimously (5-0 by a roll call vote with Bridge, Cruz, Gagnier, Na, and Schaffer voting yes) to adopt Resolution 2021/2022-18 for Cal Aero Preserve Academy K through 6. Student representative voted yes.

**II.B.2. Public Hearing Regarding the Safe Return to In-Person Instruction and Continuity of Services Plan**

President Schaffer opened the public hearing at 7:58 p.m. regarding the Safe Return to In-Person Instruction and Continuity of Services Plan. Kelly Allen, Kelly Weathers, C.W. Clark, and Edward Gonzalez addressed the Board regarding this item. The public hearing was closed at 8:14 p.m.

**II.C. FACILITIES, PLANNING, AND OPERATIONS**

**II.C.1. Resolution 2021/2022-08 Educational Specifications – Preserve School #2**

Motion (Na) second (Gagnier) carried unanimously (5-0) to adopt Resolution 2021/2022-08 Educational Specifications – Preserve School #2. Student representative voted yes.

|                     |
|---------------------|
| <b>III. CONSENT</b> |
|---------------------|

Moved (Na) seconded (Gagnier) carried unanimously (5-0) to approve the consent items. Student representative voted yes.

**III.A. ADMINISTRATION**

**III.A.1. Minutes of the July 15, 2021 Regular Meeting**

Approved the minutes of the July 15, 2021 regular meeting.

**III.B. BUSINESS SERVICES**

**III.B.1. Warrant Register**

Approved/ratified the warrant register.

**III.B.2. 2021/2022 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students**

Approved/ratified the 2021/2022 applications to operate fundraising activities and other activities for the benefit of students.

**III.B.3. Fundraising Activities**

Approved/ratified the fundraising activities.

**III.B.4. Donations**

Accepted the donations.

**III.B.5. Legal Services**

Approved payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and The Tao Firm.

**III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**III.C.1. School-Sponsored Trips**

Approved/ratified the following school-sponsored trips for Glenmeade ES and Ayala HS.

**III.C.2. Parent Representative on the Community Advisory Committee for the West End Special Education Local Plan Area**

Approved Anna Lia Castillo as parent representative on the Community Advisory Committee for the West End Special Education Local Plan Area.

**III.D. FACILITIES, PLANNING, AND OPERATIONS**

**III.D.1. Purchase Order Register**

Approved/ratified the purchase order register.

**III.D.2. Agreements for Contractor/Consultant Services**

Approved/ratified the Agreements for Contractor/Consultant Services.

**III.D.3. Surplus/Obsolete Property**

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

- III.D.4. **Resolutions 2021/2022-06, 2021/2022-07, 2021/2022-10, 2021/2022-11, 2021/2022-12, 2021/2022-13, 2021/2022-14, 2021/2022-15, 2021/2022-16, and 2021/2022-17, Authorization to Utilize Piggyback Contracts**  
Adopted Resolutions 2021/2022-06, 2021/2022-07, 2021/2022-10, 2021/2022-11, 2021/2022-12, 2021/2022-13, 2021/2022-14, 2021/2022-15, 2021/2022-16, and 2021/2022-17, Authorization to Utilize Piggyback Contracts.
- III.D.5. **Resolution 2021/2022-19 Authorizing the Sale of Portable Classrooms P2, P3, P4, P5, and P6 (A#51681) Located at Briggs K-8**  
Adopted Resolution 2021/2022-19 Authorizing the sale of portable classrooms P2, P3, P4, P5, and P6 (#A51681) located at Briggs K-8.
- III.D.6. **Notice of Completion for CUPCCAA Projects**  
Approved the Notice of Completion for CUPCCAA Projects.
- III.D.7. **Bid 21-22-04I Buena Vista HS Portable Classroom Installation**  
Awarded Bid 21-22-04I Buena Vista HS Portable Classroom Installation to Roadway Engineering & Contracting, Inc.
- III.D.8. **Bid 21-22-06, Procurement of Two Football Scoreboards From Daktronics**  
Authorized the procurement of two football scoreboards from Daktronics.
- III.D.9. **Change Order for Bid 19-20-17F, Chino HS Reconstruction – Phase 1 (BP 16)**  
Approved the Change Order for Bid 19-20-17F, Chino HS Reconstruction – Phase 1 (BP 16).
- III.D.10. **Change Order and Notice of Completion for Bid 19-20-51F, Cortez ES and Dickson ES Fencing and Concrete Project**  
Approved the Change Order and Notice of Completion for Bid 19-20-51F, Cortez ES and Dickson ES Fencing and Concrete Project.
- III.D.11. **Rejection of RFP 20-21-10, Security Monitoring System and Authorization to Re-Bid**  
Rejected the proposals received for RFP 20-21-10, Security Monitoring System and authorized staff to re-bid the project.
- III.D.12. **Reimbursement Agreement By and Between the Chino Valley Unified School District and Allegiance STEAM Academy for all Installation Costs for Three Portable Classrooms**  
Approved the reimbursement agreement by and between the Chino Valley Unified School District and Allegiance STEAM Academy for all installation costs for three portable classrooms.

**III.E. HUMAN RESOURCES****III.E.1. Certificated/Classified Personnel Items**

Approved/ratified the certificated/classified personnel items.

**III.E.2. Revision of the Program Specialist Job Description**

Approved the revision of the Program Specialist job description.

**III.E.3. Student Teaching Agreement with Biola University**

Approved the Student Teaching Agreement with Biola University.

**III.E.4. Fieldwork Placement Agreement with the University of Redlands**

Approved the Fieldwork Placement Agreement with the University of Redlands.

**IV. INFORMATION****IV.A. ADMINISTRATION****IV.A.1. Revision of Board Policy and Administrative Regulation 0420.4 Philosophy, Goals, Objectives and Comprehensive Plans – Charter School Authorization**

Received for information the revision of Board Policy and Administrative Regulation 0420.4 Philosophy, Goals, Objectives and Comprehensive Plans – Charter School Authorization.

**IV.A.2. Revision of Board Policy 1325 Community Relations – Advertising and Promotion**

Received for information the revision of Board Policy 1325 Community Relations – Advertising and Promotion.

**IV.B. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT****IV.B.1. Revision of Board Policy and Administrative Regulation 6158 Instruction – Independent Study**

Received for information the revision of Board Policy and Administrative Regulation 6158 Instruction – Independent Study.

**IV.B.2. San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Fourth Quarterly Report 2020/2021**

Received for information the San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Fourth Quarterly Report 2020/2021.

**V. COMMUNICATIONS****BOARD MEMBERS AND SUPERINTENDENT**

Andrew Cruz discussed his concerns regarding the lasting effects from students wearing facial coverings; spoke about the October 15 requirement for unvaccinated school employees to undergo testing; and discussed CDC statistics and the study of vaccinations and related illnesses.

James Na spoke about visiting eight elementary classrooms and his observation of the students' maturity; requested the Superintendent address a parent concern; requested staff look at the resolution from Sutter Union High School District regarding optional facial coverings; spoke about students and staff being excited about the new Chino HS campus; requested staff speak to students regarding fundraising assistance; thanked nurses for their work responding to COVID cases; addressed cafeteria staff shortage concerns; thanked staff for being patient with students; and asked parents to volunteer at schools because students need them.

Don Bridge spoke about daily smog alerts created by Fontana Kaiser Steel toxic substances years ago; encouraged students to participate in the application process for the Biomedical Science and Technology Academy at Chino HS open from October to December; attended the Chino Hills City Council and the Chino Valley Fire Board in-person meetings; asked that caution be used when driving near schools in light of schools reopening; congratulated the city of Chino Hills on receiving the McCoy Equestrian Center for \$1 gifted by the McCoy family; thanked the Chino Valley Fire Board for purchasing four ambulances to provide more availability and better response time; and spoke about football season commencing, and wished the athletes best wishes and a successful season.

Christina Gagnier welcomed the student member to the Board and for serving her fellow student body; thanked the community for attending the Board meeting and welcomed additional feedback; said her goal is to keep students in school for in-person instruction, learning and socializing; spoke about the Board making decisions that follow state law and implementing them; acknowledged that Chino Valley Unified School is a great school district with great programs; and asked Superintendent Enfield to invite the Chino Valley Chamber president to present Upskill Chino Valley programs for our students.

Superintendent Enfield welcomed the student member to the Board and back to the 2021/2022 school year; thanked A.C.T., CSEA, and CHAMP members for getting schools prepared for in-person instruction; acknowledged the additional work that it took to get schools ready, especially during COVID; agreed with Ms. Gagnier preserving in-person instruction; and wished everyone a wonderful 2021/2022 school year.

President Schaffer welcomed the student member on the Board and said he appreciated the opportunity to meet with her and other students to hear their ideas; spoke about the August 20 Battle of the Bones between Ayala HS and Chino Hills HS; noted that the Chino Hills Parks and Recreation meeting was cancelled; thanked the students and parents who spoke to him while he attended the first day of school and made the first day of school run smoothly; also commended administrators and staff of Dickson and Newman elementary schools; and spoke about being productive and collaborative in addressing community concerns.

After the close of Board communications, President Schaffer re-opened public comments. Robert Wales addressed the Board regarding the additional 30 minutes to the instructional day for the 2021/2022 school year, and the ELO grant approval process and options.

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| <b>VI. ADJOURNMENT</b> |
|------------------------|

President Schaffer adjourned the regular meeting of the Board of Education at 9:04 p.m.

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Joe Schaffer, President

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Donald L. Bridge, Clerk

Recorded by: Sharon Rodgers, Administrative Secretary to the Superintendent



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**SUBJECT: REVISION OF BOARD POLICY 0420.4 PHILOSOPHY, GOALS, OBJECTIVES AND COMPREHENSIVE PLANS – CHARTER SCHOOL AUTHORIZATION**

=====

**BACKGROUND**

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current District practice. Board Policy 0420.4 Philosophy, Goals, Objectives and Comprehensive Plans – Charter School Authorization is being revised to reflect new laws (AB 1505 and 1595) which extend the timeline for holding a public hearing to determine the level of support for a charter school petition, extend the timeline for making a final decision to grant or deny the petition, define receipt of the petition for the purpose of determining the beginning of this time period, and require publishing staff recommendations 15 days prior to the hearing at which the final decision will be made. As amended, criteria for reviewing the petition require consideration of the interests of the community in which the school is proposing to locate and prohibit the approval of a new charter school offering nonclassroom-based instruction until January 1, 2022. This agenda item was presented to the Board of Education on August 19, 2021, for information.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the revision of Board Policy 0420.4 Philosophy, Goals, Objectives and Comprehensive Plans – Charter School Authorization.

**FISCAL IMPACT**

None.

NE:smr

**CHARTER SCHOOL AUTHORIZATION**

The Board of Education recognizes that charter schools may assist the District in offering diverse learning opportunities for District students. In considering any petition to establish a charter school within the District, the Board shall give careful THOUGHTFUL consideration to the potential of the charter school to provide students with a high-quality education that enables them to achieve to their fullest potential.

One or more persons may submit a petition TO THE BOARD for a ~~start-up~~ charter school to be established within the District or for the conversion. ~~In addition, OF an existing District school may be converted to a charter school when deemed beneficial by the District and community or when state or federal law requires restructuring of the school because of low performance.~~ (Education Code 47605)

Any petition for a ~~start-up~~ charter school or ~~conversion~~ charter school shall include all components, and signatures, AND STATEMENTS REQUIRED BY LAW, AS SPECIFIED IN THE ACCOMPANYING ADMINISTRATIVE REGULATION. THE PROPOSED CHARTER SHALL BE ATTACHED TO THE PETITION and ~~shall be submitted to the Board.~~

THE SUPERINTENDENT OR DESIGNEE SHALL CONSULT WITH LEGAL COUNSEL, AS APPROPRIATE, REGARDING COMPLIANCE OF THE CHARTER PETITION WITH LEGAL REQUIREMENTS.

The Superintendent or designee may work with charter school petitioners prior to the formal submission of the petition in order to ensure compliance of the petition with legal requirements. As needed, ~~he/she~~ THE SUPERINTENDENT OR DESIGNEE may ALSO meet with the petitioners to establish workable plans for ~~technical assistance or~~ contracted services which the District may provide to the proposed charter school.

The ~~District~~ BOARD shall not require any District student to attend the charter school nor shall it require any District employee to work at the charter school. (Education Code 47605)

**TIMELINES FOR BOARD ACTION**

~~Within 30 days of receiving a petition to establish a charter school, the Board shall hold a public hearing to determine the level of support for the petition by teachers, other employees of the District, and parents/guardians. (Education Code 47605)~~

**CHARTER SCHOOL AUTHORIZATION (cont.)**

Within 60 days of receiving a CHARTER petition, ~~or within 90 days with mutual consent of the petitioners and~~ THE BOARD SHALL HOLD A PUBLIC HEARING ON THE CHARTER PROVISIONS, AT WHICH TIME THE BOARD SHALL CONSIDER THE LEVEL OF SUPPORT FOR THE PETITION BY TEACHERS, OTHER DISTRICT EMPLOYEES, AND PARENTS/GUARDIANS. A PETITION IS DEEMED RECEIVED ON THE DAY THE PETITIONER SUBMITS A PETITION TO THE DISTRICT OFFICE, ALONG WITH A SIGNED CERTIFICATION THAT THE PETITIONER DEEMS THE PETITION TO BE COMPLETE. (Education Code 47605)

~~T~~he Board shall either ~~approve~~ GRANT or deny the ~~request~~ PETITION to ~~establish the charter school~~ AT A PUBLIC HEARING HELD WITHIN 90 DAYS OF RECEIVING THE PETITION, OR WITHIN 120 DAYS WITH THE CONSENT OF BOTH THE PETITIONER AND THE BOARD. (Education Code 47605)

(cf. 9320 - Meetings and Notices)

AT LEAST 15 DAYS BEFORE THE PUBLIC HEARING AT WHICH THE BOARD WILL GRANT OR DENY THE CHARTER, THE DISTRICT SHALL PUBLISH ALL STAFF RECOMMENDATIONS REGARDING THE PETITION, INCLUDING ANY RECOMMENDED FINDINGS AND, IF APPLICABLE, CERTIFICATION FROM THE COUNTY SUPERINTENDENT OF SCHOOLS REGARDING THE POTENTIAL FISCAL IMPACT OF THE CHARTER SCHOOL ON THE DISTRICT. DURING THE PUBLIC HEARING, THE PETITIONERS SHALL HAVE EQUAL TIME AND OPPORTUNITY TO PRESENT EVIDENCE AND TESTIMONY IN RESPONSE TO THE STAFF RECOMMENDATIONS AND FINDINGS. (Education Code 47605)

THE SUPERINTENDENT OR DESIGNEE SHALL MAINTAIN ACCURATE RECORDS, IN RELATION TO EACH CHARTER PETITION, OF DOCUMENTS SUBMITTED, THE BOARD'S PROCEEDINGS, AND THE FINDINGS UPON WHICH THE BOARD'S DECISION IS MADE.

~~In determining whether to grant or deny a charter, the Board shall carefully review the proposed charter as submitted and will not accept or consider any further petition or budget materials.~~

Education Code 47604.32(d) requires that each chartering authority shall "monitor the fiscal condition of each charter school under its authority." Article XVI, Section 6, of the California constitution prohibits state and local agencies from making a gift of public funds or lending the credit of a public agency to any private persons or corporations. Education Code 47615(1) states that "charter schools are part of the public school system." The Board therefore shall not grant a charter petition when the budget submitted with the petition is based upon the sale at any time of the charter school's future receivables to a private person or corporation.

**CHARTER SCHOOL AUTHORIZATION (cont.)****APPROVAL OF PETITION**

A CHARTER PETITION SHALL BE GRANTED ONLY IF ~~the Board shall approve the charter petition if~~ IS SATISFIED THAT DOING SO is consistent with sound educational practice AND THE INTERESTS OF THE COMMUNITY IN WHICH THE SCHOOL IS PROPOSING TO LOCATE. In granting charters, the Board shall CONSIDER THE ACADEMIC NEEDS OF THE STUDENTS THE CHARTER SCHOOL PROPOSES TO SERVE AND SHALL give preference to ~~schools best able~~ PETITIONS THAT DEMONSTRATE THE CAPABILITY to provide comprehensive learning experiences for STUDENTS WHO ARE IDENTIFIED BY THE PETITIONER AS academically low-achieving, ~~students according to~~ BASED ON standards established by the California Department of Education (CDE) ~~under Education Code 54032.~~ (Education Code 47605)

The Board may initially grant a charter for a specified term not to exceed five years. (Education Code 47607)

PRIOR TO AUTHORIZING ANY CHARTER, ~~the Board shall ensure~~ VERIFY that ~~any approved~~ THE charter ~~contains~~ INCLUDES adequate processes and measures for MONITORING AND holding the school accountable for fulfilling the terms of its charter AND COMPLYING WITH ALL APPLICABLE LAWS, INCLUDING EDUCATION CODE 47604.1. SUCH PROCESSES AND MEASURES ~~These~~ shall include, but ARE not ~~be~~ limited to, fiscal accountability systems, multiple measures for evaluating the educational program, INSPECTION AND OBSERVATIONS OF ANY PART OF THE CHARTER SCHOOL, and regular reports to the Board.

(cf. 0420.41 - Charter School Oversight)

The approval or denial of a charter petition shall not be controlled by collective bargaining agreements nor subject to review or regulation by the Public Employment Relations Board. (Education Code 47611.5)

The Board may approve one or more memoranda of understanding to clarify the financial and operational agreements between the District and the charter school. Any such memorandum of understanding shall be annually reviewed by the Board and charter school governing body and amended as necessary.

WHEN A PETITION IS APPROVED BY THE BOARD, it shall be the responsibility of the petitioners to provide written notice of the Board's approval and a copy of the charter to the County Superintendent of Schools, the CDE, and the State Board of Education (SBE). (Education Code 47605)

**CHARTER SCHOOL AUTHORIZATION (cont.)****DENIAL OF PETITION**

The Board shall SUMMARILY deny any CHARTER petition ~~to authorize the conversion of a private school to a charter school or that proposes to: serve students in a grade level that is not served by the District,~~

1. OPERATE A CHARTER SCHOOL AS OR BY A FOR-PROFIT CORPORATION, A FOR-PROFIT EDUCATIONAL MANAGEMENT ORGANIZATION, OR A FOR-PROFIT CHARTER MANAGEMENT ORGANIZATION (Education Code 47604)
2. CONVERT A PRIVATE SCHOOL TO A CHARTER SCHOOL (Education Code 47602)
3. SERVE STUDENTS IN A GRADE LEVEL THAT IS NOT SERVED BY THE DISTRICT, UNLESS THE PETITION PROPOSES TO SERVE STUDENTS IN ALL THE GRADE LEVELS SERVED BY THE DISTRICT (Education Code 47605)
4. OFFER NONCLASSROOM-BASED INSTRUCTION (Education Code 47612.7)

~~Unless the petition proposes to serve students in all the grade levels served by the District. (Education Code 47602, 47605; 5 CCR 11965)~~

REGARDING ALL Any other charter petitionS, THE BOARD shall be deniedY a petition only if the Board presents MAKES written factual findings specific to the petition that one or more of the following conditions exist: (Education Code 47605; 5 CCR 11967.5.1)

1. The charter school presents an unsound educational program THAT HAS A LIKELIHOOD OF PHYSICAL, EDUCATIONAL, OR PSYCHOLOGICAL HARM TO, OR WHICH IS NOT LIKELY TO PROVIDE AN EDUCATIONAL BENEFIT for, the students to be enrolled in the charter school.
2. The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition.
3. The petition does not contain the number of signatures required.

**CHARTER SCHOOL AUTHORIZATION (cont.)**

4. The petition does not contain A CLEAR, UNEQUIVOCAL STATEMENT ~~an affirmation of each of the conditions~~ described in Education Code 47605(dE), INCLUDING THAT THE CHARTER SCHOOL WILL BE NONSECTARIAN AND THAT THE SCHOOL SHALL NOT CHARGE TUITION OR DISCRIMINATE AGAINST ANY STUDENT BASED ON THE CHARACTERISTICS SPECIFIED IN EDUCATION CODE 220.
5. The petition does not contain reasonably comprehensive descriptions of the charter provisions in Education Code 47605(bC).
6. THE PETITION DOES NOT CONTAIN A DECLARATION AS TO WHETHER OR NOT THE CHARTER SCHOOL SHALL BE DEEMED THE EXCLUSIVE PUBLIC EMPLOYER OF THE SCHOOL'S EMPLOYEES FOR PURPOSES OF COLLECTIVE BARGAINING PURSUANT TO GOVERNMENT CODE 3540-3549.3.
7. THE CHARTER SCHOOL IS DEMONSTRABLY UNLIKELY TO SERVE THE INTERESTS OF THE ENTIRE COMMUNITY IN WHICH THE SCHOOLS IS PROPOSING TO LOCATE. ANALYSIS OF THIS FINDING SHALL INCLUDE CONSIDERATION OF THE FISCAL IMPACT OF THE PROPOSED CHARTER SCHOOL. A WRITTEN FACTUAL FINDING SHALL DETAIL SPECIFIC FACTS AND CIRCUMSTANCES REGARDING:
  - a. THE EXTENT TO WHICH THE PROPOSED CHARTER SCHOOL WOULD SUBSTANTIALLY UNDERMINE EXISTING SERVICES, ACADEMIC OFFERINGS, OR PROGRAMMATIC OFFERINGS
  - b. WHETHER THE PROPOSED CHARTER SCHOOL WOULD DUPLICATE A PROGRAM CURRENTLY OFFERED WITHIN THE DISTRICT, WHEN THE EXISTING PROGRAM HAS SUFFICIENT CAPACITY FOR THE STUDENTS PROPOSED TO BE SERVED WITHIN REASONABLE PROXIMITY TO WHERE THE CHARTER SCHOOL INTENDS TO LOCATE
8. THE DISTRICT IS NOT POSITIONED TO ABSORB THE FISCAL IMPACT OF THE PROPOSED CHARTER SCHOOL. THE DISTRICT MEETS THIS CRITERION IF IT HAS A NEGATIVE INTERIM CERTIFICATION OR HAS A QUALIFIED INTERIM CERTIFICATION AND THE COUNTY SUPERINTENDENT CERTIFIES THAT APPROVING THE CHARTER SCHOOL WOULD RESULT IN THE DISTRICT HAVING A NEGATIVE INTERIM CERTIFICATION.

**CHARTER SCHOOL AUTHORIZATION (cont.)**

The Board shall not deny a petition based on the actual or potential costs of serving students with disabilities, nor shall it deny a petition solely because the charter school might enroll disabled students WITH DISABILITIES who reside outside the special education local plan area in which the District participates. (Education Code 47605.7, 47647)

(cf. 0430 - Comprehensive Local Plan for Special Education)

**APPEALS**

If the Board denies a petition, the petitioners may choose to submit the petition to the County Board of Education and, if then denied by the County Board, to the SBE. (Education Code 47605)

AT THE REQUEST OF THE PETITIONER, THE BOARD SHALL PREPARE THE DOCUMENTARY RECORD, INCLUDING A TRANSCRIPT OF THE PUBLIC HEARING AT WHICH THE BOARD DENIED THE CHARTER, NO LATER THAN 10 BUSINESS DAYS AFTER THE PETITIONER MAKES THE REQUEST. (Education Code 47605)

WITHIN 30 DAYS OF RECEIPT OF AN APPEAL SUBMITTED TO SBE, THE BOARD MAY SUBMIT A WRITTEN OPPOSITION TO SBE DETAILING, WITH SPECIFIC CITATIONS TO THE DOCUMENTARY RECORD, HOW THE BOARD DID NOT ABUSE ITS DISCRETION IN DENYING THE PETITION. (Education Code 47605)

IF EITHER THE COUNTY BOARD OR SBE REMANDS THE PETITION TO THE BOARD BECAUSE THE PETITION ON APPEAL CONTAINS NEW OR DIFFERENT MATERIAL TERMS, THE BOARD SHALL RECONSIDER THE PETITION AND GRANT SHALL OR DENY THE PETITION WITHIN 30 DAYS. (Education Code 47605)

**Legal Reference:**

EDUCATION CODE

200 Equal rights and opportunities in state educational institutions  
220 Nondiscrimination  
1240 Duties of County Superintendent  
17078.52-17078.66 Charter schools facility funding; state bond proceeds  
17280-17317 Field Act  
17365-17374 Field Act, fitness for occupancy  
32282 Comprehensive safety plan  
33126 School Accountability Report Card  
41365 Charter school revolving loan fund  
42131 Interim certification  
42238.51-42238.2 Funding for charter districts  
44237 Criminal record summary

## **CHARTER SCHOOL AUTHORIZATION (cont.)**

44830.1 Certificated employees, conviction of a violent or serious felony

45122.1 Classified employees, conviction of a violent or serious felony

46201 Instructional minutes

47600-47616.7 Charter Schools Act of 1992

47640-47647 Special education funding for charter schools

47650-47652 Funding of charter schools

49011 Student fees

51745-51749.6 Independent study

52052 Accountability: numerically significant student subgroups

52060-52077 Local control and accountability plan

56026 Special education

56145-56146 Special education services in charter schools

### CORPORATIONS CODE

5110-6910 Nonprofit public benefit corporations

### GOVERNMENT CODE

1090-1099 Prohibitions applicable to specified officers

3540-3549.3 Educational Employment Relations Act

6250-6270 California Public Records Act

54950-54963 Ralph M. Brown Act

81000-91014 Political Reform Act of 1974

### CODE OF REGULATIONS, TITLE 5

11700.1-11705 Independent study

11960-11968.5.5 Charter schools

### UNITED STATES CODE, TITLE 20

7223-7225 Charter schools

### COURT DECISIONS

Ridgecrest Charter School v. Sierra Sands Unified School District, (2005) 130 Cal.App.4th 986

### ATTORNEY GENERAL OPINIONS

Opinion No. 11-201 (2018)

89 Ops.Cal.Atty.Gen. 166 (2006)

80 Ops.Cal.Atty.Gen. 52 (1997)

78 Ops.Cal.Atty.Gen. 297 (1995)

## **Management Resources:**

### CALIFORNIA SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Uncharted Waters: Recommendations for Prioritizing Student Achievement and Effective Governance in California's Charter Schools, September 2018

Charter Schools in Focus, Issue 1: Managing the Petition Review Process, Governance Brief, November 2016

Charter Schools and Board Member Responsibilities, Education Insights Legal Update Webcast, March 2016

Charter Schools: A Guide for Governance Teams, rev. February 2016

### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Sample Copy of a Memorandum of Understanding

### U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Dear Colleague Letter: Guidance Regarding the Oversight of Charter Schools Program and Regulatory Requirements, including the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, August 2016

Charter Schools Program: Title V, Part B of the ESEA, Nonregulatory Guidance, January 2014

Guidance on the Voluntary Use of Race to Achieve Diversity and Avoid Racial Isolation in Elementary and Secondary Schools, December 2011



**CHARTER SCHOOL AUTHORIZATION (cont.)**

WEBSITES

California School Boards Association: [www.csba.org](http://www.csba.org)

California Charter Schools Association: [www.ccsa.org](http://www.ccsa.org)

California Department of Education, Charter Schools: [www.cde.ca.gov/sp/cs](http://www.cde.ca.gov/sp/cs)

National Association of Charter School Authorizers: [www.qualitycharters.org](http://www.qualitycharters.org)

U.S. Department of Education: [www.ed.gov](http://www.ed.gov)

**Chino Valley Unified School District**

Policy approved: July 16, 2009

Revised: July 19, 2012

REVISED:

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**SUBJECT: REVISION OF BOARD POLICY 1325 COMMUNITY RELATIONS –  
ADVERTISING AND PROMOTION**

=====

**BACKGROUND**

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current District practice. Board Policy 1325 Community Relations – Advertising and Promotion is being revised to add the District's process for the electronic flyer distribution system. This agenda item was presented to the Board of Education on August 19, 2021, for information.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the revision of Board Policy 1325 Community Relations – Advertising and Promotion.

**FISCAL IMPACT**

None.

NE:smr

**ADVERTISING AND PROMOTION**

The Board of Education establishes this policy to ensure effective and consistent implementation of its directions related to advertisements and promotions by non-school groups in school sponsored publications, websites, and social media and on school facilities. Student speech shall be regulated in accordance with BP/AR 5145.2 – Freedom of Speech/Expression.

(cf. 1113 - District and School Websites)  
(cf. 1114 - District Sponsored Social Media)  
(cf. 1330 - Use of School Facilities)  
(cf. 5145.2 - Freedom of Speech/Expression)  
(cf. 6145.5 - Student Organizations and Equal Access)

**Limited Public Forum**

The Board desires to promote positive relationships between ~~the~~ District schools and the community in order to enhance community PARTNERSHIPS, support, and involvement in the schools.

IN ADDITION TO TRADITIONAL MODES OF DISTRIBUTION, THE DISTRICT UTILIZES AN ELECTRONIC FLYER DISTRIBUTION SYSTEM SUPPORTED THROUGH A THIRD-PARTY VENDOR THAT PRESERVES NATURAL RESOURCES, MAINTAINS FISCAL RESPONSIBILITY, EMBRACES THE USE OF INNOVATIVE TECHNOLOGY, REDUCES MULTI-TIER APPROVAL, AND CONTINUES THE DISTRICT'S MISSION OF PROVIDING INFORMATION TO THE CVUSD COMMUNITY IN A TIMELY AND EFFECTIVE MANNER.

The Superintendent or designee may approve:

1. Distribution of noncommercial materials that publicize services, special events, public meetings, or other gatherings of interest to students or parents/guardians

(cf. 1400 - Relations Between Other Governmental Agencies and Schools)  
(cf. 6162.8 - Research)

2. Distribution of promotional materials of a commercial nature to students or parents/guardians

(cf. 1700 - Relations Between Private Industry and the Schools)

3. Paid advertisements on school property, including, but not limited to, advertisements on billboards and scoreboards

**ADVERTISING AND PROMOTION (cont.)**

4. Paid advertisements in school sponsored publications, yearbooks, announcements, and other school communications, including websites and social media
5. Products and materials donated by commercial enterprises for educational use, including those that bear the name and/or logo of the donor, as long as they do not unduly promote the donor or any commercial activity or product

(cf. 3290 - Gifts, Grants and Bequests)

(cf. 6161.11 - Supplementary Instructional Materials)

Prior to the distribution, posting, or publishing of any non-school group's promotional materials or advertisement, the Superintendent, principal, or designee shall review the materials or advertisement based on the criteria listed below. He/she may not disapprove materials or advertisement in an arbitrary or capricious manner or in a way that discriminates against a particular viewpoint on a subject that is otherwise allowed by Board policy.

All materials to be distributed shall bear the name and contact information of the sponsoring entity.

As necessary, the Superintendent, principal, or designee shall require a disclaimer on any non-school group's promotional materials to be distributed, posted, or published, stating that the distribution, posting, or publishing of the materials does not imply district endorsement of the group's activities, products, or services. District and school sponsored publications shall include a disclaimer stating that the district or school does not endorse any advertised products or services.

**Criteria for Approval**

The Superintendent, principal, or designee shall not accept for distribution, OR ALLOW ON SCHOOL PROPERTY, any materials, or advertisements that:

1. Are lewd, obscene, libelous, or slanderous
2. Incite students to commit unlawful acts, violate school rules, or disrupt the orderly operation of the schools
3. Promote any particular political interest, candidate, party, or ballot measure, unless the candidates or advocates from all sides are provided the opportunity to present their views to the students during school hours or during events scheduled pursuant to the Civic Center Act

(cf. 1160 - Political Processes)

(cf. 4119.25 - Political Activities of Employees)

**ADVERTISING AND PROMOTION (cont.)**

4. Proselytize or position the district on any side of a controversial issue

(cf. 6144 - Controversial Issues)

5. Discriminate against, attack<sup>red</sup>, or denigrate any group on account of any unlawful consideration

(cf. 0410 - Nondiscrimination in District Programs and Activities)

6. Promote the use or sale of materials or services that are illegal or inconsistent with school objectives, including, but not limited to, materials or advertisements for tobacco, intoxicants, non-nutritious foods and beverages, and movies or products unsuitable for children

(cf. 5030 - Student Wellness)

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5131.62 - Tobacco)

7. Solicit funds or services for an organization, with the exception of solicitations authorized in Board policy

(cf. 1321 - Solicitation of Funds from and by Students)

8. Distribute unsolicited merchandise for which an ensuring payment is requested

The Superintendent or designee also may consider the educational value of the materials or advertisements, the age or maturity of the students in the intended audience, and whether the materials or advertisements support the basic educational mission of the District, directly benefit the students, or are of intrinsic value to the students or their parents/guardians. THE DISTRICT RESERVES THE RIGHT TO DENY ANY REQUEST.

(cf. 0000 - Vision)

Schools may establish additional criteria pertaining to the content of advertisements in school publications and yearbooks, as deemed appropriate by the Superintendent or designee in accordance with law and Board policy.

**Legal Reference:**

**EDUCATION CODE**

7050-7058 Political activities of school officers and employees

35160 Authority of governing boards

35160.1 Broad authority of school districts

35172 Promotional activities

38130-38139 Civic Center Act

49430-49434 The Pupil Nutrition, Health, and Achievement Act of 2001, especially:

**ADVERTISING AND PROMOTION (cont.)**

49431.9 Advertisement of non-nutritious foods

BUSINESS AND PROFESSIONS CODE

25664 Advertisements encouraging minors to drink

CALIFORNIA CONSTITUTION

Article 1, Section 2 Free speech rights

U.S. CONSTITUTION

Amendment 1, Freedom of speech and expression

UNITED STATES CODE, TITLE 42

1751-1769j School Lunch Program

1773 School Breakfast Program

COURT CASES

Hills v. Scottsdale Unified School District, (2003) 329 F.3d 1044

DiLoreto v. Downey Unified School District, (1999) 196 F.3d 958

Yeo v. Town of Lexington, (1997) 131 F.3d 241

Hemry v. School Board of Colorado Springs, (D.Col. 1991) 760 F.Supp. 856

Bright v. Los Angeles Unified School District, (1976) 18 Cal. 3d 450

Lehman v. Shaker Heights, (1974) 418 U.S. 298

**Management Resources:**

WEBSITES

California School Boards Association: [www.csba.org](http://www.csba.org)

**Chino Valley Unified School District**

Policy Adopted: October 19, 1995

Revised: January 8, 2004

Revised: October 19, 2006

Revised: June 3, 2010

Revised: June 27, 2013

REVISED:

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** September 2, 2021  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services  
**SUBJECT: WARRANT REGISTER**

=====

**BACKGROUND**

Education Code 42650 requires the Board to approve and/or ratify all designated payment of expenses of the District. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

**FISCAL IMPACT**

\$8,127,013.27 to all District funding sources.

NE:SHC:LP:lf

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services

**SUBJECT: 2021/2022 APPLICATIONS TO OPERATE FUNDRAISING  
ACTIVITIES AND OTHER ACTIVITIES FOR THE BENEFIT OF  
STUDENTS**

=====

**BACKGROUND**

Administrative Regulation 1230 Community Relations – School Connected Organizations requires that any person or group of people desiring to raise money to benefit a student or students at one or more schools within the District shall request authorization to operate by applying to the Chino Valley Unified School District Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the 2021/2022 applications to operate fundraising activities and other activities for the benefit of students.

**FISCAL IMPACT**

None.

NE:SHC:LP:lf



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**September 2, 2021**

**2021/2022 AUTHORIZATION TO OPERATE FUNDRAISING ACTIVITIES  
AND OTHER ACTIVITIES FOR THE BENEFIT OF STUDENTS**

**School**

Ayala HS

**Organization**

Grad Night 2022

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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Humility • Civility • Service

**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services

**SUBJECT: FUNDRAISING ACTIVITIES**

=====

**BACKGROUND**

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval. All on-campus fundraising activities are subject to CVUSD reopening guidelines.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the fundraising activities.

**FISCAL IMPACT**

None.

NE:SHC:LP:lf

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**September 2, 2021**

| <b><u>SITE/DEPARTMENT</u></b>  | <b><u>ACTIVITY/DESCRIPTION</u></b>  | <b><u>DATE</u></b>  |
|--------------------------------|-------------------------------------|---------------------|
| <b><u>Hidden Trails ES</u></b> |                                     |                     |
| PTA                            | Step It Up                          | 9/13/21 - 9/17/21   |
| <b><u>Liberty ES</u></b>       |                                     |                     |
| PFA                            | Amazon Smiles Online Profits        | 9/3/21 - 5/31/22    |
| <b><u>Cal Aero K-8</u></b>     |                                     |                     |
| Preserve Flight Crew           | Membership Drive                    | 9/3/21 - 6/30/22    |
| Preserve Flight Crew           | Spirit Wear Sales                   | 9/3/21 - 6/30/22    |
| Preserve Flight Crew           | Waba Grill Dine Out                 | 9/16/21             |
| Preserve Flight Crew           | Scholastic Book Fair                | 9/20/21 - 9/24/21   |
| <b><u>Canyon Hills JHS</u></b> |                                     |                     |
| ASB - Yearbook                 | Pieology Family Night               | 9/28/21             |
| <b><u>Ayala HS</u></b>         |                                     |                     |
| Grad Night 2022 Boosters       | Stussy Clothing Sales               | 9/3/21 - 5/27/22    |
| Grad Night 2022 Boosters       | Restaurant Dine Outs                | 9/3/21 - 5/27/22    |
| Choir Boosters                 | Sinfully Sweet Candy Apples         | 9/27/21 - 10/7/21   |
| <b><u>Chino HS</u></b>         |                                     |                     |
| ASB - Renaissance              | Applebee's Dine Out                 | 9/18/21             |
| Sports Boosters                | Red Robin Spirit Night              | 9/20/21             |
| ASB - Class of 2024            | Fall Fundraiser                     | 10/27/21            |
| ASB - Cool 2 Be Kind Club      | See's Valentine Candy Sales         | 1/17/22 - 1/28/22   |
| <b><u>Chino Hills HS</u></b>   |                                     |                     |
| Spirit Boosters                | Poinsettia Fundraiser               | 9/3/21 - 12/3/21    |
| Aquatics Boosters              | Sponsorships                        | 9/6/21 - 9/30/21    |
| Aquatics Boosters              | Hero Beverage Co                    | 9/6/21 - 10/31/21   |
| Aquatics Boosters              | Chino Hills Pizza Co Family Day Out | 9/7/21              |
| Aquatics Boosters              | Kap7 Sales                          | 9/11/21             |
| Aquatics Boosters              | Family Chipotle Night               | 9/21/21             |
| Spirit Boosters                | Chick-fil-A Dine Out                | 10/12/21            |
| Spirit Boosters                | Mountain Mike's Dine Out            | 11/18/21            |
| Spirit Boosters                | Sinfully Sweet Candy Apples         | 11/29/21 - 12/10/21 |

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**September 2, 2021**

| <b><u>SITE/DEPARTMENT</u></b>        | <b><u>ACTIVITY/DESCRIPTION</u></b> | <b><u>DATE</u></b>  |
|--------------------------------------|------------------------------------|---------------------|
| <b><u>Chino Hills HS (cont.)</u></b> |                                    |                     |
| Spirit Boosters                      | Chipotle Dine Out                  | 12/12/21            |
| Spirit Boosters                      | Yogurtland                         | 1/12/22             |
| Spirit Boosters                      | California Pizza Kitchen Dine Out  | 1/24/22             |
| <b><u>Don Lugo HS</u></b>            |                                    |                     |
| Sports Boosters                      | Raffle Profits for Charger Game    | 9/3/21 - 9/17/21    |
| Sports Boosters                      | Mrs. Fields Cookie Dough           | 9/3/21 - 9/18/21    |
| Sports Boosters                      | Football Parking for Games         | 9/3/21 - 12/13/21   |
| ASB - Class of 2024                  | Dine Outs                          | 9/3/21 - 5/31/22    |
| ASB - Leadership                     | Monthly Dine Outs                  | 9/3/21 - 5/31/22    |
| ASB - Hearts & Heroes                | Monthly Dine Outs                  | 9/3/21 - 5/31/22    |
| ASB - Class of 2024                  | See's Candies                      | 11/15/21 - 11/29/21 |
| ASB - Hearts & Heroes                | See's Candies                      | 3/21/22 - 4/4/22    |

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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Humility • Civility • Service

**DATE:** September 2, 2021  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services  
**SUBJECT: DONATIONS**

=====

**BACKGROUND**

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education accept the donations.

**FISCAL IMPACT**

Any cost for repairs of donated equipment will be a site expense.

NE:SHC:LP:lf

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**September 2, 2021**

| <u>DEPARTMENT/SITE<br/>DONOR</u>    | <u>ITEM DONATED</u>     | <u>APPROXIMATE<br/>VALUE</u> |
|-------------------------------------|-------------------------|------------------------------|
| <b><u>Purchasing Department</u></b> |                         |                              |
| Fed Ex Corporation                  | Instructional Supplies  | \$500.00                     |
| <b><u>Hidden Trails ES</u></b>      |                         |                              |
| Hidden Trails PFA                   | Cash                    | \$15,266.00                  |
| <b><u>Don Lugo HS</u></b>           |                         |                              |
| Crystal Gonzales                    | Snacks for AVID Banquet | \$60.00                      |
| Gary Seggerman                      | Snacks for AVID Banquet | \$100.00                     |
| YLS Bakery & Café                   | Dozen Donuts (7)        | \$100.00                     |
| Regal Packaging, Inc.               | Cash                    | \$200.00                     |
| Dr. Lally                           | Cash                    | \$4,300.00                   |

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services

**SUBJECT: LEGAL SERVICES**

=====

**BACKGROUND**

The following law firms provide services to the Chino Valley Unified School District and have submitted their invoices. The current invoice amounts, along with the fiscal year-to-date totals for each individual law firm, are listed below.

| FIRM                                  | MONTHS       | INVOICE AMOUNTS | 2021/2022 YEAR-TO-DATE |
|---------------------------------------|--------------|-----------------|------------------------|
| Atkinson, Andelson, Loya, Ruud & Romo | -            | -               | -                      |
| Margaret A. Chidester & Associates    | -            | -               | -                      |
| Tao Rossini, APC                      | July         | \$25,214.06     | \$25,214.06            |
| Fagen, Friedman & Fulfroft            |              | -               | -                      |
|                                       | <b>Total</b> | \$25,214.06     | \$25,214.06            |

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve payment for legal services to the law office of Tao Rossini, APC.

**FISCAL IMPACT**

\$25,214.06 to the General Fund.

NE:SHC:LP:lf

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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Humility • Civility • Service

**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Lea Fellows, Assistant Superintendent, Curriculum, Instruction,  
Innovation, and Support  
Stephanie Johnson, Director, Student Support Services

**SUBJECT: STUDENT ADMISSION CASE 21/22-01A**

=====

**BACKGROUND**

The Board of Education may admit students expelled from other districts in accordance with law when consistent with the Board's goal to provide a safe and secure school environment for students and staff.

The District shall not enroll a student expelled by another district for any of the offenses listed in Education Code 48915(a) or (c) (mandatory expulsion offenses) during the term of the student's expulsion, unless the enrollment is at a community day school. A student expelled for an act specified in Education Code 48915(a) or (c) may enroll in the District after the term of his/her expulsion if the Board finds, at a hearing, that the student does not pose a continuing danger to students or staff.

The Board, when making its determination whether to enroll an individual who has been expelled from another school district for any of the acts mentioned above, may consider the following options: deny enrollment, permit enrollment, or permit conditional enrollment in a regular school program or another education program.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

Based upon the evidence presented to the Expulsion Hearing Administrative Panel, it is recommended the request regarding admission to the Chino Valley Unified School District be approved for student admission case 21/22-01A.

**FISCAL IMPACT**

None.

NE:LF:SJ:ss



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**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Lea Fellows, Assistant Superintendent, Curriculum, Instruction,  
Innovation, and Support  
Stephanie Johnson, Director, Student Support Services

**SUBJECT: STUDENT READMISSION CASE 19/20-22**

=====

**BACKGROUND**

Administrative Regulation 5144.1 Students – Suspension and Expulsion/Due Process  
Readmission after Expulsion state:

- The Superintendent or designee shall hold a conference with the parent/guardian and the student. At the conference, the student's rehabilitation plan shall be reviewed and the Superintendent or designee shall verify that the provisions of this plan have been met.
- School regulations shall be reviewed and the student and parent/guardian shall be asked to indicate in writing their willingness to comply with these regulations.
- The Superintendent or designee shall transmit his/her recommendation regarding readmission to the Board. The Board shall consider this recommendation, in closed session, if information disclosed would be in violation of Education Code 49073-49079. If a written request for open session is received from the parent/guardian or adult student, it shall be honored.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve student readmission case 19/20-22.

**FISCAL IMPACT**

None.

NF:LF:SJ:ss

## CHINO VALLEY UNIFIED SCHOOL DISTRICT

### Our Motto:

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

**SUBJECT: SCHOOL-SPONSORED TRIPS**

### **BACKGROUND**

The Board of Education recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the District's course of study or school related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. Resources will be identified and established at the school site to assist economically disadvantaged students in obtaining funding for field trips and, in some cases, student travel. School sponsored trips that require overnight stay or are in excess of 250 miles (one way) require board approval.

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education approve/ratify the following school-sponsored trips for:

| School-Sponsored Trips  | Date              | Fiscal Impact   |
|---|-------------------|---|
| Site: Cattle ES<br>Event: Three Oaks Outdoor Science Camp<br>Place: Lake Arrowhead, CA<br>Chaperone: 100 students/10 chaperones | March 14-18, 2022 | Cost: \$330.00 per student<br>Funding Source: Parents and fundraising |
| Site: Chino Hills HS<br>Event: XC Tournament<br>Place: Clovis, CA<br>Chaperone: 14 students/3 chaperones                        | October 8-9, 2021 | Cost: \$120.00 per student<br>Funding Source: Fundraising             |

### **FISCAL IMPACT**

None.

NE:LF:gks

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**Our Motto:**  
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Humility • Civility • Service

**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Grace Park, Ed.D., Associate Superintendent, Curriculum,  
Instruction, Innovation, and Support  
Preston Carr, Ed.D., Director, Alternative Education

**SUBJECT: REVISION OF BOARD POLICY 6158 INSTRUCTION –  
INDEPENDENT STUDY**

=====

**BACKGROUND**

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current District practice. Board Policy 6158 Instruction – Independent Study is being updated to reflect Senate Bill 130 which authorizes new revisions to independent study for the 2021-2022 school year. These revisions include, in part, providing an independent study option for students whose health would be put at risk by in-person instruction, maintenance of evidence of student engagement, live interaction, and synchronous instruction, implementing procedures to re-engage students when they are absent, and a transition process for students who wish to return to in-person instruction. This item was presented to the Board on August 19, 2021, as information.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the revision of Board Policy 6158 Instruction – Independent Study.

**FISCAL IMPACT**

None.

NE:GP:PC:rtr

**INDEPENDENT STUDY**

The Board of Education authorizes independent study as an optional alternative instructional strategy for ~~eligible~~ students whose needs may be best met through study outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered on a full-time basis or on a part-time basis in conjunction with part- or full-time classroom study.

(cf. 5147 - Dropout Prevention)  
(cf. 6011 - Academic Standards)  
(cf. 6143 - Courses of Study)  
(cf. 6146.1 - High School Graduation Requirements)  
(cf. 6146.11 - Alternative Credits Toward Graduation)  
(cf. 6172 - Gifted and Talented Student Program)  
(cf. 6200 - Adult Education)

The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, an alternative school or program of choice, a charter school, a home-based format, and an online course.

(cf. 0420.4 - Charter School Authorization)  
(cf. 6181 - Alternative Schools/Programs of Choice)

A student's participation in independent study shall be voluntary. ~~Students participating in independent study shall have the right, at any time, to enter or return to the regular classroom mode of instruction.~~ (Education Code 51747; 51749.5)

~~Parents/guardians of students who are interested in independent study shall contact the Superintendent or designee. The Superintendent or designee shall approve independent study for an individual student only upon determining that the student is prepared to meet the District's requirements for independent study and is likely to succeed in independent study as well as or better than he/she would in the regular classroom setting.~~

INDEPENDENT STUDY FOR EACH STUDENT SHALL BE UNDER THE GENERAL SUPERVISION OF A DISTRICT EMPLOYEE WHO POSSESSES A VALID CERTIFICATION DOCUMENT PURSUANT TO EDUCATION CODE 44865 OR AN EMERGENCY CREDENTIAL PURSUANT TO EDUCATION CODE 44300. STUDENTS' INDEPENDENT STUDY SHALL BE COORDINATED, EVALUATED, AND DOCUMENTED, AS PRESCRIBED BY LAW AND REFLECTED IN THE ACCOMPANYING ADMINISTRATIVE REGULATION. (Education Code 51747.5)

## **INDEPENDENT STUDY (cont.)**

The minimum period of time for any independent study option shall be ~~five~~ THREE consecutive school days.

~~The Superintendent or designee shall ensure that a written master agreement for students participating in course-based independent study exist for each participating student as prescribed by law. (Education Code 51747, 51749.5)~~

## **GENERAL INDEPENDENT STUDY REQUIREMENTS**

FOR THE 2021-22 SCHOOL YEAR, THE DISTRICT SHALL OFFER INDEPENDENT STUDY, AS SPECIFIED IN EDUCATION CODE 51745, TO MEET THE EDUCATIONAL NEEDS OF STUDENTS UNLESS THE DISTRICT HAS OBTAINED A WAIVER. (Education Code 51745)

FOR THE 2022-23 SCHOOL YEAR AND THEREAFTER, THE SUPERINTENDENT OR DESIGNEE MAY CONTINUE TO OFFER AND APPROVE INDEPENDENT STUDY FOR AN INDIVIDUAL STUDENT UPON DETERMINING THAT THE STUDENT IS PREPARED TO MEET THE DISTRICT'S REQUIREMENTS FOR INDEPENDENT STUDY AND IS LIKELY TO SUCCEED IN INDEPENDENT STUDY AS WELL AS OR BETTER THAN THE STUDENT WOULD IN THE REGULAR CLASSROOM SETTING.

BECAUSE EXCESSIVE LENIENCY IN THE DURATION OF INDEPENDENT STUDY ASSIGNMENTS MAY RESULT IN A STUDENT FALLING BEHIND PEERS AND INCREASE THE RISK OF DROPPING OUT OF SCHOOL, INDEPENDENT STUDY ASSIGNMENTS SHALL BE COMPLETED NO MORE THAN ONE WEEK AFTER ASSIGNED FOR ALL GRADE LEVELS AND TYPES OF PROGRAM. HOWEVER, WHEN NECESSARY BASED ON THE SPECIFIC CIRCUMSTANCES OF THE STUDENT'S APPROVED PROGRAM, THE SUPERINTENDENT OR DESIGNEE MAY ALLOW FOR A LONGER PERIOD OF TIME BETWEEN THE DATE AN ASSIGNMENT IS MADE AND WHEN IT IS DUE, UP TO THE TERMINATION DATE OF THE AGREEMENT.

AN EVALUATION SHALL BE CONDUCTED TO DETERMINE WHETHER IT IS IN A STUDENT'S BEST INTEREST TO REMAIN IN INDEPENDENT STUDY WHENEVER THE STUDENT FAILS TO MAKE SATISFACTORY EDUCATIONAL PROGRESS AND/OR MISSES THREE ASSIGNMENTS.

SATISFACTORY EDUCATIONAL PROGRESS SHALL BE DETERMINED BASED ON ALL OF THE FOLLOWING INDICATORS: (Education Code 51747)

1. THE STUDENT'S ACHIEVEMENT AND ENGAGEMENT IN THE INDEPENDENT STUDY PROGRAM, AS INDICATED BY THE STUDENT'S PERFORMANCE ON APPLICABLE STUDENT-LEVEL MEASURES OF STUDENT ACHIEVEMENT AND ENGAGEMENT SPECIFIED IN EDUCATION CODE 52060
2. THE COMPLETION OF ASSIGNMENTS, ASSESSMENTS, OR OTHER INDICATORS THAT EVIDENCE THAT THE STUDENT IS WORKING ON

**INDEPENDENT STUDY (cont.)****ASSIGNMENTS**

3. LEARNING REQUIRED CONCEPTS, AS DETERMINED BY THE SUPERVISING TEACHER
4. PROGRESS TOWARDS SUCCESSFUL COMPLETION OF THE COURSE OF STUDY OR INDIVIDUAL COURSE, AS DETERMINED BY THE SUPERVISING TEACHER

THE SUPERINTENDENT OR DESIGNEE SHALL ENSURE THAT STUDENTS PARTICIPATING IN INDEPENDENT STUDY ARE PROVIDED WITH CONTENT ALIGNED TO GRADE LEVEL STANDARDS AT A LEVEL OF QUALITY AND INTELLECTUAL CHALLENGE SUBSTANTIALLY EQUIVALENT TO IN- PERSON INSTRUCTION. FOR HIGH SCHOOLS, THIS SHALL INCLUDE ACCESS TO COURSES OFFERED BY THE DISTRICT FOR GRADUATION AND APPROVED BY THE UNIVERSITY OF CALIFORNIA OR THE CALIFORNIA STATE UNIVERSITY AS CREDITABLE UNDER THE A–G ADMISSIONS CRITERIA. (Education Code 51747)

THE SUPERINTENDENT OR DESIGNEE SHALL ENSURE THAT STUDENTS PARTICIPATING IN INDEPENDENT STUDY FOR 15 SCHOOL DAYS OR MORE RECEIVE THE FOLLOWING THROUGHOUT THE SCHOOL YEAR: (Education Code 51747)

1. FOR STUDENTS IN GRADES TRANSITIONAL KINDERGARTEN, KINDERGARTEN, AND GRADES 1 TO 3, OPPORTUNITIES FOR DAILY SYNCHRONOUS INSTRUCTION
2. FOR STUDENTS IN GRADES 4-8, OPPORTUNITIES FOR BOTH DAILY LIVE INTERACTION AND AT LEAST WEEKLY SYNCHRONOUS INSTRUCTION
3. FOR STUDENTS IN GRADES 9-12, OPPORTUNITIES FOR AT LEAST WEEKLY SYNCHRONOUS INSTRUCTION

THE SUPERINTENDENT OR DESIGNEE SHALL ENSURE THAT PROCEDURES FOR TIERED REENGAGEMENT STRATEGIES ARE USED FOR ALL STUDENTS WHO ARE NOT GENERATING ATTENDANCE FOR MORE THAN THREE SCHOOL DAYS OR 60 PERCENT OF THE INSTRUCTIONAL DAYS IN A SCHOOL WEEK, OR WHO ARE IN VIOLATION OF THEIR WRITTEN AGREEMENT. THIS REQUIREMENT ONLY APPLIES TO STUDENTS PARTICIPATING IN AN INDEPENDENT STUDY PROGRAM FOR 15 SCHOOL DAYS OR MORE. THE PROCEDURES SHALL INCLUDE, BUT ARE NOT NECESSARILY LIMITED TO, ALL OF THE FOLLOWING: (Education Code 51747)

1. VERIFICATION OF CURRENT CONTACT INFORMATION FOR EACH ENROLLED STUDENT
2. NOTIFICATION TO PARENTS/GUARDIANS OF LACK OF PARTICIPATION WITHIN ONE SCHOOL DAY OF THE ABSENCE OR LACK OF

**INDEPENDENT STUDY (cont.)****PARTICIPATION**

3. A PLAN FOR OUTREACH FROM THE SCHOOL TO DETERMINE STUDENT NEEDS, INCLUDING CONNECTION WITH HEALTH AND SOCIAL SERVICES AS NECESSARY
4. A CLEAR STANDARD FOR REQUIRING A STUDENT-PARENT-EDUCATOR CONFERENCE TO REVIEW A STUDENT'S WRITTEN AGREEMENT AND RECONSIDER THE INDEPENDENT STUDY PROGRAM'S IMPACT ON THE STUDENT'S ACHIEVEMENT AND WELL-BEING

THE SUPERINTENDENT OR DESIGNEE SHALL DEVELOP A PLAN TO TRANSITION STUDENTS WHOSE FAMILIES WISH TO RETURN TO IN-PERSON INSTRUCTION FROM INDEPENDENT STUDY EXPEDITIOUSLY, AND, IN NO CASE LATER, THAN FIVE INSTRUCTIONAL DAYS. THIS REQUIREMENT ONLY APPLIES TO STUDENTS PARTICIPATING IN AN INDEPENDENT STUDY PROGRAM FOR 15 SCHOOL DAYS OR MORE. (Education Code 51747)

THE SUPERINTENDENT OR DESIGNEE SHALL ENSURE THAT A WRITTEN MASTER AGREEMENT EXISTS FOR EACH PARTICIPATING STUDENT AS PRESCRIBED BY LAW. (Education Code 51747, 51749.5)

THE DISTRICT SHALL PROVIDE WRITTEN NOTICE TO THE PARENTS/GUARDIANS OF ALL ENROLLED STUDENTS OF THE OPTION TO ENROLL THEIR CHILD IN IN-PERSON INSTRUCTION OR INDEPENDENT STUDY DURING THE 2021-22 SCHOOL YEAR. THIS NOTICE SHALL BE POSTED ON THE DISTRICT'S WEB SITE, AND SHALL INCLUDE, AT A MINIMUM, INFORMATION ABOUT THE RIGHT TO REQUEST A STUDENT-PARENT- EDUCATOR CONFERENCE BEFORE ENROLLMENT, STUDENT RIGHTS REGARDING PROCEDURES FOR ENROLLING, DISENROLLING, AND REENROLLING IN INDEPENDENT STUDY, AND THE INSTRUCTIONAL TIME, INCLUDING SYNCHRONOUS AND ASYNCHRONOUS LEARNING, THAT A STUDENT WILL HAVE ACCESS TO AS PART OF INDEPENDENT STUDY. (Education Code 51747)

UPON THE REQUEST OF THE PARENT/GUARDIAN OF A STUDENT, BEFORE MAKING A DECISION ABOUT ENROLLING OR DISENROLLING IN INDEPENDENT STUDY AND ENTERING INTO A WRITTEN AGREEMENT TO DO SO, THE DISTRICT SHALL CONDUCT A TELEPHONE, VIDEOCONFERENCE, OR IN-PERSON STUDENT-PARENT-EDUCATOR CONFERENCE OR OTHER MEETING DURING WHICH THE STUDENT, PARENT/GUARDIAN, OR THEIR ADVOCATE MAY ASK QUESTIONS ABOUT THE EDUCATIONAL OPTIONS, INCLUDING WHICH CURRICULUM OFFERINGS AND NONACADEMIC SUPPORTS WILL BE AVAILABLE TO THE STUDENT IN INDEPENDENT STUDY. (Education Code 51747)

**~~Written Agreements~~**

~~The master agreement shall specify the length of time in which each independent study assignment must be completed. Because excessive leniency in the duration of~~

**INDEPENDENT STUDY (cont.)**

~~independent study assignments may result in a student falling behind his/her peers and increase the risk of dropping out of school, independent study assignments shall be no more than one week for all grade levels and types of program. However, when necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due, up to the termination date of the agreement.~~

~~An evaluation process shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student misses three assignments, unless the student's written agreement specifies a lower or higher number of missed assignments based on the nature of the assignments, the total number of assignments, and/or other unique circumstances.~~

**LEARNING AGREEMENT FOR COURSE-BASED INDEPENDENT STUDY**

BEFORE ENROLLING A STUDENT IN A COURSE WITHIN THIS PROGRAM, THE SUPERINTENDENT OR DESIGNEE SHALL PROVIDE THE STUDENT AND, IF THE STUDENT IS UNDER AGE 18 YEARS, THE STUDENT'S PARENT/GUARDIAN WITH A WRITTEN LEARNING AGREEMENT THAT INCLUDES ALL OF THE FOLLOWING: (Education Code 51749.6)

1. A SUMMARY OF THE DISTRICT'S POLICIES AND PROCEDURES RELATED TO COURSE-BASED INDEPENDENT STUDY PURSUANT TO EDUCATION CODE 51749.5
2. THE DURATION OF THE ENROLLED COURSE(S) AND THE NUMBER OF COURSE CREDITS FOR EACH ENROLLED COURSE
3. THE DURATION OF THE LEARNING AGREEMENT, WHICH SHALL NOT EXCEED A SCHOOL YEAR OR SPAN MULTIPLE SCHOOL YEARS
4. THE LEARNING OBJECTIVES AND EXPECTATIONS FOR EACH COURSE, INCLUDING, BUT NOT LIMITED TO, A DESCRIPTION OF HOW SATISFACTORY EDUCATIONAL PROGRESS IS MEASURED AND WHEN A STUDENT EVALUATION IS REQUIRED TO DETERMINE WHETHER THE STUDENT SHOULD REMAIN IN THE COURSE OR BE REFERRED TO AN ALTERNATIVE PROGRAM, WHICH MAY INCLUDE, BUT IS NOT LIMITED TO, A REGULAR SCHOOL PROGRAM
5. THE SPECIFIC RESOURCES THAT WILL BE MADE AVAILABLE TO THE STUDENT, INCLUDING MATERIALS AND PERSONNEL
6. A STATEMENT DETAILING THE ACADEMIC AND OTHER SUPPORTS THAT WILL BE PROVIDED TO ADDRESS THE NEEDS OF STUDENTS WHO ARE



**INDEPENDENT STUDY (cont.)**

NOT PERFORMING AT GRADE LEVEL, OR NEED SUPPORT IN OTHER AREAS, SUCH AS ENGLISH LEARNERS, STUDENTS WITH DISABILITIES WITH AN INDIVIDUALIZED EDUCATION PROGRAM OR A SECTION 504 PLAN IN ORDER TO BE CONSISTENT WITH THEIR PROGRAM OR PLAN, STUDENTS IN FOSTER CARE OR EXPERIENCING HOMELESSNESS, AND STUDENTS REQUIRING MENTAL HEALTH SUPPORTS.

7. A STATEMENT THAT ENROLLMENT IS AN OPTIONAL EDUCATIONAL ALTERNATIVE IN WHICH NO STUDENT MAY BE REQUIRED TO PARTICIPATE. IN THE CASE OF A STUDENT WHO IS SUSPENDED OR EXPELLED, OR WHO IS REFERRED OR ASSIGNED TO ANY SCHOOL, CLASS, OR PROGRAM PURSUANT TO EDUCATION CODE 48915 OR 48917, THE AGREEMENT ALSO SHALL INCLUDE THE STATEMENT THAT INSTRUCTION MAY BE PROVIDED TO THE STUDENT THROUGH COURSE-BASED INDEPENDENT STUDY ONLY IF THE STUDENT IS OFFERED THE ALTERNATIVE OF CLASSROOM INSTRUCTION.
8. THE MANNER, TIME, FREQUENCY, AND PLACE FOR SUBMITTING A STUDENT'S ASSIGNMENTS, FOR REPORTING THE STUDENT'S ACADEMIC PROGRESS, AND FOR COMMUNICATING WITH A STUDENT'S PARENT/GUARDIAN REGARDING A STUDENT'S ACADEMIC PROGRESS.
9. THE OBJECTIVES AND METHODS OF STUDY FOR THE STUDENT'S WORK, AND THE METHODS USED TO EVALUATE THAT WORK.
10. A STATEMENT OF THE ADOPTED POLICIES REGARDING THE MAXIMUM LENGTH OF TIME ALLOWED BETWEEN THE ASSIGNMENT AND THE COMPLETION OF A STUDENT'S ASSIGNED WORK, THE LEVEL OF SATISFACTORY EDUCATIONAL PROGRESS, AND THE NUMBER OF MISSED ASSIGNMENTS ALLOWED BEFORE AN EVALUATION OF WHETHER THE STUDENT SHOULD BE ALLOWED TO CONTINUE IN COURSE-BASED INDEPENDENT STUDY.
11. A STATEMENT OF THE NUMBER OF COURSE CREDITS OR, FOR THE ELEMENTARY GRADES, OTHER MEASURES OF ACADEMIC ACCOMPLISHMENT APPROPRIATE TO THE LEARNING AGREEMENT, TO BE EARNED BY THE STUDENT UPON COMPLETION.
12. BEFORE THE COMMENCEMENT OF AN INDEPENDENT STUDY COURSE, THE LEARNING AGREEMENT SHALL BE SIGNED AND DATED BY THE STUDENT, THE STUDENT'S PARENT/GUARDIAN OR CAREGIVER, IF THE STUDENT IS LESS THAN 18 YEARS OF AGE, THE CERTIFICATED EMPLOYEE WHO HAS BEEN DESIGNATED AS HAVING RESPONSIBILITY FOR THE GENERAL SUPERVISION OF THE INDEPENDENT STUDY COURSE, AND ALL PERSONS WHO HAVE DIRECT RESPONSIBILITY FOR PROVIDING ASSISTANCE TO THE STUDENT. FOR PURPOSES OF THIS PARAGRAPH "CAREGIVER" MEANS A PERSON WHO HAS MET THE REQUIREMENTS OF FAMILY CODE 6550-6552.

**INDEPENDENT STUDY (cont.)**

HOWEVER, FOR THE 2021–22 SCHOOL YEAR ONLY, THE DISTRICT SHALL OBTAIN A SIGNED WRITTEN AGREEMENT FOR INDEPENDENT STUDY FROM THE STUDENT, OR THE STUDENT'S PARENT/GUARDIAN IF THE STUDENT IS LESS THAN 18 YEARS OF AGE, THE CERTIFICATED EMPLOYEE WHO HAS BEEN DESIGNATED AS HAVING RESPONSIBILITY FOR THE GENERAL SUPERVISION OF THE INDEPENDENT STUDY COURSE, AND ALL PERSONS WHO HAVE DIRECT RESPONSIBILITY FOR PROVIDING ASSISTANCE TO THE PUPIL NO LATER THAN 30 DAYS AFTER THE FIRST DAY OF INSTRUCTION.

WRITTEN AGREEMENTS MAY BE SIGNED USING AN ELECTRONIC SIGNATURE THAT COMPLIES WITH STATE AND FEDERAL STANDARDS, AS DETERMINED BY THE CDE. (Education Code 51749.6)

THE STUDENT'S OR PARENT/GUARDIAN'S SIGNATURE SHALL CONSTITUTE PERMISSION FOR THE STUDENT TO RECEIVE INSTRUCTION THROUGH INDEPENDENT STUDY. (Education Code 51749.6)

THE SUPERINTENDENT OR DESIGNEE SHALL RETAIN A PHYSICAL OR ELECTRONIC COPY OF THE SIGNED LEARNING AGREEMENT FOR AT LEAST THREE YEARS AND AS APPROPRIATE FOR AUDITING PURPOSES. (Education Code 51749.6)

**Student-PARENT-~~teacher~~ EDUCATOR Conferences**

A STUDENT-PARENT-EDUCATOR CONFERENCE SHALL BE HELD AS APPROPRIATE INCLUDING, BUT NOT LIMITED TO, AS A REENGAGEMENT STRATEGY AND/OR IF REQUESTED BY A PARENT/GUARDIAN PRIOR TO ENROLLMENT OR DISENROLLMENT FROM INDEPENDENT STUDY. (Education Code 51745.5, 51747, 51749.5)

~~Supervising teachers should establish an appropriate schedule for student teacher conferences in order to help identify students falling behind in their work or in danger of failing or dropping out of school. Teachers are expected to monitor student progress and work closely with each student to determine the amount and type of contact needed for the student to be successful in the program.~~

~~Missing appointments with the supervising teacher without valid reasons may trigger an evaluation to determine whether the student should remain in independent study.~~

**RECORDS FOR AUDIT PURPOSES**

THE SUPERINTENDENT OR DESIGNEE SHALL ENSURE THAT RECORDS ARE MAINTAINED FOR AUDIT PURPOSES. THESE RECORDS SHALL INCLUDE, BUT NOT BE LIMITED TO: (Education Code 51748; 5 CCR 11703)

**INDEPENDENT STUDY (cont.)**

1. A COPY OF THE BOARD POLICY, ADMINISTRATIVE REGULATION, AND OTHER PROCEDURES RELATED TO INDEPENDENT STUDY
2. A LISTING OF THE STUDENTS, BY GRADE LEVEL, PROGRAM, AND SCHOOL, WHO HAVE PARTICIPATED IN INDEPENDENT STUDY, ALONG WITH THE UNITS OF THE CURRICULUM ATTEMPTED AND COMPLETED BY STUDENTS IN GRADES K-8 AND THE COURSE CREDITS ATTEMPTED BY AND AWARDED TO STUDENTS IN GRADES 9-12 AND ADULT EDUCATION
3. A FILE OF ALL AGREEMENTS, WITH REPRESENTATIVE SAMPLES OF EACH STUDENT'S WORK PRODUCTS BEARING THE SUPERVISING TEACHER'S NOTATIONS INDICATING THAT THE TEACHER HAS PERSONALLY EVALUATED THE WORK OR PERSONALLY REVIEWED THE EVALUATIONS MADE BY ANOTHER CERTIFICATED TEACHER
4. AS APPROPRIATE TO THE PROGRAM IN WHICH THE STUDENTS ARE PARTICIPATING, A DAILY OR HOURLY ATTENDANCE REGISTER THAT IS SEPARATE FROM CLASSROOM ATTENDANCE RECORDS, MAINTAINED ON A CURRENT BASIS AS TIME VALUES OF STUDENT WORK PRODUCTS JUDGED BY A CERTIFICATED TEACHER, AND REVIEWED BY THE SUPERVISING TEACHER IF THEY ARE TWO DIFFERENT PERSONS
5. APPROPRIATE DOCUMENTATION OF COMPLIANCE WITH THE TEACHER-STUDENT RATIOS REQUIRED BY EDUCATION CODE 51745.6 AND 51749.5 (Education Code 51745.6 AND 51749.5)
6. APPROPRIATE DOCUMENTATION OF COMPLIANCE WITH THE REQUIREMENTS PURSUANT TO EDUCATION CODE 51747.5 TO ENSURE THE COORDINATION, EVALUATION, AND SUPERVISION OF THE INDEPENDENT STUDY OF EACH STUDENT BY A DISTRICT EMPLOYEE WHO POSSESSES A VALID CERTIFICATION DOCUMENT PURSUANT TO EDUCATION CODE 44865 OR AN EMERGENCY CREDENTIAL PURSUANT TO EDUCATION CODE 44300 (Education Code 51747.5)

THE DISTRICT SHALL DOCUMENT EACH STUDENT'S PARTICIPATION IN LIVE INTERACTION AND SYNCHRONOUS INSTRUCTION PURSUANT TO EDUCATION CODE 51747 ON EACH SCHOOL DAY, AS APPLICABLE, IN WHOLE OR IN PART, FOR WHICH INDEPENDENT STUDY IS PROVIDED. A STUDENT WHO DOES NOT PARTICIPATE IN INDEPENDENT STUDY ON A SCHOOL DAY SHALL BE DOCUMENTED AS NON-PARTICIPATORY FOR THAT SCHOOL DAY. (Education Code 51747.5)

THE SUPERINTENDENT OR DESIGNEE ALSO SHALL MAINTAIN A WRITTEN OR COMPUTER-BASED RECORD SUCH AS A GRADE BOOK OR SUMMARY DOCUMENT OF STUDENT ENGAGEMENT, FOR EACH CLASS, OF ALL GRADES, ASSIGNMENTS, AND ASSESSMENTS FOR EACH STUDENT FOR INDEPENDENT STUDY ASSIGNMENTS. (Education Code 51747.5)

## **INDEPENDENT STUDY (cont.)**

THE SIGNED, DATED AGREEMENT, ANY SUPPLEMENTAL AGREEMENT, ASSIGNMENT RECORDS, WORK SAMPLES, AND ATTENDANCE RECORDS MAY BE MAINTAINED ON FILE ELECTRONICALLY. (Education Code 51747)

(cf. 0500 - Accountability)  
(cf. 5121 - Grades/Evaluation of Student Achievement)  
(cf. 6162.5 - Student Assessment)  
(cf. 6162.51 - State Academic Achievement Tests)  
(cf. 6162.52 - High School Exit Examination)

### **Legal Reference:**

#### **EDUCATION CODE**

17289 Exemption for facilities  
41976.2 Independent study programs; adult education funding  
42238 Revenue limits  
42238.05 Local control funding formula; average daily attendance  
44865 Qualifications for home teachers and teachers in special classes and schools 4  
6200-46208 Instructional day and year  
46300-46307.1 Methods of computing average daily attendance  
47612.5 Independent study in charter schools  
48204 Residency  
48206.3 Home or hospital instruction; students with temporary disabilities  
48220 Classes of children exempted  
48340 Improvement of pupil attendance  
48915 Expulsion; particular circumstances  
48916.1 Educational program requirements for expelled students  
48917 Suspension of expulsion order  
49011 Student fees  
51225.3 Requirements for high school graduation  
51745-51749.6 Independent study programs  
52522 Adult education alternative instructional delivery  
52523 Adult education as supplement to high school curriculum; criteria  
56026 Individuals with exceptional needs  
58500-58512 Alternative schools and programs of choice

#### **FAMILY CODE**

6550 Authorization affidavits

#### **CODE OF REGULATIONS, TITLE 5**

11700-11703 Independent study 19819 State audit compliance

#### **UNITED STATES CODE, TITLE 20**

6301 Highly qualified teachers

#### **COURT DECISIONS**

Modesto City Schools v. Education Audits Appeal Panel, (2004) 123 Cal.App.4th 1365

#### **EDUCATION AUDIT APPEALS PANEL DECISIONS**

Lucerne Valley Unified School District, Case No. 03-02 (2005)

### **Management Resources:**

#### **CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS**

Elements of Exemplary Independent Study

Approaches to Satisfying No Child Left Behind Act of 2001 Teacher Requirements for Independent Study in Secondary Schools, January 28, 2010

## **INDEPENDENT STUDY (cont.)**

### WEBSITES

California Consortium for Independent Study: [www.ccis.org](http://www.ccis.org)

California Department of Education, Independent Study: [www.cde.ca.gov/sp/eo/is](http://www.cde.ca.gov/sp/eo/is)

Education Audit Appeals Panel: [www.eaap.ca.gov](http://www.eaap.ca.gov)

### **Chino Valley Unified School District**

Policy adopted: August 21, 1997

Revised: February 4, 1999

Revised: May 23, 2002

Revised: June 11, 2015

REVISED:

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Grace Park, Ed.D., Associate Superintendent, Curriculum,  
Instruction, Innovation, and Support  
Julian Rodriguez Ed.D., Director, Secondary Curriculum and  
Instruction

**SUBJECT: BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM 2021/2022  
DISTRICT OPERATED PROGRAM CONTRACT**

=====

**BACKGROUND**

On a yearly basis, the Chino Valley Unified School District enters into a program contract with the Baldy View Regional Occupation Program (BVROP) for the purpose of establishing and maintaining District operated regional occupational programs at various locations within the District. General services are outlined in the contract and specific program services are stipulated in Appendix A, B, and C of the contract.

This contract was approved by the BVROP Commission on August 11, 2021.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Baldy View Regional Occupational Program 2021/2022 District Operated Program Contract.

**FISCAL IMPACT**

Increase of \$51,476.49 to General Fund.

NE:GP:LF:JR:wrg

BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM  
2021-22 DISTRICT OPERATED PROGRAM CONTRACT – CHINO VALLEY USD

This Agreement is entered into this 1st day of July 2021 by and between Baldy View Regional Occupational Program, hereinafter called "BVROP.", and Chino Valley Unified School District hereinafter called the "District".

WITNESSETH:

WHEREAS, pursuant to Education Code Section 52300 et seq., BVROP is authorized to establish and maintain Regional Occupational Program activities at various locations within the Chaffey Joint Union High School District, Chino Valley Unified School District, Claremont Unified School District, and Upland Unified School District, and

WHEREAS, the programs shown in Appendix "A" will be of benefit to the people of this region; and

WHEREAS, the District wishes to cooperate with BVROP in establishing and maintaining said program;

NOW, THEREFORE, the District and BVROP agree as follows:

The District shall:

1. Submit to BVROP estimated Average Daily Attendance (ADA) for each class.
2. Maintain and submit to BVROP upon request a listing of BVROP equipment available in each class.
3. Administer, supervise, and evaluate the classes based on BVROP established standards.

4. With assistance of BVROP, recruit and enroll students.
5. Provide properly credentialed and qualified employees for each class in accordance with Education Code and Title V.
6. In collaboration with BVROP, share responsibility for providing facilities, equipment, and instructional supplies for each class based on BVROP established standards.
7. Recruit employers to serve on subject area advisory committees and/or career path employer panels.
8. Provide services, including purchasing, utilities, custodial, and maintenance, at no cost to BVROP.
9. Confine expenditure of all funds received through this agreement to support BVROP programs within the District.
10. Certify that the activities included within this Agreement are in compliance with Section 11507 of the California State Administrative Code, Title V.
11. Submit reports and information as requested by BVROP to include:
  - a. Attendance reports
  - b. Student progress reports and evaluation data on programs
  - c. Verification of staff qualifications
  - d. All reports required by the County of San Bernardino and the State of California
  - e. Certification that all obligations of the District, provided within the terms of this agreement, have been complied with.
12. Take out and maintain during the life of this Agreement such public liability



and property damage insurance as will protect this District, its officers, agents and employees from any and all claims arising out of or in any manner connected with the performance and operation of the terms of this Agreement, including claims and liability for death, injury, loss of property and shall furnish BVROP with a certificate of such insurance. The certificate shall provide that BVROP shall receive thirty (30) days advance written notification of changes made to the insurance or cancellation of the insurance provided. Public Liability Insurance shall be in the amount of \$1,000,000 per occurrence combined single limit and property damage insurance shall be in an amount not less than \$10,000. The policies shall be written by a reliable insurance carrier authorized to do such public liability and property damage insurance business in the State of California and shall name BVROP as an added insured.

13. Obtain and maintain, at the expense of the District, all Workers' Compensation Insurance required by law for employees in the operation of this program, including coverage for students that qualify, if any.

**BVROP shall:**

1. Allocate to the District, ADA based upon the district operated program ADA Distribution Calculation.
2. Provide payment to each partnering school district at eighty percent (80%) of the BVROP revenue limit for District Operated Program (DOP) course offerings up to the DOP ADA cap within sixty (60) calendar days of receipt of said funds.

3. Receive, compile, and submit ADA information for each class.
4. Provide appropriate staff for program monitoring activities.
5. Enter into contracts essential to the operation of each program, including transportation for students.
6. Provide promotional support, materials/activities; i.e., course catalogues, brochures, class schedules.
7. Provide necessary forms to be submitted by the District for reports required by BVROP.
8. Coordinate and convene subject area Advisory Committees and/or career path employer panels for each program.

**District Operated Classes Above ADA Distribution Calculation:**

1. If the District and BVROP mutually agree to additional BVROP classes to be offered above the ADA Distribution Calculation, the District will reimburse BVROP for the cost of the additional class(es).
2. BVROP will reimburse the District at the rate of eighty percent (80%) of the BVROP revenue limit.
3. All of the provisions of this agreement apply to additional class(es).
4. Any DOP class that is funded by the District above the ADA Distribution Calculation is not subject to the ratio of twenty-five percent (25%) DOP/ seventy-five percent (75%) BVROP of total high school course offerings.

**General Provisions:**

1. Classes will be conducted in a facility leased, owned, or rented by the District and other facilities as the District and R.O.P. may mutually approve.

2. All equipment acquired in connection with this activity, unless otherwise specified by agreement, is the property of the District, who has the responsibility for approval of its location and utilization.
3. Teachers hired by the District to teach BVROP classes shall abide by the teacher standards (See Appendix B) and accepted practices of BVROP to the extent that it is not prohibited by the District's local collective bargaining agreements.
4. Any equipment owned by BVROP used in a district operated program, remains the property of BVROP, and may be used by the District for this program or other career technical education programs the District may decide to operate. The costs of maintaining the equipment used is the responsibility of the District.
5. This Agreement will be reviewed annually by both parties prior to the end of the current contract year. No part of this contract or appendices may supersede or violate any portion of a District's collective bargaining agreement with any employee association or staff member.
6. Should a district operated class fall below the minimum standards established by BVROP, it would be subject to termination.
7. This Agreement may be terminated by mutual agreement of District and BVROP at any time.
8. Indemnity District agrees to indemnify and hold harmless from and against any and all claims for injuries or damages to students, public, or to property, which occur in or upon the property or its improvements provided that such

injuries or damages are the result of the negligence or misconduct of the District, officers, employees, agents, or representatives or the dangerous condition of district property.

BVROP agrees to indemnify and hold District harmless from and against any and all claims for injuries or damages to students, public, or to property, which occur in or upon the property or its improvements provided that such injuries or damages are the result of the negligence or misconduct of BVROP, its officers, employees, agents, or representatives or the dangerous condition of BVROP property.

9. This Agreement shall become effective July 1, 2021, and terminate on June 30, 2022.

CHINO VALLEY UNIFIED  
SCHOOL DISTRICT

BALDY VIEW REGIONAL  
OCCUPATIONAL PROGRAM

By \_\_\_\_\_

By Shelley Adams

Title \_\_\_\_\_

Title Superintendent

Board Authorization On:

Commission Authorization On:

Date \_\_\_\_\_

Date 8/11/21

## **APPENDIX A**

### **CHINO VALLEY UNIFIED SCHOOL DISTRICT**

The following reports detail the changes which occurred for class offerings from 2020-2021 to 2021-2022 for Chino Valley Unified School District.

# APPENDIX A

## CHINO VALLEY UNIFIED SCHOOL DISTRICT

### 2021-2022 Track Changes

| TOP CLASSES       |                               |      |        |
|-------------------|-------------------------------|------|--------|
| HIGH SCHOOL       | CLASS TITLE                   | FALL | SPRING |
| CHINO HIGH SCHOOL |                               |      |        |
|                   | Computer Applications         | 5    | 5      |
|                   | Food and Hospitality Services | 5    | 5      |
|                   |                               |      |        |
|                   |                               | FALL | SPRING |
|                   | CREDIT ALLOCATION TOTAL:      | 10   | 10     |
|                   |                               |      |        |
|                   |                               | FALL | SPRING |
|                   | CREDIT ALLOCATION TOTAL:      | 10   | 10     |
|                   |                               |      |        |
|                   |                               | FALL | SPRING |
|                   | CREDIT ALLOCATION TOTAL:      | 10   | 10     |

*Closed Classes Denoted in Red*

APPENDIX A - CHINO VALLEY USD - TRACKING 2021-2022.docx

EDS Master Schedule 7/28/2021

# APPENDIX A

## CHINO VALLEY UNIFIED SCHOOL DISTRICT

### 2021-2022 Track Changes

| AFTER SCHOOL ROP CLASSES                    |  |   |        |
|---|--|---|--------|
| HIGH SCHOOL                                 | CLASS TITLE  | FALL  | SPRING |
| BUENA VISTA                                 |  |   |        |
|   | Combo: Retail Marketing,<br>Retail Marketing 2       | 15  | 15     |
| CHINO HILLS HIGH SCHOOL                     |  |   |        |
|   | Combo: Business Management,<br>Business Management 2 | 15  | 15     |
|   | Hotel and Lodging Services                           | (15)  | (15)   |
|   | Sports Medicine CTWEE                                | 10  | 10     |
| DON LUGO HIGH SCHOOL                        |  |   |        |
|   | Veterinary Assistant                                 | (20)  | (20)   |
|   |  | FALL  | SPRING |
| 2021/2022                                   | CREDIT ALLOCATION TOTAL:                             | 40  | 40     |
|   |  | FALL  | SPRING |
| 2020/2021                                   | CREDIT ALLOCATION TOTAL:                             | 40  | 40     |
| 2020/2021                                   | CREDIT UTILIZATION TOTAL:                            | 5   | 5      |
| 2020-2021 Fall/Spring; Don Lugo High School |  | Closed Veterinary Assistant Due to Low Enrollment.<br>(-20 Credits/Fall, -20 Credits/Spring)<br>Per DRC Request       |        |
| 2020-2021 Fall/Spring; Don Lugo High School |  | Closed Hotel and Lodging Services Due to Low Enrollment.<br>(-15 Credits/Fall, -15 Credits/Spring)<br>Per DRC Request |        |

Closed Classes Denoted in Red

APPENDIX A - CHINO VALLEY USD - TRACKING 2021-2022.docx

EDS Master Schedule 7/28/2021

**BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM**  
**DISTRICT OPERATED PROGRAM CONTRACT**  
**APPENDIX B**

**TEACHER STANDARDS**

These standards are required of all BVROP teachers beyond the actual classroom teaching requirements.

1. Adheres to established BVROP rules and regulations, including California Standards for the Teaching Profession.
2. Provide properly credentialed and qualified employees for each class in accordance with Education Code and Title V.
3. Performs duties as designated in the BVROP teacher's job description.
4. Maintains currency in the subject matter curriculum:
  - Active contact and working relationship with business and industry contacts
  - Job shadowing
  - Employment/work place learning
  - Community classroom/CVE supervision
  - Guest speakers
  - Field trips
  - Use of computer and current technology skills as related to occupational field
5. Participates in advisory meetings/employer panels:
  - Preplanning meeting(s)
  - Recruit business and industry members
  - Attend meeting(s)



**District Operated Program Contract**  
**Appendix B**  
**Page - 2 -**

6. Participates in current teaching strategies training:
  - Effective Teaching Strategies
  - District Inservice
  - Other
7. Attends BVROP scheduled meetings:
  - Teachers Meetings (6 per year)
  - Subject area curriculum specific meetings
  - Articulation/Curriculum meetings
  - New teacher orientation
8. Promotes and encourages enrollment:
  - Career fair(s)
  - Flyers/promotional materials
  - Guest speaker in related classes
  - Career center presentations
9. Complies with all required BVROP program and student documentation:
  - Completed accurately/legibly
  - Adherence with established time lines
10. Maintains open communication with:
  - Students, Parents, Counselors, Career Technicians, District Representative, BVROP  
Administration/Office Staff
  - Professional/Student Organizations

BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM  
2021/22 SCHEDULE OF CAP ADA  
DISTRICT OPERATED PROGRAM (DOP) 2021-22  
APPENDIX C

Per Base MOU, CAP ADA for 2021/22 will be based on actual ADA average of 2018/19 and 2019/20. COLA is 5.07% in 2021/22 and is applied to the 2020/21 Base Revenue Limit of \$3,898.20 resulting in the 2021/22 Base Revenue Limit of \$4,095.84..

|  | CHAFFEY      | CHINO     | CLAREMONT | UPLAND    | TOTAL        |
|--|--------------|-----------|-----------|-----------|--------------|
| BASE = 80% OF 4,095.84: \$3,276.67       |              |           |           |           |              |
| 3,276.67 per 2-year averaged ADA         | 422.39 *     | 15.71     | 16.36     | 11.75     | 466.21       |
| TOTAL 2021/22 DISTRICT OPERATED PROGRAM: | 1,384,032.64 | 51,476.49 | 53,606.32 | 38,500.87 | 1,527,616.32 |

DOP = ADA ATTRIBUTED TO THE DISTRICT PROVIDING CLASS(ES) TAUGHT BY DISTRICT TEACHER(S)

**NOTE:** This is a budgetary figure. At year end, DOP ADA is reconciled to reflect payment of Actual ADA or CAP ADA, whichever is lowest, unless it is a "hold harmless" year.

SCHEDULE OF MONTHLY PAYMENTS

|           | 1,384,032.64 | 51,476.49 | 53,606.32 | 38,500.87 | 1,527,616.32 |
|-----------|--------------|-----------|-----------|-----------|--------------|
| JULY      | 115,336.05   | 4,289.71  | 4,467.19  | 3,208.41  | 127,301.36   |
| AUGUST    | 115,336.05   | 4,289.71  | 4,467.19  | 3,208.41  | 127,301.36   |
| SEPTEMBER | 115,336.05   | 4,289.71  | 4,467.19  | 3,208.41  | 127,301.36   |
| OCTOBER   | 115,336.05   | 4,289.71  | 4,467.19  | 3,208.41  | 127,301.36   |
| NOVEMBER  | 115,336.05   | 4,289.71  | 4,467.19  | 3,208.41  | 127,301.36   |
| DECEMBER  | 115,336.05   | 4,289.71  | 4,467.19  | 3,208.41  | 127,301.36   |
| JANUARY   | 115,336.05   | 4,289.71  | 4,467.19  | 3,208.41  | 127,301.36   |
| FEBRUARY  | 115,336.05   | 4,289.71  | 4,467.19  | 3,208.41  | 127,301.36   |
| MARCH     | 115,336.05   | 4,289.71  | 4,467.19  | 3,208.41  | 127,301.36   |
| APRIL     | 115,336.05   | 4,289.71  | 4,467.19  | 3,208.41  | 127,301.36   |
| MAY       | 115,336.05   | 4,289.71  | 4,467.19  | 3,208.41  | 127,301.36   |
| JUNE      | 115,336.05   | 4,289.71  | 4,467.19  | 3,208.41  | 127,301.36   |
|           | 1,384,032.64 | 51,476.49 | 53,606.32 | 38,500.87 | 1,527,616.32 |

\* Includes DOP ADA generated by Cosmetology Program with San Antonio ROP (SAROP)

Payments to SAROP for Chaffey DOP Portion will be deducted from DOP payments to Chaffey.

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Grace Park, Ed.D., Associate Superintendent, Curriculum,  
Instruction, Innovation, and Support  
Julian Rodriguez Ed.D., Director, Secondary Curriculum and  
Instruction

**SUBJECT: BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM 2021/2022  
CONTRACT FOR SERVICES AND PARTICIPATION INCENTIVE**

=====

**BACKGROUND**

On a yearly basis, the Chino Valley Unified School District enters into a “Contract for District Services and Participation Incentive” with the Baldy View Regional Occupational Program (BVROP). The contract stipulates that the District shall provide facilities, personnel, and expertise to perform certain services for the BVROP. In return for these services, BVROP pays the District an annual participation incentive described in the contract and for specific services as shown in Appendix A, B, and C of the contract. These funds are to be used specifically in support of BVROP programs and activities.

This contract was approved by the BVROP Commission on August 11, 2021.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Baldy View Regional Occupational Program 2021/2022 Contract for Services and Participation Incentive.

**FISCAL IMPACT**

Increase of \$56,011.56 to General Fund.

NE:GP:LF:JR:wrg

**BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM**  
**2021-22 CONTRACT FOR SERVICES AND PARTICIPATION INCENTIVE**  
**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

This Agreement is made by and between Chino Valley Unified School District, hereinafter referred to as "District", and Baldy View Regional Occupational Program; hereinafter referred to as "BVROP"

WITNESSETH:

WHEREAS, BVROP desires to utilize special services, referred to as "District Services";  
and

WHEREAS, Chino Valley Unified School District has the facilities, personnel, and expertise to perform certain services for BVROP, and the District is willing to make these services available for the period beginning July 1, 2021 and ending June 30, 2022.

WHEREAS, BVROP has the facilities, personnel, and expertise to perform career technical education programs for the District at the career training center, and BVROP is willing to make these services available for the period beginning July 1, 2021, and ending June 30, 2022.

THEREFORE, it is understood that the aforementioned services shall be subject to the terms and conditions hereinafter set forth:

1. District Services. (See Appendix A)
2. District Representatives. The District, at no cost to BVROP, shall appoint an individual to represent the District in all matters pertaining to BVROP except those specifically reserved for the Commission and Superintendents. This individual shall

serve on the BVROP District Representatives Council (DRC) and shall be responsible to participate in BVROP Course Performance Reviews, teachers meetings, career technician meetings, and other related meetings.

3. In the event the scheduled BVROP teacher assigned to teach on a district campus is absent and a district substitute is obtained through the host district's personnel office, the District will invoice BVROP for the actual BVROP costs and will be reimbursed accordingly. BVROP teachers are to follow the District procedure to obtain a substitute.
4. Career Center. The District, at no cost to BVROP, shall maintain a career center at each of the following locations:

Ayala, Boys Republic, Buena Vista, Chino, Chino Hills, and Don Lugo  
High Schools

- a. These services will be operated according to terms listed in Appendix A and Appendix B. At times other than the regular school year, BVROP information concerning programs and enrollment procedures will be available.
- b. The District agrees to assign a person to operate the career center for a minimum of three (3) hours each school day and assist BVROP in recruitment, enrollment, and other duties pertaining to BVROP students. The career center shall be accessible to students on all

scheduled student days during the regular school year. The career center will be evaluated annually on the basis of standards congruent with Appendix B.

- c. The District agrees to allow the career technician to attend six (6) BVROP meetings each year as designated by BVROP and approved by the District Representative. The District also agrees to release any newly assigned career technician up to three additional duty days for orientation and inservice.
  - d. The District agrees to permit BVROP usage of the District logo on the BVROP website, newsletters, advertisements, and promotional materials to acknowledge the partnership, as appropriate.
5. Participation Incentive. BVROP agrees to pay District an annual participation incentive. The participation incentive is based on a Per Unit Value (PUV) established per the Memorandum of Understanding (MOU) as identified in the Joint Powers Agreement (JPA) multiplied by the ADA generated during the previous year by each participating district's student attendance. BVROP will provide payment of the participation incentive by September 30 of the fiscal year, providing that District submits all attendance by July 31.
6. BVROP Operated Classes Above the "Base" ADA Cap:
- a. If the District and BVROP mutually agree to additional BVROP classes to be offered above the ADA cap, the District will reimburse BVROP for the cost of the additional class(es) based on the minimum

enrollment of twenty-five (25) students at a comprehensive school site and fifteen (15) students at a continuation or alternative school site.

- b. Any BVROP class that is funded by the District above the ADA cap is not subject to the ratio of twenty-five percent (25%) DOP/seventy-five percent (75%) ROP of total high school course offerings.
- c. If two (2) or more Districts agree to additional BVROP classes above the base ADA cap, those Districts will enter into an agreement delineating the number of student units each District guarantees to meet the minimum enrollment requirements.
- d. The District(s) agree(s) to a two-year commitment in order to allow time for the program to establish a student interest base.
- e. To assist member Districts with costs while interest builds in a new course BVROP may waive a portion of “upstart” costs for the first two years if the base ADA cap is being met. I.e., new class starts, member District(s) to pay BVROP assuming 25 students. 20 students enroll, BVROP may waive revenue expectations for the other 5 students for up to 2 years.

7. Exchange of Class Offerings:

- a. An exchange of class offering can be requested by the District or BVROP through the DRC.
  - i. BVROP staff will provide DRC with an analysis of current

participants' home schools.

- b. If a District and BVROP mutually agree to exchange a BVROP class

offered outside the regular school day, the following conditions will apply:

- i. If exchange of class offerings results in lower ADA attainment than the previous class, the partnering District(s) agrees to maintain a minimum enrollment of twenty-five (25) students at a comprehensive school site and fifteen (15) students at a continuation or alternative school site.
- ii. Each participating school district may exchange a class offering(s) on its school sites for another class offering of the same total instructional hours within the confines of:
  - a. BVROP class cannot be exchanged for a DOP class;
  - b. The DOP cap ADA allocation per participating school district must be adhered to unless circumstances warrant re-benching;
  - c. The ratio of twenty-five percent (25%) DOP/seventy-five percent (75%) ROP of total high school course offerings must be maintained.

8. Reduction of Classes:

- a. BVROP classes: Written notification of the class reductions must be made



to the BVROP Superintendent by February 1 during the fiscal year preceding the fiscal year in which the reductions will be implemented.

- b. DOP classes: Written notification of the class reductions must be made to the BVROP Superintendent by February 1 during the fiscal year preceding the fiscal year in which the reductions will be implemented.
  - i. If the school district's DOP ADA is returned to BVROP and the other participating districts, that district, at a later date, may request the return of the DOP ADA through written notification to the BVROP Superintendent. The BVROP Superintendent will analyze the ADA allocated within BVROP and make every effort to accommodate the request under the following conditions:
    - a. No harm shall occur to another participating district's DOP program or limit access to BVROP students.
    - b. The return of the DOP program(s) cannot cause the BVROP ratio to exceed twenty-five percent (25%) of the total base ADA cap.

- 9. Indemnity: District agrees to indemnify and hold BVROP harmless from and against any and all claims for injuries or damages to students, public, or to property, which occur in or upon the property or its improvements provided that such injuries or damages are the result of the negligence or misconduct of the District, its officers, employees, agents, or representatives or the dangerous condition of District property.

BVROP agrees to indemnify and hold District harmless from and against any

and all claims for injuries or damages to students, public, or to property, which occur in or upon the property or its improvements provided that such injuries or damages

are the result of the negligence or misconduct of the BVROP, its officers, employees, agents, or representatives or the dangerous condition of BVROP property.

10. Annual Review. This Agreement will be reviewed annually by both parties prior to the end of the current contract year.

No part of this contract or appendices may supersede or violate any portion of a District's collective bargaining agreement with any employee association or staff member.

11. Termination. This Agreement may be terminated by either the District or BVROP Upon mutual consent by serving 30 days written notice of such intention to terminate on the other party. The District will receive the final participation incentive payment from BVROP based on submitted ADA.

12. Certification. The District agrees to certify by September 1, 2021, that all obligations of the District, provided within the terms of this agreement, have been complied with.

EXECUTED this \_\_\_\_ day of \_\_\_\_\_, at Ontario, California.

CHINO VALLEY UNIFIED  
SCHOOL DISTRICT

BALDY VIEW REGIONAL  
OCCUPATIONAL PROGRAM

By \_\_\_\_\_

By Shelley Adam

Title \_\_\_\_\_

Title Superintendent

Board Authorization On:

Commission Authorization On:

Date \_\_\_\_\_

Date 8/11/21

## **BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM**

### **CONTRACT FOR DISTRICT SERVICES**

#### **APPENDIX A**

The District shall provide services and facilities to the Baldy View R.O.P. within the following categories:

#### **A. ADMINISTRATIVE SERVICES**

1. District Representative Services
  - a. Provides district liaison to BVROP as outlined in body of contract.
2. Business/Personnel Offices Services
  - a. Provides personnel services
  - b. Maintains District payroll account
  - c. Processes purchase orders and related contracts
  - d. Maintains a clear audit trail
  - e. Maintains warehouse as needed
  - f. Maintains and reports inventory
  - g. Provides and reviews related billings
  - h. Prepares annual report of expenditures
3. Student Information Services
  - a. Maintains student data records
  - b. Maintains course offerings
  - c. Maintains current enrollment records
  - d. Prepares documents and communications as necessary

**B. PROGRAM AND STUDENT SERVICES**

1. Provide, maintain, equip, supply, and staff a career center at each regular and continuation high school each day of the regular school year when students are present.
2. Provide support services including career guidance and assessment, and registration services.

**C. FACILITIES**

1. Provide classroom space for R.O.P. classes as available.
2. Provide storage space as available.

# **BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM**

## **CONTRACT FOR DISTRICT SERVICES APPENDIX B**

### **PERFORMANCE OBJECTIVES CAREER TECHNICIAN STANDARDS**

A Career Technician supported by District funds will:

1. **Actively recruit, screen and enroll high school students for BVROP classes:**
  - Create and maintain visual displays promoting BVROP
  - Display BVROP promotional materials in career center and other appropriate places on campus
  - Serve as liaison with counselors, promote tours of BVROP classes, and provide BVROP printed material.
  - Develop BVROP promotional activities for the school year
  - Schedule class and/or group presentations
  - Disseminate BVROP recruitment materials to teachers, counselors, students, and parents
  - Utilize campus announcements and newspaper for promotion
  - Arrange for BVROP teachers to interact with high school students
  - Maintain an ongoing recruitment list for enrollment in BVROP courses.
2. **Assist in promotion of BVROP courses as an integral part of the school's curriculum:**
  - Administer and interpret career interest assessments to students
  - Discuss with school counseling staff and administration usage of BVROP interest survey
  - Organize and maintain student interest list for recruitment purposes

**Contract for District Services**  
**Appendix B**  
**Page -2-**

2. **Assist in promotion of BVROP courses as an integral part of the school's curriculum (continued):**
  - Promote BVROP through campus activities; i.e., back to school night, career fairs, etc.
  - Disseminate BVROP student success stories
  - Communicate regularly with the guidance staff regarding BVROP information
  - Provide BVROP information in home mailers to parents and stakeholders
3. **Be knowledgeable of BVROP course requirements and content:**
  - Visit BVROP teachers and classes
  - Attend selected advisory/employer panel meetings.
4. **Establish and maintain effective communications:**
  - Attend all required BVROP meetings and inservices
  - Process all related BVROP paperwork and student records
  - Provide high school administration, counselors, teachers, and staff with current BVROP information regarding BVROP courses and their outcomes
  - Notify BVROP office of schedule/bell changes on campus
  - Utilize current technology and software to provide access to information for career planning.
  - Meet regularly with guidance staff.
  - Annually, Career Technicians will complete the BVROP self-assessment in collaboration with BVROP and District Representative Council staff

BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM  
**\*\*APPENDIX C**  
 PARTICIPATION INCENTIVE 2021/2022

Per Base MOU, ADA for 2021/22 will be based on average of actual 2018/19 and 2019/20 ADA. COLA in 2021/22 is 5.07%. The 2020/21 rate of \$90.26 is multiplied by 5.07% COLA for the per unit value of \$94.84 for 2021/22.

|  | CHAFFEY   | CHINO     | CLAREMONT | UPLAND    | TOTAL      |
|--|-----------|-----------|-----------|-----------|------------|
| 2020/21 = \$90.26 * 5.07% COLA = \$94.84 |           |           |           |           |            |
| 94.84 per 2-year averaged ADA            | 889.19    | 590.59    | 151.51    | 233.56    | 1,864.85   |
| 2021/22 Participation Incentive          | 84,330.78 | 56,011.56 | 14,369.21 | 22,150.83 | 176,862.38 |
|  |           |           |           |           |            |

ADA ATTRIBUTED TO STUDENTS' DISTRICT OF RESIDENCE (PARTICIPATION INCENTIVE)

|           | SCHEDULE OF MONTHLY PAYMENTS |           |           |           |            |
|-----------|------------------------------|-----------|-----------|-----------|------------|
|           | 84,330.78                    | 56,011.56 | 14,369.21 | 22,150.83 | 176,862.38 |
| JULY      | 7,027.56                     | 4,667.63  | 1,197.43  | 1,845.90  | 14,738.53  |
| AUGUST    | 7,027.56                     | 4,667.63  | 1,197.43  | 1,845.90  | 14,738.53  |
| SEPTEMBER | 7,027.56                     | 4,667.63  | 1,197.43  | 1,845.90  | 14,738.53  |
| OCTOBER   | 7,027.56                     | 4,667.63  | 1,197.43  | 1,845.90  | 14,738.53  |
| NOVEMBER  | 7,027.56                     | 4,667.63  | 1,197.43  | 1,845.90  | 14,738.53  |
| DECEMBER  | 7,027.56                     | 4,667.63  | 1,197.43  | 1,845.90  | 14,738.53  |
| JANUARY   | 7,027.56                     | 4,667.63  | 1,197.43  | 1,845.90  | 14,738.53  |
| FEBRUARY  | 7,027.56                     | 4,667.63  | 1,197.43  | 1,845.90  | 14,738.53  |
| MARCH     | 7,027.56                     | 4,667.63  | 1,197.43  | 1,845.90  | 14,738.53  |
| APRIL     | 7,027.56                     | 4,667.63  | 1,197.43  | 1,845.90  | 14,738.53  |
| MAY       | 7,027.56                     | 4,667.63  | 1,197.43  | 1,845.90  | 14,738.53  |
| JUNE      | 7,027.56                     | 4,667.63  | 1,197.43  | 1,845.90  | 14,738.53  |
|           | 84,330.78                    | 56,011.56 | 14,369.21 | 22,150.83 | 176,862.38 |



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Grace Park, Ed.D., Associate Superintendent, Curriculum,  
Instruction, Innovation, and Support  
Julian A. Rodriguez Ed.D., Director, Secondary Curriculum and  
Instruction

**SUBJECT: BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM 2021/2022  
CONTRACT FOR EMBEDDED CLASSES**

=====

**BACKGROUND**

Each year, the Chino Valley Unified School District enters into a contract with the Baldy View Regional Occupational Program (BVROP) for the purpose of providing embedded classes at various locations within the District.

The embedded classes in the District are outlined in Appendix A of the contract.

This contract was approved by the BVROP Commission on August 11, 2021.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Baldy View Regional Occupational Program 2021/2022 Contract for Embedded Classes.

**FISCAL IMPACT**

None.

NE:GP:JAR:wrg

**BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM**  
**2021/22 CONTRACT FOR EMBEDDED BVROP CLASSES – CHINO VALLEY USD**

This Agreement is made by and between Chino Valley Unified School District, hereinafter referred to as "District", and Baldy View Regional Occupational Program, hereinafter referred to as "BVROP."

**WITNESSETH:**

WHEREAS, District desires to utilize special BVROP services, referred to as "Embedded Class(es)";

and

WHEREAS, District has the facilities for the Embedded Class(es) during the regular school day;

and

WHEREAS, BVROP has the personnel, and expertise to perform certain services for the District; and BVROP is willing to make these services available for the period beginning July 1, 2021 and ending June 30, 2022.

THEREFORE, it is understood that the afore-mentioned services shall be subject to the terms and conditions hereinafter set forth:

1. The minimum class size Average Daily Attendance (ADA) for an Embedded Class(es) at comprehensive school sites is twenty-five (25) students and fifteen (15) students at continuation and alternative school sites.
2. The District has the sole responsibility for supporting Embedded Class(es) on its campuses.

3. When the ADA of a(n) Embedded Class(es) fails to meet minimum class size standards, the District is responsible for providing BVROP supplemental funding based on the difference between actual ADA generated and the budgeted annual income based on minimum ADA requirements.
4. Embedded Class(es), as reflected in Appendix A, may be cancelled by BVROP or District without penalty prior to August 1, 2021.

CHINO VALLEY UNIFIED  
SCHOOL DISTRICT

By \_\_\_\_\_

Title \_\_\_\_\_

Board Authorization On:

Date \_\_\_\_\_

BALDY VIEW REGIONAL  
OCCUPATIONAL PROGRAM

By Shelley Adam

Title Superintendent

Commission Authorization On:

Date 8/11/21

## **APPENDIX A**

### **CHINO VALLEY UNIFIED SCHOOL DISTRICT**

The following reports detail the changes which occurred for class offerings from 2020-2021 to 2021-2022 for Chino Valley Unified School District.

# APPENDIX A

## CHINO VALLEY UNIFIED SCHOOL DISTRICT

### 2021-2022 Track Changes

| EMBEDDED ROP CLASSES |   |   |   |
|----------------------|---|---|---|
| HIGH SCHOOL          | CLASS TITLE   | FALL  | SPRING  |
| AYALA HIGH SCHOOL    |   |   |   |
|                      | 3D Game Animation   | 5   | 5   |
|                      | 3D Game Animation   | 5   | 5   |
|                      | 3D Game Animation 2   | 5   | 5   |
|                      | 3D Game Animation 2   | 5   | 5   |
|                      | Civil Engineering & Architecture  |   |   |
|                      | Engineering & Design Development  | 5   | 5   |
|                      | Engineering & Design Development  | (5)   | (5)   |
|                      | Introduction to Engineering Design  | 5   | 5   |
|                      | Introduction to Engineering Design  | 5   | 5   |
|                      | Introduction to Engineering Design  | 5   | 5   |
|                      | Sports Medicine   | 5   | 5   |
|                      | Sports Medicine   | 5   | 5   |
| BOYS REPUBLIC        |   |   |   |
|                      | Combo: Brick, Block and Stonemasonry, Advanced Concrete Masonry               | 5   | 5   |
|                      | Combo: Landscape and Turf Management, Landscape Design (Adv)                  | 10 5  | 10 5  |
| BUENA VISTA          |   |   |   |
|                      | Combo: 3D Game Animation, 3D Game Animation 2                                 | 5qt<br>1 <sup>st</sup> Quarter<br>(8/9/21-10/8/21)    | 5qt<br>3 <sup>rd</sup> Quarter<br>(1/4/22-3/11/22)  |
|                      | Combo: 3D Game Animation, 3D Game Animation 2                                 | 5qt<br>2 <sup>nd</sup> Quarter<br>(10/11/21-12/16/21) | 5qt<br>4 <sup>th</sup> Quarter<br>(3/14/22-5/26/22) |
|                      | Combo: Residential and Commercial Construction, Apartment and Home Remodeling | 5qt<br>1 <sup>st</sup> Quarter<br>(8/9/21-10/8/21)    | 5qt<br>3 <sup>rd</sup> Quarter<br>(1/4/22-3/11/22)  |
|                      | Combo: Residential and Commercial Construction, Apartment and Home Remodeling | 5qt<br>2 <sup>nd</sup> Quarter<br>(10/11/21-12/16/21) | 5qt<br>4 <sup>th</sup> Quarter<br>(3/14/22-5/26/22) |

\* New/Additional Class offered for the 2021/2022 School Year

Closed Classes Denoted in Red

APPENDIX A - CHINO VALLEY USD - TRACKING 2021-2022.docx

EDS Master Schedule 7/28/2021

# APPENDIX A

## CHINO VALLEY UNIFIED SCHOOL DISTRICT

### 2021-2022 Track Changes

| EMBEDDED ROP CLASSES    |  |      |        |
|-------------------------|--|------|--------|
| HIGH SCHOOL             | CLASS TITLE  | FALL | SPRING |
| CHINO HIGH SCHOOL       |  |      |        |
|                         | Criminal Justice   | (5)  | (5)    |
|                         | Criminal Justice   | (5)  | (5)    |
|                         | Criminal Justice 2   | (5)  | (5)    |
|                         | Combo: Criminal Justice,<br>Criminal Justice 2                   | 5    | 5      |
|                         | Combo: Criminal Justice,<br>Criminal Justice 2                   | 5    | 5      |
|                         | Combo: Criminal Justice,<br>Criminal Justice 2                   | 5    | 5      |
|                         | Combo: Crime Scene Investigation,<br>Crime Scene Investigation 2 | 5    | 5      |
|                         | Crime Scene Investigation 2                                      | 5    | 5      |
|                         | Cybersecurity  | 5    | 5      |
|                         | Cybersecurity  | 5    | 5      |
|                         | Cybersecurity  | 5    | 5      |
|                         | Cybersecurity  | 5    | 5      |
|                         | Cybersecurity 2  | 5    | 5      |
|                         | Cybersecurity 2  | 5    | 5      |
|                         | Emergency Responder  | 5    | 5      |
|                         | Emergency Responder  | (5)  | (5)    |
|                         | Combo: Emergency Responder,<br>Emergency Responder 2             | 5    | 5      |
|                         | Sports Medicine  | 5    | 5      |
|                         | Sports Medicine  | 5    | 5      |
| CHINO HILLS HIGH SCHOOL |  |      |        |
|                         | Criminal Justice   | 5    | 5      |
|                         | Criminal Justice   | 5    | 5      |
|                         | Criminal Justice   | 5    | 5      |
|                         | Criminal Justice   | 5    | 5      |
|                         | Criminal Justice   | 5    | 5      |
|                         | Emergency Medical Responder                                      | 5    | 5      |
|                         | Emergency Medical Responder                                      | 5    | 5      |
|                         | Emergency Medical Responder                                      | 5    | 5      |

\*New/Additional Class offered for the 2021/2022 School Year

Closed Classes Denoted in Red

APPENDIX A - CHINO VALLEY USD - TRACKING 2021-2022.docx

EDS Master Schedule 7/28/2021



# APPENDIX A

## CHINO VALLEY UNIFIED SCHOOL DISTRICT

### 2021-2022 Track Changes

| EMBEDDED ROP CLASSES                    |   |      |        |
|---|---|------|--------|
| HIGH SCHOOL                             | CLASS TITLE   | FALL | SPRING |
| CHINO HILLS HIGH SCHOOL <i>(cont'd)</i> |   |      |        |
|   | Emergency Medical Responder 2   | (5)  | (5)    |
|   | Combo: Stage 1: Introduction to Stage Technology,<br>Stage 2: Intermediate Stage Technology,<br>Stage 3: Design & Production,<br>Stage 4: Arts Management | 5    | 5      |
|   | Combo: Stage 1: Introduction to Stage Technology,<br>Stage 2: Intermediate Stage Technology,<br>Stage 3: Design & Production,<br>Stage 4: Arts Management | 5    | 5      |
|   | Event Planning  | (5)  | (5)    |
|   | Event Planning  | (5)  | (5)    |
|   | Healthcare Occupations  | 5    | 5      |
|   | Healthcare Occupations  | 5    | 5      |
|   | Health Support Services   | 5    | 5      |
|   | Health Support Services   | 5    | 5      |
|   | Sports Medicine   | 5    | 5      |
|   | Sports Medicine   | 5    | 5      |
|   | Sports Medicine   | 5    | 5      |
|   | Sports Medicine   | 5    | 5      |
| DON LUGO HIGH SCHOOL                    |   |      |        |
|   | Food and Hospitality Services   | 5    | 5      |
|   | Food and Hospitality Services   | 5    | 5      |
|   | Food and Hospitality Services   | 5    | 5      |
|   | Food and Hospitality Services   | 5    | 5      |
|   | Food and Hospitality Services   | 5    | 5      |
|   | Food and Hospitality Services 2   | 5    | 5      |
|   | Sports Medicine   | 5    | 5      |
|   | Sports Medicine   | 5    | 5      |
|   | Criminal Justice  | 5    | 5      |
|   | Criminal Justice  | 5    | 5      |
|   | Criminal Justice  | 5    | 5      |
|   | Criminal Justice  | 5    | 5      |
|   | Criminal Justice 2  | 5    | 5      |

*\* New/Additional Class offered for the 2021/2022 School Year*

*Closed Classes Denoted in Red*

APPENDIX A - CHINO VALLEY USD - TRACKING 2021-2022.docx

EDS Master Schedule 7/28/2021

# APPENDIX A

## CHINO VALLEY UNIFIED SCHOOL DISTRICT

### 2021-2022 Track Changes

|  |  | FALL | SPRING |
|--|--|------|--------|
| 2021/2022                                      | CREDIT ALLOCATION TOTAL:   | 340  | 340    |
| 2021-2022 Fall/Spring; Ayala High School       | Not offering 1 section of Engineering and Design Development.<br>(-5 Credits/Fall, -5 Credits/Spring)<br>Per DRC Request.  |      |        |
| 2021-2022 Fall/Spring; Chino High School       | Not offering 2 sections of Criminal Justice.<br>(-10 Credits/Fall, -10 Credits/Spring)<br>Per DRC Request.   |      |        |
| 2021-2022 Fall/Spring; Chino High School       | Not offering 1 section of Criminal Justice 2.<br>(-5 Credits/Fall, -5 Credits/Spring)<br>Per DRC Request.  |      |        |
| 2021-2022 Fall/Spring; Chino High School       | Added 3 sections of Combo: Criminal Justice, Criminal Justice 2.<br>(+15 Credits/Fall, +15 Credits/Spring)<br>Per DRC Request  |      |        |
| 2021-2022 Fall/Spring; Chino High School       | Added 1 section of Cybersecurity<br>(+5 Credits/Fall, +5 Credits/Spring)<br>Per DRC Request  |      |        |
| 2021-2022 Fall/Spring; Chino High School       | Added 1 section of Cybersecurity 2.<br>(+5 Credits/Fall, +5 Credits/Spring)<br>Per DRC Request.  |      |        |
| 2021-2022 Fall/Spring; Chino High School       | Not offering 1 section of Emergency Responder.<br>(-5 Credits/Fall, -5 Credits/Spring)<br>Per DRC Request.   |      |        |
| 2021-2022 Fall/Spring; Chino High School       | Added 1 section of Combo: Emergency Medical Responder, Emergency Medical Responder 2<br>(+5 Credits/Fall, +5 Credits/Spring)<br>Per DRC Request  |      |        |
| 2021-2022 Fall/Spring; Chino High School       | Added 5 sections of Criminal Justice.<br>(+20 Credits/Fall, +20 Credits/Spring)<br>Per DRC Request.  |      |        |
| 2021-2022 Fall/Spring; Chino Hills High School | Event Planning changed to the Business & Finance Industry Sector under the Business Management Pathway, CALPADs 7411<br>(Combo: Business Management, Business Management 2 is offered afterschool in its place to complete the pathway). (Spring 2021) |      |        |

\* New/Additional Class offered for the 2021/2022 School Year  
Closed Classes Denoted in Red

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EDS Master Schedule 7/28/2021



# APPENDIX A

## CHINO VALLEY UNIFIED SCHOOL DISTRICT

### 2021-2022 Track Changes

|  |                           |  |     |
|--|---------------------------|--|-----|
| 2020/2021                                      | CREDIT ALLOCATION TOTAL:  | 305  | 305 |
| 2020/2021                                      | CREDIT UTILIZATION TOTAL: | 320  | 320 |
| 2020-2021 Fall/Spring; Chino Hills High School |                           | Event Planning changed to the Business & Finance Industry Sector under the Business Management Pathway, CALPADs 7411. (Spring 2021)<br>No Credit Change.<br>Per DRC Request.)  |     |
| 2020-2021 Fall/Spring; Chino Hills High School |                           | Added Business Management (afterschool) (+10 Credits/Fall, +10 Credits/Spring)<br>Per DRC Request.   |     |
| 2020-2021 Fall/Spring; Chino Hills High School |                           | Business Management changed to Combo: Business Management, Business Management 2 (afterschool)<br>Hours changed from 3:30pm - 6:30pm to 3:30pm - 8:30pm.<br>Credits changed from 10 to 15 credits.<br>(+5 Credits/Fall, +5 Credits/Spring)<br>Per DRC Request. |     |
| 2020-2021 Fall/Spring; Chino Hills High School |                           | Closed Emergency Medical Responder 2 due to low enrollment.<br>(-5 Credits/Fall, -5 Credits/Spring)<br>Per DRC Request.  |     |
| 2020-2021 Fall/Spring; Chino Hills High School |                           | Added Emergency Medical Responder (+5 Credits/Fall, +5 Credits/Spring)<br>Per DRC Request.   |     |

\*New/Additional Class offered for the 2021/2022 School Year.

Closed Classes Denoted in Red

APPENDIX A - CHINO VALLEY USD - TRACKING 2021-2022.docx

EDS Master Schedule 7/28/2021

# CHINO VALLEY UNIFIED SCHOOL DISTRICT

## Our Motto:

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**SUBJECT: CLARIFICATION TO THE 2021/2022 LOCAL CONTROL AND  
ACCOUNTABILITY PLAN**

=====

### **BACKGROUND**

The Local Control Funding Formula (LCFF) system requires that each Local Educational Agency (LEA) develop, adopt and annually update a three-year Local Control and Accountability Plan (LCAP). The LCAP is required to identify goals and measure progress for student subgroups (English learners, low income, and foster youths) across multiple performance indicators.

Pursuant to Education Codes 52060 and 52066, the LCAP describes the District's overall vision for students, annual goals, and specific actions the District will take to achieve its identified vision and goals. Additionally, the LCAP must focus on eight areas identified as state priorities. The plan also demonstrates how the District's budget will help achieve the goals and assess each year how well the strategies in the plan were able to improve outcomes. As such, the District is required to annually update its three-year LCAP, as necessary.

The Board approved the 2021/2022 LCAP at its June 17, 2021 meeting, and it became effective July 1, 2021. Upon review and in accordance with the provisions of the Education Code (EC) Section 52070(b), San Bernardino County Superintendent of Schools is seeking clarification of the District's LCAP. Presented under separate cover is the requested clarified LCAP for approval. A hardcopy of the 2021/2022 LCAP with clarification is available in the District lobby for public inspection.

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education approve the clarification to the 2021/2022 Local Control and Accountability Plan.

### **FISCAL IMPACT**

\$52,968,880.00 from General and Restricted Funds.

NE:gks

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and  
Operations  
Anna G. Hamilton, Director, Purchasing

**SUBJECT: PURCHASE ORDER REGISTER**

=====

**BACKGROUND**

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

**FISCAL IMPACT**

\$6,585,687.06 to all District funding sources.

NE:GJS:AGH:pw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and  
Operations  
Anna G. Hamilton, Director, Purchasing

**SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES**

=====

**BACKGROUND**

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

**FISCAL IMPACT**

As indicated.

NE:GJS:AGH:pw

| <b>CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT</b>  | <b>FISCAL IMPACT</b>   |
|--|--|
| <b>CIIS-2122-095 Brain Train, Inc.</b><br>To provide integrated visual auditory evaluation system.<br>Submitted by: Special Education<br>Duration of Agreement: July 1, 2021 - September 27, 2024  | Contract amount: \$995.00<br><br>Funding source: Special Education |
| <b>CIIS-2122-096 CSM Consulting, Inc.</b><br>To provide emergency connectivity fund program consulting.<br>Submitted by: Technology<br>Duration of Agreement: July 1, 2021 - June 30, 2022   | Contract amount: \$25,000.00<br><br>Funding source: General Fund   |
| <b>CIIS-2122-097 Newsela, Inc.</b><br>To provide annual site license to Newsela software.<br>Submitted by: Rhodes ES<br>Duration of Agreement:<br>September 13, 2021 - September 13, 2022  | Contract amount: \$2,940.00<br><br>Funding source: GATE            |
| <b>CIIS-2122-098 Solution Tree, Inc.</b><br>To provide professional development.<br>Submitted by: Rhodes ES<br>Duration of Agreement:<br>September 1, 2021 - September 1, 2022   | Contract amount: \$689.00<br><br>Funding source: General Fund      |
| <b>CIIS-2122-099 TurnAround Schools, Inc. No Excuses University.</b><br>To provide platform for schools to share ideas and collaborate.<br>Submitted by: Borba ES<br>Duration of Agreement: August 9, 2021 - June 30, 2022               | Contract amount: Per invoice<br><br>Funding source: Various        |
| <b>CIIS-2122-100 Curriculum Associates, LLC.</b><br>To provide annual site renewal for i-Ready and Professional Development.<br>Submitted by: Ramona JHS<br>Duration of Agreement:<br>September 3, 2021 - September 3, 2022              | Contract amount: \$17,000.00<br><br>Funding source: Title I        |
| <b>CIIS-2122-101 Matthew Kelly dba AP Chem Solutions.</b><br>To provide annual site renewal to access online AP Chem Solutions teacher resources.<br>Submitted by: Don Lugo HS<br>Duration of Agreement: August 1, 2021 - August 2, 2022 | Contract amount: \$154.74<br><br>Funding source: Title I           |
| <b>CIIS-2122-102 Edgenuity, Inc.</b><br>To provide annual software licenses for online based curriculum.<br>Submitted by: Alternative Education Center<br>Duration of Agreement: August 1, 2021 - July 31, 2022                          | Contract amount: \$26,400.00<br><br>Funding source: Site Budget    |

| <b>FACILITIES, PLANNING, AND OPERATIONS</b>   | <b>FISCAL IMPACT</b>   |
|---|--|
| <b>F-2122-040 Tower Seekers.</b><br>To provide consulting services for District owned cell towers.<br>Submitted by: Facilities, Planning, and Operations<br>Duration of Agreement: July 1, 2021 - June 30, 2022 | Contract amount: \$300.00 per hour<br><br>Funding source: General Fund |

| <b>HUMAN RESOURCES</b>   | <b>FISCAL IMPACT</b>  |
|--|---|
| <b>HR-2122-014 San Joaquin County of Education.</b><br>To provide annual Edjoin account service agreement renewal for 2021/2022.<br>Submitted by: Human Resources<br>Duration of Agreement: July 1, 2021 - June 30, 2022 | Contract amount: \$6,594.00<br><br>Funding source: General Fund |

| <b>HUMAN RESOURCES</b>  | <b>FISCAL IMPACT</b>   |
|---|--|
| <b>HR-2122-015 Tulare County Office of Education.</b><br>To provide a clear administrative services credential program for new administrators to clear their preliminary administrative services credentials.<br>Submitted by: Human Recourses<br>Duration of Agreement: September 10, 2021 - June 30, 2022 | Contract amount: \$33,000.00<br><br>Funding source: Title II |

| <b>MASTER CONTRACTS</b>  | <b>FISCAL IMPACT</b>   |
|--|--|
| <b>MC-2122-032 Pegleg Entertainment, A California Corporation dba Just My Prom.</b><br>To provide DJ and event services.<br>Submitted by: Chino Hills HS<br>Duration of Agreement: September 3, 2021 - June 30, 2024   | Contract amount: Per rate sheet<br><br>Funding source:<br>ASB/USB/PFA/PTA/Boosters |
| <b>MC-2122-033 Code Blue Photo Booth.</b><br>To provide photobooth services.<br>Submitted by: Briggs K-8<br>Duration of Agreement: September 3, 2021 - June 30, 2024   | Contract amount: Per invoice<br><br>Funding source:<br>ASB/USB/PFA/PTA/Boosters    |
| <b>MC-2122-034 Props AV, LLC.</b><br>To provide event planning and DJ services.<br>Submitted by: Chino HS<br>Duration of Agreement: September 3, 2021 - June 30, 2024  | Contract amount: Per rate sheet<br><br>Funding source:<br>ASB/USB/PFA/PTA/Boosters |
| <b>MC-2122-035 Coast 2 Coast Coaching, Inc. dba Sports for Learning.</b><br>To provide social emotional learning support program that incorporates physical education.<br>Submitted by: Dickson ES<br>Duration of Agreement: August 24, 2021 - June 30, 2024 | Contract amount: Per invoice<br><br>Funding source: Various                        |
| <b>MC-2122-036 Wheels of Freestyle, Inc.</b><br>To provide BMX bike assembly.<br>Submitted by: Briggs K-8<br>Duration of Agreement: September 3, 2021 - June 30, 2024  | Contract amount: Per invoice<br><br>Funding source: Various                        |
| <b>MC-2122-037 Los Serranos Country Club.</b><br>To provide banquet and catering facility.<br>Submitted by: Chino Hills HS<br>Duration of Agreement: September 3, 2021 - June 30, 2024   | Contract amount: Per rate sheet<br><br>Funding source:<br>ASB/USB/PFA/PTA/Boosters |

| <b>SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS</b>   | <b>FISCAL IMPACT</b>   |
|--|--|
| <b>SBC-2122-002 County of San Bernardino Preschool Services Department.</b><br>To provide Special Education and related services to eligible children.<br>Submitted by: Special Education<br>Duration of Agreement:<br>September 3, 2021 - September 30, 2024                              | Contract amount: None<br><br>Funding source: None                                  |
| <b>SBCSS 21/22-0443 SBCSS/2 Teach LLC Professional Development.</b><br>To provide professional development and coaching for administrators, general education, and special education teachers.<br>Submitted by: Special Education<br>Duration of Agreement: August 1, 2021 - June 30, 2022 | Contract amount: \$137,850.00<br><br>Funding source:<br>Systems of Support Funding |

| <b>APPROVED CONTRACTS TO BE AMENDED</b>   | <b>AMENDMENT</b>  |
|---|---|
| <b>F-1112-034-M6 Mobile Modular Management Corp.</b><br>To provide one 24x40 portable classroom at Chino HS.<br>Submitted by: Facilities, Planning, and Operations<br>Duration of Agreement: June 14, 2020 - July 8, 2021<br>Original Agreement Board Approved: June 26, 2014   | Contract amount: \$8,616.00<br><br>Duration of agreement: extend duration of agreement for one additional year through July 8, 2022.<br><br>Funding source:<br>Capital Facilities Fund 25 |
| <b>HR-2021-009 Occupational Health Centers of California, A Medical Corporation Concentra Medical Centers.</b><br>To provide pre-employment and fit for duty physicals.<br>Submitted by: Human Resources<br>Duration of Agreement: July 1, 2020 - June 30, 2021<br>Original Agreement Board Approved: August 20, 2020 | Contract amount: Per rate sheet<br><br>Duration of agreement: extend duration of contract through June 30, 2022.<br><br>Funding source: General Fund                                      |
| <b>Resolution 2019/2020-023 Placentia-Yorba Linda USD Bid 218-18 Indoff.</b><br>To provide District office and classroom furniture.<br>Submitted by: Purchasing<br>Duration of Agreement: May 16, 2018 - May 15, 2021<br>Original Agreement Board Approved: September 5, 2019   | Contract amount: None<br><br>Duration of agreement: extend duration of resolution through June 30, 2024.<br><br>Funding source: None  |
| <b>Resolution 2020/2021-07 SBCSS Bid 19/20-1273 Lakeshore Learning Materials.</b><br>To provide furniture: systems and standalone.<br>Submitted by: Purchasing<br>Duration of Agreement: July 1, 2020 - June 30, 2021<br>Original Agreement Board Approved: August 20, 2020   | Contract amount: None<br><br>Duration of agreement: extend duration of resolution through June 30, 2022.<br><br>Funding source: None  |

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: SURPLUS/OBSOLETE PROPERTY**

=====

**BACKGROUND**

The Board of Education recognizes that the District may own personal property which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Items not picked up for public auction may be sold through a private sale, donated to charitable organization, or disposed of in the local public dump in accordance with Education Code Section 17546.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

**FISCAL IMPACT**

Increase to the General Fund from proceeds of sale.

NE:GJS:pw



**CHINO VALLEY UNIFIED SCHOOL DISTRICT  
SURPLUS/OBSOLETE PROPERTY**

September 2, 2021

| <u>DESCRIPTION</u> | <u>MAKE/MODEL</u> | <u>I.D./SERIAL</u>  | <u>DEPT/SITE</u>  |
|--------------------|-------------------|---------------------|-------------------|
| TV Monitors (26)   | Various           |                     | Maintenance       |
| VCRs (13)          | Various           |                     | Maintenance       |
| Computer           | Dell              | 55823               | Special Education |
| Computer           | Dell              | 49755               | Special Education |
| iPad 2             | Apple             | 41679               | Special Education |
| Computer           | Dell              | 56207               | Special Education |
| Computer           | Dell              | 56205               | Special Education |
| Computer           | Dell              | 46969               | Special Education |
| Computer           | Dell              | 50014               | Special Education |
| Computer           | Dell              | 53945               | Special Education |
| Computer           | Dell              | 50016               | Special Education |
| Computer           | Dell              | 32113               | Special Education |
| Computer           | Dell              | 49859               | Special Education |
| Computer           | Dell              | 56209               | Special Education |
| Computer           | Dell              | 56208               | Special Education |
| Computer           | Dell              | 49674               | Special Education |
| Computer           | Dell              | 56203               | Special Education |
| Computer           | Dell              | 49743               | Special Education |
| Computer           | Dell              | 56206               | Special Education |
| Computer           | Dell              | 49956               | Special Education |
| Square Clock       | SS12QFA           |                     | Hidden Trails ES  |
| Square Clocks (2)  | SS12QSA           |                     | Hidden Trails ES  |
| Round Clock        | SS1LRFA           |                     | Hidden Trails ES  |
| Round Clock        | SS12RFA           |                     | Hidden Trails ES  |
| Printer            | Brother           | U61506L6J318634     | Hidden Trails ES  |
| Printer            | HP                | U61506L6J318634     | Hidden Trails ES  |
| Computer Screen    | Dell              |                     | Rolling Ridge ES  |
| Tower              | Dell              |                     | Rolling Ridge ES  |
| Keyboard           | Dell              |                     | Rolling Ridge ES  |
| Keyboard           | Dell              |                     | Rolling Ridge ES  |
| Mouse              |                   |                     | Rolling Ridge ES  |
| Mouse              |                   |                     | Rolling Ridge ES  |
| Projector          | Epson             |                     | Rolling Ridge ES  |
| Headphones         |                   |                     | Rolling Ridge ES  |
| Headphones         |                   |                     | Rolling Ridge ES  |
| Computer Screen    |                   | OFP04F7287247BAK1 M | Rolling Ridge ES  |
| Computer Screen    |                   | OC730C716232AF3146  | Rolling Ridge ES  |
| Laptop             | Dell              | 57477               | Rolling Ridge ES  |

| <u>DESCRIPTION</u> | <u>MAKE/MODEL</u> | <u>I.D./SERIAL</u> | <u>DEPT/SITE</u> |
|--------------------|-------------------|--------------------|------------------|
| Laptop             | Dell              | 57473              | Rolling Ridge ES |
| Laptop             | Dell              | 57454              | Rolling Ridge ES |
| Laptop             | Dell              | 57457              | Rolling Ridge ES |
| Laptop             | Dell              | 57479              | Rolling Ridge ES |
| Laptop             | Dell              | 57483              | Rolling Ridge ES |
| Laptop             | Dell              | 51948              | Rolling Ridge ES |
| Laptop             | Dell              | 51936              | Rolling Ridge ES |
| Laptop             | Dell              | 51954              | Rolling Ridge ES |
| Laptop             | Dell              | 51929              | Rolling Ridge ES |
| Laptop             | Dell              | 51927              | Rolling Ridge ES |
| Laptop             | Dell              | 51106              | Rolling Ridge ES |
| Laptop             | Dell              | 58191              | Rolling Ridge ES |
| Laptop             | Dell              | 58192              | Rolling Ridge ES |
| Laptop             | Dell              | 58190              | Rolling Ridge ES |
| Laptop             | Dell              | 51933              | Rolling Ridge ES |
| Laptop             | Dell              | 57456              | Rolling Ridge ES |
| Laptop             | Dell              | 57476              | Rolling Ridge ES |
| Laptop             | Dell              | 58194              | Rolling Ridge ES |
| Laptop             | Dell              | 51960              | Rolling Ridge ES |
| Laptop             | Dell              | 51956              | Rolling Ridge ES |
| Laptop             | Dell              | 57465              | Rolling Ridge ES |
| Laptop             | Dell              | 57467              | Rolling Ridge ES |
| Laptop             | Dell              | 57470              | Rolling Ridge ES |
| Laptop             | Dell              | 57466              | Rolling Ridge ES |
| Laptop             | Dell              | 57478              | Rolling Ridge ES |
| Laptop             | Dell              | 57460              | Rolling Ridge ES |
| Laptop             | Dell              | 51932              | Rolling Ridge ES |
| Laptop             | Dell              | 51941              | Rolling Ridge ES |
| Laptop             | Dell              | 57458              | Rolling Ridge ES |
| Laptop             | Dell              | 51953              | Rolling Ridge ES |
| Laptop             | Dell              | 57446              | Rolling Ridge ES |
| Laptop             | Dell              | 57450              | Rolling Ridge ES |
| Laptop             | Dell              | 51955              | Rolling Ridge ES |
| Laptop             | Dell              | 51937              | Rolling Ridge ES |
| Laptop             | Dell              | 57471              | Rolling Ridge ES |
| Laptop             | Dell              | 57475              | Rolling Ridge ES |
| Laptop             | Dell              | 57455              | Rolling Ridge ES |
| Laptop             | Dell              | 57469              | Rolling Ridge ES |
| Laptop             | Dell              | 57453              | Rolling Ridge ES |
| Laptop             | Dell              | 57482              | Rolling Ridge ES |
| Laptop             | Dell              | 57447              | Rolling Ridge ES |
| Laptop             | Dell              | 57474              | Rolling Ridge ES |

| <b><u>DESCRIPTION</u></b> | <b><u>MAKE/MODEL</u></b> | <b><u>I.D./SERIAL</u></b> | <b><u>DEPT/SITE</u></b> |
|---------------------------|--------------------------|---------------------------|-------------------------|
| Laptop                    | Dell                     | 57448                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 57451                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 57459                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 54761                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 57468                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 57449                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 58187                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 58198                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 58196                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 58200                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 51942                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 51934                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 57480                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 58194                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 58196                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 58198                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 58200                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 51956                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 51960                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 57476                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 58187                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 51926                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 57444                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 57462                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 58189                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 58188                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 51951                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 51947                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 58197                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 58195                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 58199                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 58186                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 51940                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 51961                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 51938                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 51952                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 51942                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 51934                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 57480                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 57456                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 51928                     | Rolling Ridge ES        |
| Laptop                    | Dell                     | 51962                     | Rolling Ridge ES        |

| <u>DESCRIPTION</u> | <u>MAKE/MODEL</u> | <u>I.D./SERIAL</u> | <u>DEPT/SITE</u> |
|--------------------|-------------------|--------------------|------------------|
| Laptop             | Dell              | 57464              | Rolling Ridge ES |
| Laptop             | Dell              | 51931              | Rolling Ridge ES |
| Laptop             | Dell              | 51958              | Rolling Ridge ES |
| Laptop             | Dell              | 51930              | Rolling Ridge ES |
| Laptop             | Dell              | 51963              | Rolling Ridge ES |
| Laptop             | Dell              | 57463              | Rolling Ridge ES |
| Laptop             | Dell              | 51949              | Rolling Ridge ES |
| Laptop             | Dell              | 51943              | Rolling Ridge ES |
| Laptop             | Dell              | 57472              | Rolling Ridge ES |
| Laptop             | Dell              | 57481              | Rolling Ridge ES |
| Laptop             | Dell              | 51965              | Rolling Ridge ES |
| Laptop             | Dell              | 51946              | Rolling Ridge ES |
| Laptop             | Dell              | 51950              | Rolling Ridge ES |
| Laptop             | Dell              | 51964              | Rolling Ridge ES |
| Laptop             | Dell              | 57445              | Rolling Ridge ES |
| Laptop             | Dell              | 51959              | Rolling Ridge ES |
| Laptop             | Dell              | 51945              | Rolling Ridge ES |
| Laptop             | Dell              | 51957              | Rolling Ridge ES |

## CHINO VALLEY UNIFIED SCHOOL DISTRICT

### Our Motto:

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
Anna G. Hamilton, Director, Purchasing

**SUBJECT: RESOLUTIONS 2021/2022-20, 2021/2022-21, 2021/2022-22, AND 2021/2022-23 FOR AUTHORIZATION TO UTILIZE PIGGYBACK CONTRACTS**

### **BACKGROUND**

Public Contract Code (PCC) 20111 requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than \$86,000.00 to the lowest responsible bidder.

Notwithstanding, PCC 20111, PCC 20118 and Administrative Regulation 3311 state that without advertising for bids and upon a determination that it is in the best interest of the District, the Board may authorize District staff by contract, lease, requisition, or purchase order of another public corporation or agency, to lease data-processing equipment, or to purchase materials, supplies, equipment, automotive vehicles, tractors and other personal property for the District in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor (piggyback).

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the District may authorize the lease or purchase of personal property directly to the vendor under the same terms that are available to the public corporation or agency under the contract.

Staff requests approval of the following resolutions to provide authorization for the District to participate by piggyback in contracts as itemized below:

| Resolution   | Contract  | Contractor         | Description  | Term                 |
|--------------|---|--------------------|--|----------------------|
| 2021/2022-20 | California Multiple Award Schedule (CMAS) 4-17-51-0058A | Gorm, Inc.         | Custodial Equipment, Supplies, Cleaning and Disinfection Solutions       | 10/18/2017-6/16/2026 |
| 2021/2022-21 | California Multiple Award Schedule (CMAS) 3-19-70-3096E | SupplyMaster, Inc. | Hewlett Packard: Computer, Tablet, Printers, Printer Supplies, and Toner | 11/7/2019-9/26/2024  |

| Resolution   | Contract   | Contractor             | Description                           | Term                |
|--------------|--|------------------------|---------------------------------------|---------------------|
| 2021/2022-22 | San Bernardino<br>County<br>Superintendent of<br>Schools<br>Bid 19/20-1273 | Culver Newlin          | Furniture: Systems<br>and Stand Alone | 7/1/2020-6/30/2022  |
| 2021/2022-23 | California Multiple<br>Award Schedule<br>(CMAS)<br>4-20-51-0084A           | Carrier<br>Corporation | HVAC Equipment                        | 2/19/2020-3/19/2022 |

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education adopt Resolutions 2021/2022-20, 2021/2022-21, 2021/2022-22, and 2021/2022-23 for Authorization to Utilize Piggyback Contracts.

### **FISCAL IMPACT**

Unknown.

NE:GJS:AGH:pw

**Chino Valley Unified School District  
Resolution 2021/2022-20  
Authorization to Utilize the California Multiple Award Schedule (CMAS)  
4-17-51-0058A With Gorm, Inc.  
to Purchase Custodial Equipment, Supplies, Cleaning, and Disinfecting Solutions  
Through the Piggyback Contract**

**WHEREAS**, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure custodial equipment, supplies, cleaning, and disinfecting solutions for the District;

**WHEREAS**, CMAS currently has a piggyback contract, 4-17-51-0058A, in accordance with Public Contract Code 20118 with Gorm, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires;

**WHEREAS**, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

**WHEREAS**, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

**WHEREAS**, the Board has determined that it is in the best interest of the District to authorize the purchase of custodial equipment, supplies, cleaning, and disinfecting solutions through the piggyback contract procured by the CMAS 4-17-51-0058A.

**NOW, THEREFORE, BE IT RESOLVED** the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of custodial equipment, supplies, cleaning, and disinfecting solutions through the piggyback contract originally procured by the CMAS 4-17-51-0058A is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of custodial equipment, supplies, cleaning, and disinfecting solutions in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the CMAS 4-17-51-0058A.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of October 18, 2017, for the term ending June 16, 2026.

**APPROVED, PASSED, AND ADOPTED** by the Board of Education of the Chino Valley Unified School District this 2nd day of September 2021 by the following vote:

|          |       |
|----------|-------|
| Bridge   | _____ |
| Cruz     | _____ |
| Gagnier  | _____ |
| Na       | _____ |
| Schaffer | _____ |

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

---

Norm Enfield, Ed.D., Superintendent  
Secretary, Board of Education



**Chino Valley Unified School District  
Resolution 2021/2022-21  
Authorization to Utilize the California Multiple Award Schedule (CMAS)  
3-19-70-3096E With SupplyMaster, Inc.  
to Purchase Hewlett Packard: Computer, Tablet, Printers, Printer Supplies, and  
Toner  
Through the Piggyback Contract**

**WHEREAS**, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure Hewlett Packard: computer, tablet, printers, printer supplies, and toner for the District;

**WHEREAS**, CMAS currently has a piggyback contract, 3-19-70-3096E, in accordance with Public Contract Code 20118 with SupplyMaster, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires;

**WHEREAS**, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

**WHEREAS**, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

**WHEREAS**, the Board has determined that it is in the best interest of the District to authorize the purchase of Hewlett Packard: computer, tablet, printers, printer supplies, and toner through the piggyback contract procured by the CMAS 3-19-70-3096E.

**NOW, THEREFORE, BE IT RESOLVED** the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of Hewlett Packard: computer, tablet, printers, printer supplies, and toner through the piggyback contract originally procured by the CMAS 3-19-70-3096E is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of Hewlett Packard: computer, tablet, printers, printer supplies, and toner in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the CMAS 3-19-70-3096E.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of November 7, 2019, for the term ending September 26, 2024.

**APPROVED, PASSED, AND ADOPTED** by the Board of Education of the Chino Valley Unified School District this 2nd day of September 2021 by the following vote:

|          |       |
|----------|-------|
| Bridge   | _____ |
| Cruz     | _____ |
| Gagnier  | _____ |
| Na       | _____ |
| Schaffer | _____ |

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

---

Norm Enfield, Ed.D., Superintendent  
Secretary, Board of Education

**Chino Valley Unified School District  
Resolution 2021/2022-22  
Authorization to Utilize the San Bernardino County Superintendent of Schools  
Bid 19/20-1273 With Culver Newlin  
to Purchase Furniture: Systems and Stand Alone  
Through the Piggyback Contract**

**WHEREAS**, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure furniture: systems and stand alone for the District;

**WHEREAS**, San Bernardino County Superintendent of Schools currently has a piggyback contract, Bid 19/20-1273, in accordance with Public Contract Code 20118 with Culver Newlin, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

**WHEREAS**, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

**WHEREAS**, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

**WHEREAS**, the Board has determined that it is in the best interest of the District to authorize the purchase of furniture: systems and stand alone through the piggyback contract procured by the San Bernardino County Superintendent of Schools Bid 19/20-1273.

**NOW, THEREFORE, BE IT RESOLVED** the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of furniture: systems and stand alone through the piggyback contract originally procured by the San Bernardino County Superintendent of Schools Bid 19/20-1273 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of furniture: systems and stand alone in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the San Bernardino County Superintendent of Schools Bid 19/20-1273.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2020, for the term ending June 30, 2022.

**APPROVED, PASSED, AND ADOPTED** by the Board of Education of the Chino Valley Unified School District this 2nd day of September 2021 by the following vote:

|          |       |
|----------|-------|
| Bridge   | _____ |
| Cruz     | _____ |
| Gagnier  | _____ |
| Na       | _____ |
| Schaffer | _____ |

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

---

Norm Enfield, Ed.D., Superintendent  
Secretary, Board of Education

**Chino Valley Unified School District  
Resolution 2021/2022-23  
Authorization to Utilize the California Multiple Award Schedule (CMAS)  
4-20-51-0084A With Carrier Corporation  
to Purchase HVAC Equipment  
Through the Piggyback Contract**

**WHEREAS**, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure HVAC equipment for the District;

**WHEREAS**, CMAS currently has a piggyback contract, 4-20-51-0084A, in accordance with Public Contract Code 20118 with Carrier Corporation, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

**WHEREAS**, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

**WHEREAS**, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

**WHEREAS**, the Board has determined that it is in the best interest of the District to authorize the purchase of HVAC equipment through the piggyback contract procured by the Carrier Corporation.

**NOW, THEREFORE, BE IT RESOLVED** the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of HVAC Equipment through the piggyback contract originally procured by the CMAS 4-20-51-0084A is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of HVAC equipment in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the CMAS 4-20-51-0084A.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of February 19, 2020, for the term ending March 19, 2022.

**APPROVED, PASSED, AND ADOPTED** by the Board of Education of the Chino Valley Unified School District this 2nd day of September 2021 by the following vote:

|          |       |
|----------|-------|
| Bridge   | _____ |
| Cruz     | _____ |
| Gagnier  | _____ |
| Na       | _____ |
| Schaffer | _____ |

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

---

Norm Enfield, Ed.D., Superintendent  
Secretary, Board of Education

## CHINO VALLEY UNIFIED SCHOOL DISTRICT

### Our Motto:

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: NOTICE OF COMPLETION FOR CUPCCAA PROJECT**

=====

### **BACKGROUND**

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the project listed below.

| <b>CUPCCAA Project</b> | <b>Project Description</b>                  | <b>Contractor</b>   | <b>Original Quotation</b> | <b>Change Order</b> | <b>Total</b> | <b>Funding Source</b> |
|------------------------|---|---------------------|---------------------------|---------------------|--------------|-----------------------|
| CC2022-02              | Townsend JHS<br>Concrete Pad for Containers | Angelo Construction | \$56,918.00               | N/A                 | \$56,918.00  | 01                    |

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this project.

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education approve the Notice of Completion for CUPCCAA Project.

### **FISCAL IMPACT**

\$56,918.00 to General Fund 01.

NE:GJS:pw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR  
BID 20-21-06F, DICKSON ES PLAYGROUND EQUIPMENT AND  
MARSHALL ES FITNESS EQUIPMENT INSTALLATION**

=====

**BACKGROUND**

On December 17, 2020, the Board of Education awarded Bid 20-21-06F, Dickson ES Playground Equipment and Marshall ES Fitness Equipment Installation to Nextgen Construction, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

| <b>Change Order</b> | <b>Contractor</b>             | <b>Amount</b> |
|---------------------|-------------------------------|---------------|
| 1-Dickson ES        | Nextgen Construction, Inc.    | \$19,750.00   |
|                     | Bid Amount:                   | \$197,500.00  |
|                     | Revised Total Project Amount: | \$217,250.00  |
|                     | Retention Amount:             | \$10,862.50   |

| <b>Change Order</b> | <b>Contractor</b>             | <b>Amount</b> |
|---------------------|-------------------------------|---------------|
| 1-Marshall ES       | Nextgen Construction, Inc.    | \$7,900.00    |
|                     | Bid Amount:                   | \$84,300.00   |
|                     | Revised Total Project Amount: | \$92,200.00   |
|                     | Retention Amount:             | \$4,610.00    |

The change order results in a net increase of \$27,650.00 to the construction cost and no change in contract time. The revised total project cost, including all change orders, is \$309,450.00. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on July 18, 2021.

Documentation indicating satisfactory completion and compliance with specification has



been obtained from the following individuals Alex Rivera, Supervisor and Martin Silveira, Director, Maintenance and Operations.

Staff recommends the approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 20-21-06F, Dickson ES Playground Equipment and Marshall ES Fitness Equipment Installation.

### **FISCAL IMPACT**

\$27,650.00 to Capital Facilities Fund 25.

NE:GJS:pw



Chino Valley Unified School District  
Facilities, Planning, and Operations Division

## CHANGE ORDER

Date: 7/21/2021 BID/ CUPCCAA #: 20-21-06F Change Order #: CO1  
Project Title: Dickson ES Playground Equipment and Marshall ES Fitness Equipment Installation  
Owner: Chino Valley Unified School District DSA Application #: N/A DSA File #: N/A  
Architect: N/A Contractor: Nextgen Construction Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Relocate mainline and irrigation control wires that are in playground area. Re-route any valves or laterals that are affected by the move. Reseed affected areas.  
Reason: Move all irrigation laterals into the turf and away from PIP Rubber  
Document Ref: CO#1-Dickson  
Requested by: Chino Valley USD  
Change in Contract Sum: \$19,750.00  
Time Extension: 0 Days

ITEM NO. 2: Description: Marshall ES: Pour new concrete around kindergarten playground approx. 1,200 SF with reinforcement. Install base rock around tree well and install new synthetic turf.  
Reason: To create a more user-friendly environment for our students.  
Document Ref: Marshall CO#1  
Requested by: Chino Valley USD  
Change in Contract Sum: \$7,900.00  
Time Extension: 0 Days

ITEM NO. 3: Description:  
Reason:  
Document Ref:  
Requested by:  
Change in Contract Sum:  
Time Extension:

ITEM NO. 4: Description:  
Reason:  
Document Ref:  
Requested by:  
Change in Contract Sum:  
Time Extension:

## PROJECT SUMMARY

| Location       | Original Contract Amount | Previous Change Orders | This Change Order  | Revised Amount      |
|----------------|--------------------------|------------------------|--------------------|---------------------|
| Dickson ES     | \$197,500.00             | \$0                    | \$19,750.00        | \$217,250.00        |
| Marshall ES    | \$84,300.00              | \$0                    | \$7,900.00         | \$92,200.00         |
| <b>Totals:</b> | <b>\$281,800.00</b>      |                        | <b>\$27,650.00</b> | <b>\$309,450.00</b> |

## CONTRACT SUMMARY

The original contract amount was: \$281,800.00

Previously approved change order amount(s): \$0

The contract amount will be **increased**/decreased by this Change Order: \$27,650.00

The new contract amount including this change order will be: \$309,450.00

The original contract completion date: \_\_\_\_\_

The contract time will be increased/decreased by days: \_\_\_\_\_

The date of completion as a result of this Change Order is: \_\_\_\_\_

## APPROVED BY:

N/A  
Contractor \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

N/A  
DSA Inspector of Record (if applicable) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

N/A  
Architect / Engineer (if applicable) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

N/A  
Construction / Project Manager \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

N/A  
Authorized Department Head (if applicable) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

N/A  
Director, Technology (if applicable) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Alex Rivera  
CVUSD Project Manager \_\_\_\_\_ Signature  Date 7.26.2021

Martin Silveira  
Director, Maintenance & Operations (if applicable) \_\_\_\_\_ Signature  Date 7/28/21

N/A  
Director, Planning (if applicable) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Greg Stachura  
Owner (Authorized Agent) \_\_\_\_\_ Signature  Date 7/29/21

## **CHINO VALLEY UNIFIED SCHOOL DISTRICT**

### **Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: REQUEST TO PROCEED WITH THE PROCESS TO NAME OR DEDICATE A FACILITY AT CHINO HS**

=====

### **BACKGROUND**

On August 19, 2021, the District received a written request from Board of Education President, Joe Schaffer, requesting consideration to name or dedicate a facility at Chino HS after Mark Hargrove.

In accordance with Board Policy 7310, Naming of Facilities:

1. Beginning September 3, 2021, the public will be notified through the local news media, the District's social media accounts, and the District website of a 30-day window to submit comments and recommendations on this request.
2. Upon the conclusion of the 30-day window, at the next regularly scheduled Board meeting, the Board shall hold a public hearing on the proposed name or facility dedication and entertain public comments.
3. At the following regularly scheduled Board meeting, the item shall come before the Board; the Board will again entertain public comments and take action on the item.

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education approve the request to proceed with the process to name or dedicate a facility at Chino HS.

### **FISCAL IMPACT**

None.

NE:GJS:pw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: RESOLUTION 2021/2022-24, AUTHORIZING THE SALE OF PORTABLE CLASSROOM BUILDINGS (1 AND 2) LOCATED IN THE DISTRICT STORAGE YARD PURSUANT TO EDUCATION CODE SECTION 17546**

=====

**BACKGROUND**

Education Code section 17546, authorizes the District to sell for cash by private sale any personal property belonging to the school District that is not required or suitable for school purposes and whose value the Board of Education finds does not exceed \$2,500.00 each.

The District is requesting authorization to proceed with the private sale of two (2) portable classroom buildings (1 and 2) located in the District Storage Yard.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education adopt Resolution 2021/2022-24, Authorizing the Sale of Portable Classroom Buildings (1 and 2) located in the District Storage Yard Pursuant to Education Code Section 17546.

**FISCAL IMPACT**

None.

NE:GJS:pw

**Chino Valley Unified School District  
Resolution 2021/2022-24  
Authorizing the Sale of Portable Classroom Buildings (1 and 2)  
Located in the District Storage Yard  
Pursuant to Education Code Section 17546**

**WHEREAS**, the Chino Valley Unified School District ("District") owns two portable classroom buildings identified in Attachment A hereto ("Portable Buildings"); currently located in the District storage yard; and

**WHEREAS**, the Board of Education of a school district may, pursuant to Education Code section 17546, sell for cash by private sale any personal property belonging to the school district that is not required or suitable for school purposes and whose value the governing board finds does not exceed \$2,500.00 each; and

**WHEREAS**, the Board of Education (the "Board") has determined that the portable buildings are not required or suitable for school purposes; and

**WHEREAS**, the Board, by unanimous vote, has found that the value of each of the portable buildings does not exceed \$2,500.00 because:

- A. The cost to demolish and dispose of similar portable buildings has been estimated to cost the District in excess of \$8,000.00 each in the past; and
- B. The portable buildings, because they are located on school property, and the cost to relocate them to another school site and refurbish them is greater than the value to a potential buyer; and
- C. The portable buildings are approximately 30 years old; and
- D. District staff has inquired with dealers and resellers of portable buildings regarding the value of the portable buildings and have been told they are worth less than \$2,500.00.

**WHEREAS**, the Board now intends to proceed with the sale of the portable buildings to a member or members of the public in a private sale in accordance with the law.

**NOW, THEREFORE, BE IT RESOLVED** the Board of Education hereby finds, determines, and declares as follows:

Section 1. That the above recitals are true and correct.

Section 2. The Board hereby declares its intention to, and authorizes, the sale of the portable buildings in accordance with the terms of this Resolution.

Section 3. The following other actions.

- A. The Board, pursuant to Education Code section 17546, delegates the authority to and empowers the District's Superintendent ("Superintendent") or his Designee ("Designee"), to conduct the sale and to transfer the portable buildings in accordance with the terms of this Resolution.
- B. The Superintendent or Designee are each authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.
- C. The Superintendent or Designee shall contact potential buyers of the portable buildings in any reasonable way, at the discretion of the Superintendent or Designee, including advertisement in appropriate publications or websites, and negotiate the price and terms with any private party or private parties interested in the purchase of portable buildings, including a broker or reseller.
- D. The Superintendent or Designee may make the sale to a private party or parties, who, at the discretion of the Superintendent or Designee, offer the most beneficial terms, considering all factors, including, but not limited to: the price offered for the portable buildings; the intended use; the cost to the District of removal and disposal of the portable buildings if not sold; the ability to perform the removal responsibly and safely; whether the offeree has offered to purchase one or all of the portable buildings, and the timing of the portable buildings' removal from their current location.
- E. Removal and relocation of the portable buildings must be performed by an individual or entity that is properly licensed and insured to perform such removal and relocation.
- F. Further details of the sale of the portable buildings consistent with this resolution shall be agreed to in a written agreement or agreements approved by District's legal counsel and signed by the purchaser and the Superintendent or Designee and presented to the Board for approval or ratification.
- G. Pursuant to Education Code section 17547, any money received from the sale of the portable buildings shall be credited to Capital Facilities Fund 25 for future identified projects.

Section 4. This resolution shall be effective as of the date of its adoption.

**APPROVED, PASSED, AND ADOPTED** by the Board of Education of the Chino Valley Unified School District this 2nd day of September 2021 by the following vote:

|          |       |
|----------|-------|
| Bridge   | _____ |
| Cruz     | _____ |
| Gagnier  | _____ |
| Na       | _____ |
| Schaffer | _____ |

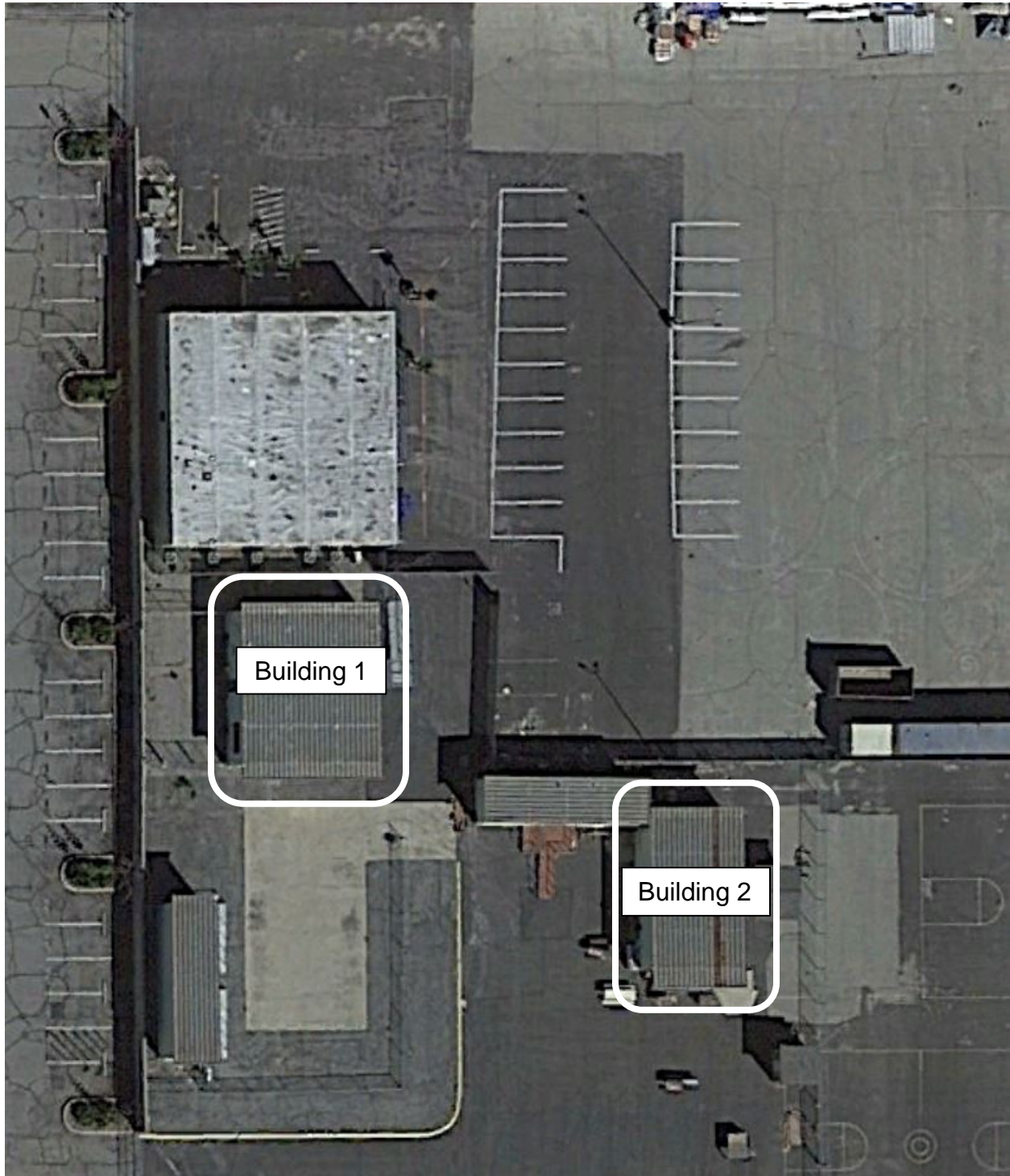
I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

---

Norm Enfield Ed.D., Superintendent  
Secretary, Board of Education



**EXHIBIT A**  
**To Resolution 2021/2022-24**  
**Authorizing Sale of Portable Classroom Buildings (1 and 2)**  
**Located in the District Storage Yard**  
**Pursuant To Education Code Section 17546**



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** September 2, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Richard Rideout, Assistant Superintendent, Human Resources  
Isabel Brenes Ed.D., Director, Human Resources  
Eric Dahlstrom, Ed.D., Director, Human Resources

**SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS**

=====

**BACKGROUND**

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

**FISCAL IMPACT**

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

NE:RR:IB:ED:mcm

**CERTIFICATED PERSONNEL**

| <b><u>NAME</u></b> | <b><u>POSITION</u></b> | <b><u>LOCATION</u></b> | <b><u>EFFECTIVE DATE</u></b> |
|--------------------|------------------------|------------------------|------------------------------|
|--------------------|------------------------|------------------------|------------------------------|

**HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED MANAGEMENT SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2021/2022 SCHOOL YEAR**

|              |                    |                   |            |
|--------------|--------------------|-------------------|------------|
| MOXLEY, Tara | Program Specialist | Special Education | 08/23/2021 |
|--------------|--------------------|-------------------|------------|

**RETIREMENT**

|                |                |                      |            |
|----------------|----------------|----------------------|------------|
| WARNER, Laurie | Principal - ES | Butterfield Ranch ES | 09/01/2021 |
|----------------|----------------|----------------------|------------|

**HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2021/2022 SCHOOL YEAR**

|                  |                 |          |            |
|------------------|-----------------|----------|------------|
| YIM, Robin       | English Teacher | Ayala HS | 08/16/2021 |
| CASTILLO, Eloisa | Health Teacher  | Chino HS | 08/12/2021 |

**RESIGNATION**

|                  |                        |                |            |
|------------------|------------------------|----------------|------------|
| BLESSARD, Aaren  | Elementary Teacher     | Newman ES      | 08/20/2021 |
| INGLIMA, Heather | PE Teacher             | Chino HS       | 09/03/2021 |
| CRONKITE, Joshua | Social Science Teacher | Chino Hills HS | 05/28/2021 |

**REVISION TO EFFECTIVE DATES FROM THE AUGUST 19, 2021 BOARD AGENDA**

|                             |                             |                   |            |
|-----------------------------|-----------------------------|-------------------|------------|
| REYES, Michael              | Social Science Teacher      | Don Lugo HS       | 08/04/2021 |
| RODRIGUEZ HERNANDEZ, Nayeli | Speech Language Pathologist | Special Education | 08/09/2021 |

**TEACHING OUT OF CREDENTIAL AREA PER EDUCATION CODE §44258.7(b) EFFECTIVE JULY 1, 2021, THROUGH JUNE 30, 2022**

|                         |             |                |           |
|-------------------------|-------------|----------------|-----------|
| ALLEN, Jeffrey          | Athletic PE | Ayala HS       | 2021/2022 |
| ALLEN, Stephanie        | Athletic PE | Ayala HS       | 2021/2022 |
| BHATT, Sameer           | Athletic PE | Ayala HS       | 2021/2022 |
| GRACIA, Arthur          | Athletic PE | Ayala HS       | 2021/2022 |
| MARCEAU, Paul           | Athletic PE | Ayala HS       | 2021/2022 |
| REAMS, Randall          | Athletic PE | Ayala HS       | 2021/2022 |
| REED, Warren            | Athletic PE | Ayala HS       | 2021/2022 |
| VOGT, Christopher       | Athletic PE | Ayala HS       | 2021/2022 |
| ANGULO, Alex            | Athletic PE | Chino HS       | 2021/2022 |
| HINKLE, Michael         | Athletic PE | Chino HS       | 2021/2022 |
| PARRELL, Jessica        | Athletic PE | Chino HS       | 2021/2022 |
| VAN EMBRICQS, Alexandra | Athletic PE | Chino HS       | 2021/2022 |
| CALLES, Scott           | Athletic PE | Chino Hills HS | 2021/2022 |

**CERTIFICATED PERSONNEL**

| <b><u>NAME</u></b> | <b><u>POSITION</u></b> | <b><u>LOCATION</u></b> | <b><u>EFFECTIVE<br/>DATE</u></b> |
|--------------------|------------------------|------------------------|----------------------------------|
|--------------------|------------------------|------------------------|----------------------------------|

**TEACHING OUT OF CREDENTIALLED AREA PER EDUCATION CODE §44258.7(b)  
EFFECTIVE JULY 1, 2021, THROUGH JUNE 30, 2022 (cont.)**

|                     |             |                |           |
|---------------------|-------------|----------------|-----------|
| HOSTETLER, Kimberly | Athletic PE | Chino Hills HS | 2021/2022 |
| LATIMORE, Dennis    | Athletic PE | Chino Hills HS | 2021/2022 |
| MORALES, Richard    | Athletic PE | Chino Hills HS | 2021/2022 |
| TRANTOW, Ian        | Athletic PE | Chino Hills HS | 2021/2022 |
| POLITE, Coby        | Athletic PE | Don Lugo HS    | 2021/2022 |
| SWIFT, Micah        | Athletic PE | Don Lugo HS    | 2021/2022 |

**TEACHING OUT OF CREDENTIALLED AREA PURSUANT TO T5 §80020.4 (a) & (b)  
EFFECTIVE JULY 1, 2021, THROUGH JUNE 30, 2022**

|                         |                     |                       |           |
|-------------------------|---------------------|-----------------------|-----------|
| BAKER, Andrea           | Instructional Coach | Elementary Curriculum | 2021/2022 |
| GARCIA SAMONTE, Kirstie | Instructional Coach | Elementary Curriculum | 2021/2022 |
| GROSS, Heidi            | Instructional Coach | Elementary Curriculum | 2021/2022 |
| IVES, Kristine          | Instructional Coach | Elementary Curriculum | 2021/2022 |
| JAIME, Jessica          | Instructional Coach | Elementary Curriculum | 2021/2022 |
| LEONG, Eileen           | Instructional Coach | Elementary Curriculum | 2021/2022 |
| LONG, Amanda            | Instructional Coach | Elementary Curriculum | 2021/2022 |
| MENDOZA, Norma          | Instructional Coach | Elementary Curriculum | 2021/2022 |
| MILVERSTED, Angela      | Instructional Coach | Elementary Curriculum | 2021/2022 |
| MORALES, Elizabeth      | Instructional Coach | Elementary Curriculum | 2021/2022 |
| MOUNCE, Erin            | Instructional Coach | Elementary Curriculum | 2021/2022 |
| SCOTT, Caroline         | Instructional Coach | Elementary Curriculum | 2021/2022 |
| STRADLING, Sandra       | Instructional Coach | Elementary Curriculum | 2021/2022 |
| BARTOLO GARCIA, Monica  | Instructional Coach | Secondary Curriculum  | 2021/2022 |
| COOPMAN, Katie          | Instructional Coach | Secondary Curriculum  | 2021/2022 |
| DAVIS, Ashley           | Instructional Coach | Secondary Curriculum  | 2021/2022 |
| MENDOZA, Alejandra      | Instructional Coach | Secondary Curriculum  | 2021/2022 |
| NORMAN, Kimberly        | Instructional Coach | Secondary Curriculum  | 2021/2022 |
| SMITH, Allyson          | Instructional Coach | Secondary Curriculum  | 2021/2022 |
| DELORIA, Denise         | Instructional Coach | Special Education     | 2021/2022 |
| LACKEY, Teresa          | Instructional Coach | Special Education     | 2021/2022 |

**APPOINTMENT - EXTRA DUTY**

|                          |                    |                  |            |
|--------------------------|--------------------|------------------|------------|
| LY, Robert (NBM)         | Band (B)           | Canyon Hills JHS | 09/03/2021 |
| WILCOX, Eric (NBM)       | Band (B)           | Canyon Hills JHS | 09/03/2021 |
| MENDIOLA, Mikayla (NBM)  | Band (B)           | Canyon Hills JHS | 09/03/2021 |
| POWER, Greg (NBM)        | Band (B)           | Townsend JHS     | 09/03/2021 |
| PROBST, Jonathan         | Band (B)           | Townsend JHS     | 09/03/2021 |
| URBINA, Jr., Erick (NBM) | Band (B)           | Townsend JHS     | 09/03/2021 |
| WILSON, Zachary (NBM)    | Band (B)           | Townsend JHS     | 09/03/2021 |
| ALLEN, Jeffrey           | Track & Field (GF) | Ayala HS         | 09/03/2021 |

**CERTIFICATED PERSONNEL** (cont.)

| <b><u>NAME</u></b> | <b><u>POSITION</u></b> | <b><u>LOCATION</u></b> | <b><u>EFFECTIVE<br/>DATE</u></b> |
|--------------------|------------------------|------------------------|----------------------------------|
|--------------------|------------------------|------------------------|----------------------------------|

**APPOINTMENT - EXTRA DUTY** (cont.)

|                               |                       |          |            |
|-------------------------------|-----------------------|----------|------------|
| AMELUXEN, John (NBM)          | Softball (GF)         | Ayala HS | 09/03/2021 |
| BARAJAS, Ashlyn (NBM)         | Track & Field (B)     | Ayala HS | 09/03/2021 |
| BARD, Gregory (NBM)           | Softball (GF)         | Ayala HS | 09/03/2021 |
| BARIN, Gassia (NBM)           | Cheer (B)             | Ayala HS | 09/03/2021 |
| BATAC, Dale (NBM)             | Boys Basketball (B)   | Ayala HS | 09/03/2021 |
| BHATT, Sameer                 | Boys Basketball (GF)  | Ayala HS | 09/03/2021 |
| BRIGGS, Gary (NBM)            | Band (B)              | Ayala HS | 09/03/2021 |
| BRUNIER, Grant (NBM)          | Wrestling (GF)        | Ayala HS | 09/03/2021 |
| CAMPBELL, Amy                 | Boys Basketball (GF)  | Ayala HS | 09/03/2021 |
| CAMPBELL, Amy                 | Softball (B)          | Ayala HS | 09/03/2021 |
| CANCHOLA, Shannon (NBM)       | Band (B)              | Ayala HS | 09/03/2021 |
| CAPPS, Ronald                 | Boys Golf (GF)        | Ayala HS | 09/03/2021 |
| CARLOS, Jazmine (NBM)         | Volleyball (B)        | Ayala HS | 09/03/2021 |
| CARRASCO, Zachary (NBM)       | Band (B)              | Ayala HS | 09/03/2021 |
| CASEY, Ryan (NBM)             | Girls Soccer (GF)     | Ayala HS | 09/03/2021 |
| DIMARCO, Tonino (NBM)         | Track & Field (GF)    | Ayala HS | 09/03/2021 |
| DONOVAN, Kenny                | Boys Golf (B)         | Ayala HS | 09/03/2021 |
| DURAN, Elliott (NBM)          | Band (B)              | Ayala HS | 09/03/2021 |
| ESCOBEDO, Gabriel (NBM)       | Band (B)              | Ayala HS | 09/03/2021 |
| FAVELA, Marissa (NBM)         | Girls Soccer (GF)     | Ayala HS | 09/03/2021 |
| FELIX, Moises (NBM)           | Band (B)              | Ayala HS | 09/03/2021 |
| FLORES, Bryan                 | Boys Basketball (GF)  | Ayala HS | 09/03/2021 |
| HAMMOND, Diego (NBM)          | Girls Water Polo (B)  | Ayala HS | 09/03/2021 |
| HAMMOND, Kevin (NBM)          | Girls Water Polo (GF) | Ayala HS | 09/03/2021 |
| HARGETT, Daniel (NBM)         | Boys Soccer (B)       | Ayala HS | 09/03/2021 |
| HERNANDEZ, Matthew (NBM)      | Band (B)              | Ayala HS | 09/03/2021 |
| JACKSON, Amber (NBM)          | Girls Basketball (B)  | Ayala HS | 09/03/2021 |
| KANNE, Tyler (NBM)            | Baseball (GF)         | Ayala HS | 09/03/2021 |
| KLEIBACKER, Christian (NBM)   | Track & Field (B)     | Ayala HS | 09/03/2021 |
| LONG, Eric                    | Boys Soccer (GF)      | Ayala HS | 09/03/2021 |
| LOPEZ, Nicholas (NBM)         | Football (B)          | Ayala HS | 09/03/2021 |
| LOUVIAUX-KILLY, Patrick (NBM) | Baseball (B)          | Ayala HS | 09/03/2021 |
| LUNCZ, Pamela                 | Swim (GF)             | Ayala HS | 09/03/2021 |
| LY, Robert (NBM)              | Band (B)              | Ayala HS | 09/03/2021 |
| MARCEAU, Paul                 | Swim (GF)             | Ayala HS | 09/03/2021 |
| MARIANI, Kristina (NBM)       | Girls Water Polo (B)  | Ayala HS | 09/03/2021 |
| MARIN, Oscar (NBM)            | Boys Soccer (GF)      | Ayala HS | 09/03/2021 |
| MCGUIRE, Bradley              | Baseball (GF)         | Ayala HS | 09/03/2021 |
| MCLAURIN, Ernest (NBM)        | Band (B)              | Ayala HS | 09/03/2021 |
| MORALES, Thomas (NBM)         | Band (B)              | Ayala HS | 09/03/2021 |
| NAGEL, Curtis (NBM)           | Baseball (B)          | Ayala HS | 09/03/2021 |
| NGUYEN, Vincent (NBM)         | Boys Tennis (GF)      | Ayala HS | 09/03/2021 |
| OGINAGA, Paulette             | Boys Tennis (B)       | Ayala HS | 09/03/2021 |

**CERTIFICATED PERSONNEL** (cont.)

| <b><u>NAME</u></b>                             | <b><u>POSITION</u></b> | <b><u>LOCATION</u></b> | <b><u>EFFECTIVE<br/>DATE</u></b> |
|--|------------------------|------------------------|----------------------------------|
| <b><u>APPOINTMENT - EXTRA DUTY</u></b> (cont.) |                        |                        |                                  |
| ORDONEZ, Andrew (NBM)                          | Band (B)               | Ayala HS               | 09/03/2021                       |
| PAGE, Justin (NBM)                             | Band (B)               | Ayala HS               | 09/03/2021                       |
| PARKS, Ryan (NBM)                              | Track & Field (GF)     | Ayala HS               | 09/03/2021                       |
| RICO, Jessica (NBM)                            | Band (B)               | Ayala HS               | 09/03/2021                       |
| SAIZ, Manuel                                   | Track & Field (GF)     | Ayala HS               | 09/03/2021                       |
| SCHUSTER, Chet                                 | Swim (B)               | Ayala HS               | 09/03/2021                       |
| SCHUSTER, Jenna (NBM)                          | Swim (B)               | Ayala HS               | 09/03/2021                       |
| SCOTT, LaCresha (NBM)                          | Girls Basketball (B)   | Ayala HS               | 09/03/2021                       |
| SJOL, Adam                                     | Swim (GF)              | Ayala HS               | 09/03/2021                       |
| SMITH, Joseph (NBM)                            | Baseball (B)           | Ayala HS               | 09/03/2021                       |
| THOMSON, Catherine (NBM)                       | Cheer (B)              | Ayala HS               | 09/03/2021                       |
| VAN DERPOEL, Darren (NBM)                      | Band (B)               | Ayala HS               | 09/03/2021                       |
| VANDERPOOL, Trevor (NBM)                       | Band (B)               | Ayala HS               | 09/03/2021                       |
| VOGT, Christopher                              | Baseball (GF)          | Ayala HS               | 09/03/2021                       |
| WAINWRIGHT, Jordan (NBM)                       | Band (B)               | Ayala HS               | 09/03/2021                       |
| WILLIAMS, Mako (NBM)                           | Band (B)               | Ayala HS               | 09/03/2021                       |
| YE, Sean (NBM)                                 | Band (B)               | Ayala HS               | 09/03/2021                       |
| YOUNG, Wayne (NBM)                             | Softball (GF)          | Ayala HS               | 09/03/2021                       |
| ADKINS, Antwine (NBM)                          | Girls Basketball (GF)  | Chino HS               | 09/03/2021                       |
| ADRIAS, Michael (NBM)                          | Band (B)               | Chino HS               | 09/03/2021                       |
| ALBA Jr., Manuel (NBM)                         | Boys Basketball (B)    | Chino HS               | 09/03/2021                       |
| ANGULO, Alex                                   | Wrestling (GF)         | Chino HS               | 09/03/2021                       |
| ANGULO-CAMARILLO, Fernando (NBM)               | Boys Soccer (GF)       | Chino HS               | 09/03/2021                       |
| ARANGURE, Heriberto (NBM)                      | Baseball (GF)          | Chino HS               | 09/03/2021                       |
| BODNAR, Frank (NBM)                            | Baseball (B)           | Chino HS               | 09/03/2021                       |
| BRIGGS, Gary (NBM)                             | Band (B)               | Chino HS               | 09/03/2021                       |
| BRITTEN, Kevin                                 | Track & Field (B)      | Chino HS               | 09/03/2021                       |
| CASTANEDA, Hannah (NBM)                        | Boys Tennis (B)        | Chino HS               | 09/03/2021                       |
| CELESTINO, Raquel (NBM)                        | Girls Water Polo (B)   | Chino HS               | 09/03/2021                       |
| CELESTINO, Raquel (NBM)                        | Swim (GF)              | Chino HS               | 09/03/2021                       |
| CONDE, Alejandra (NBM)                         | Band (B)               | Chino HS               | 09/03/2021                       |
| COOPER, Eileen (NBM)                           | Boys Basketball (GF)   | Chino HS               | 09/03/2021                       |
| COOPER, Eric (NBM)                             | Boys Basketball (GF)   | Chino HS               | 09/03/2021                       |
| CROCKEM, Ronald (NBM)                          | Track & Field (GF)     | Chino HS               | 09/03/2021                       |
| CULBERTSON, Sarah (NBM)                        | Band (B)               | Chino HS               | 09/03/2021                       |
| CZARNOCKI, Donald (NBM)                        | Baseball (B)           | Chino HS               | 09/03/2021                       |
| DAVILA, Brendan                                | Girls Basketball (GF)  | Chino HS               | 09/03/2021                       |
| DAVILA, Wendy (NBM)                            | Band (B)               | Chino HS               | 09/03/2021                       |
| DELEON, Joey (NBM)                             | Boys Basketball (GF)   | Chino HS               | 09/03/2021                       |
| DINKEL, Brian (NBM)                            | Band (B)               | Chino HS               | 09/03/2021                       |
| DONNELL, Toney (NBM)                           | Boys Basketball (GF)   | Chino HS               | 09/03/2021                       |
| ECHEVARRIA, Robyn (NBM)                        | Band (B)               | Chino HS               | 09/03/2021                       |

**CERTIFICATED PERSONNEL** (cont.)

| <b><u>NAME</u></b>                             | <b><u>POSITION</u></b> | <b><u>LOCATION</u></b> | <b><u>EFFECTIVE<br/>DATE</u></b> |
|--|------------------------|------------------------|----------------------------------|
| <b><u>APPOINTMENT - EXTRA DUTY</u></b> (cont.) |                        |                        |                                  |
| FERNANDEZ, Amber (NBM)                         | Softball (GF)          | Chino HS               | 09/03/2021                       |
| GARCIA, Matthew (NBM)                          | Track & Field (B)      | Chino HS               | 09/03/2021                       |
| GILLESPIE, Jeanean (NBM)                       | Cheer (B)              | Chino HS               | 09/03/2021                       |
| GILLESPIE, Macey (NBM)                         | Cheer (B)              | Chino HS               | 09/03/2021                       |
| GOMEZ, Porfirio (NBM)                          | Band (B)               | Chino HS               | 09/03/2021                       |
| HERMAN, Steven (NBM)                           | Band (B)               | Chino HS               | 09/03/2021                       |
| HERRERA, Anthony (NBM)                         | Band (B)               | Chino HS               | 09/03/2021                       |
| HINKLE, Michael                                | Boys Tennis (B)        | Chino HS               | 09/03/2021                       |
| HUERTA, Joseph (NBM)                           | Wrestling (GF)         | Chino HS               | 09/03/2021                       |
| HUTSON, Lauren (NBM)                           | Band (B)               | Chino HS               | 09/03/2021                       |
| KOURY, Jeanie (NBM)                            | Cheer (B)              | Chino HS               | 09/03/2021                       |
| KOURY, Jenifer (NBM)                           | Cheer (GF)             | Chino HS               | 09/03/2021                       |
| LAROSA, Joseph                                 | Track & Field (GF)     | Chino HS               | 09/03/2021                       |
| LEDESMA, Matthew (NBM)                         | Wrestling (GF)         | Chino HS               | 09/03/2021                       |
| LIRA, Alex (NBM)                               | Track & Field (GF)     | Chino HS               | 09/03/2021                       |
| MARTINEZ, Stephanie                            | Softball (B)           | Chino HS               | 09/03/2021                       |
| OCHOA, Daniella (NBM)                          | Softball (GF)          | Chino HS               | 09/03/2021                       |
| OCHOA, Manyara (NBM)                           | Softball (B)           | Chino HS               | 09/03/2021                       |
| PARRELL, Flint (NBM)                           | Band (B)               | Chino HS               | 09/03/2021                       |
| PARRELL, Jessica                               | Girls Soccer (GF)      | Chino HS               | 09/03/2021                       |
| PARRELL, Jessica                               | Track & Field (GF)     | Chino HS               | 09/03/2021                       |
| PRATT, Joshua (NBM)                            | Boys Tennis (GF)       | Chino HS               | 09/03/2021                       |
| ROSALEZ, Victor                                | Boys Soccer (GF)       | Chino HS               | 09/03/2021                       |
| SAMANO, Michael (NBM)                          | Wrestling (GF)         | Chino HS               | 09/03/2021                       |
| SANCHEZ, Ivan (NBM)                            | Band (B)               | Chino HS               | 09/03/2021                       |
| SANTANA, Nathalie (NBM)                        | Boys Soccer (GF)       | Chino HS               | 09/03/2021                       |
| SCHOONOVER, Zachary (NBM)                      | Wrestling (B)          | Chino HS               | 09/03/2021                       |
| SHEEHAN, Robert (NBM)                          | Baseball (B)           | Chino HS               | 09/03/2021                       |
| ST. ESTEBEN, Michael (NBM)                     | Baseball (GF)          | Chino HS               | 09/03/2021                       |
| SURINA, Patrick                                | Boys Golf (GF)         | Chino HS               | 09/03/2021                       |
| URIAS, Samuel (NBM)                            | Boys Soccer (B)        | Chino HS               | 09/03/2021                       |
| VAN EMBRICQS, Alexandra                        | Girls Basketball (GF)  | Chino HS               | 09/03/2021                       |
| VASQUEZ, Gerald (NBM)                          | Softball (GF)          | Chino HS               | 09/03/2021                       |
| WICKS, Jonathan (NBM)                          | Band (B)               | Chino HS               | 09/03/2021                       |
| ADAMS, Timothy (NBM)                           | Girls Basketball (GF)  | Chino Hills HS         | 09/03/2021                       |
| ALAS, Cody (NBM)                               | Boys Soccer (B)        | Chino Hills HS         | 09/03/2021                       |
| BARCENAS, Ruben (NBM)                          | Boys Basketball (GF)   | Chino Hills HS         | 09/03/2021                       |
| BARONE, Andrew (NBM)                           | Band (B)               | Chino Hills HS         | 09/03/2021                       |
| BRENNER, Carson (NBM)                          | Swim (B)               | Chino Hills HS         | 09/03/2021                       |
| BUTLER, Stephanie (NBM)                        | Girls Basketball (B)   | Chino Hills HS         | 09/03/2021                       |
| CABADO, Kenneth                                | Boys Basketball (GF)   | Chino Hills HS         | 09/03/2021                       |

**CERTIFICATED PERSONNEL** (cont.)

| <b><u>NAME</u></b> | <b><u>POSITION</u></b> | <b><u>LOCATION</u></b> | <b><u>EFFECTIVE<br/>DATE</u></b> |
|--------------------|------------------------|------------------------|----------------------------------|
|--------------------|------------------------|------------------------|----------------------------------|

**APPOINTMENT - EXTRA DUTY** (cont.)

|                               |                       |                |            |
|-------------------------------|-----------------------|----------------|------------|
| CARDENAS CASILLAS, Luis (NBM) | Band (B)              | Chino Hills HS | 09/03/2021 |
| CAREY-BARRON, Erin (NBM)      | Dance (B)             | Chino Hills HS | 09/03/2021 |
| CEDANO, Isabel (NBM)          | Cheer (B)             | Chino Hills HS | 09/03/2021 |
| CROCKER, Shyanne (NBM)        | Band (B)              | Chino Hills HS | 09/03/2021 |
| DAY, Brian (NBM)              | Baseball (B)          | Chino Hills HS | 09/03/2021 |
| DELEON Jr., Adam (NBM)        | Softball (GF)         | Chino Hills HS | 09/03/2021 |
| ELLIS, Katie (NBM)            | Boys Volleyball (B)   | Chino Hills HS | 09/03/2021 |
| ENSEY, Kim (NBM)              | Softball (GF)         | Chino Hills HS | 09/03/2021 |
| ESPINOSA, Jose                | Baseball (GF)         | Chino Hills HS | 09/03/2021 |
| ESTUDILLO, Alexa (NBM)        | Band (B)              | Chino Hills HS | 09/03/2021 |
| GARISPE, Mike (NBM)           | Boys Soccer (GF)      | Chino Hills HS | 09/03/2021 |
| GRANT, Donald                 | Boys Basketball (GF)  | Chino Hills HS | 09/03/2021 |
| GROM, Ian (NBM)               | Band (B)              | Chino Hills HS | 09/03/2021 |
| HARTMAN, Chadd (NBM)          | Band (B)              | Chino Hills HS | 09/03/2021 |
| HEIDER, Brian (NBM)           | Girls Water Polo (GF) | Chino Hills HS | 09/03/2021 |
| HERNANDEZ, Carla (NBM)        | Band (B)              | Chino Hills HS | 09/03/2021 |
| HOENISCH, Brad (NBM)          | Softball (GF)         | Chino Hills HS | 09/03/2021 |
| JACOBUS, Thomas (NBM)         | Boys Golf (B)         | Chino Hills HS | 09/03/2021 |
| JACOBY, Adam                  | Baseball (B)          | Chino Hills HS | 09/03/2021 |
| JETT, Robert (NBM)            | Band (B)              | Chino Hills HS | 09/03/2021 |
| JOHNSON, Tsutae (NBM)         | Cheer (B)             | Chino Hills HS | 09/03/2021 |
| LANDEROS, Adrian (NBM)        | Girls Soccer (GF)     | Chino Hills HS | 09/03/2021 |
| LATIMORE, Dennis              | Boys Basketball (GF)  | Chino Hills HS | 09/03/2021 |
| LAURIN, Chloe (NBM)           | Girls Soccer (B)      | Chino Hills HS | 09/03/2021 |
| LEUNG, Samuel                 | Boys Tennis (B)       | Chino Hills HS | 09/03/2021 |
| LEWIS, Benjamin (NBM)         | Band (B)              | Chino Hills HS | 09/03/2021 |
| LOPEZ, Garret (NBM)           | Band (B)              | Chino Hills HS | 09/03/2021 |
| LOZA, Trevin (NBM)            | Track & Field (GF)    | Chino Hills HS | 09/03/2021 |
| MAPES, John (NBM)             | Band (B)              | Chino Hills HS | 09/03/2021 |
| MISAWA, Keane                 | Boys Golf (GF)        | Chino Hills HS | 09/03/2021 |
| MORALES Jr., Richard          | Track & Field (GF)    | Chino Hills HS | 09/03/2021 |
| MORIARTY, Timothy (NBM)       | Band (B)              | Chino Hills HS | 09/03/2021 |
| NHIAL, Kristen (NBM)          | Track & Field (GF)    | Chino Hills HS | 09/03/2021 |
| OPPERWALL, Scott (NBM)        | Band (B)              | Chino Hills HS | 09/03/2021 |
| OGATA, Christian (NBM)        | Band (B)              | Chino Hills HS | 09/03/2021 |
| PEREZ, Evan (NBM)             | Band (B)              | Chino Hills HS | 09/03/2021 |
| PERREAULT, Brian (NBM)        | Boys Soccer (GF)      | Chino Hills HS | 09/03/2021 |
| PIATTONI, Jacob (NBM)         | Dance (B)             | Chino Hills HS | 09/03/2021 |
| POWER, Greg (NBM)             | Band (B)              | Chino Hills HS | 09/03/2021 |
| PROBST, Jonathan              | Band (B)              | Chino Hills HS | 09/03/2021 |
| ROBERTS, Mia (NBM)            | Cheer (B)             | Chino Hills HS | 09/03/2021 |
| RUSSELL, Cory (NBM)           | Girls Water Polo (B)  | Chino Hills HS | 09/03/2021 |
| RUSSELL, Cory (NBM)           | Swim (GF)             | Chino Hills HS | 09/03/2021 |



**CERTIFICATED PERSONNEL** (cont.)

| <b><u>NAME</u></b> | <b><u>POSITION</u></b> | <b><u>LOCATION</u></b> | <b><u>EFFECTIVE<br/>DATE</u></b> |
|--------------------|------------------------|------------------------|----------------------------------|
|--------------------|------------------------|------------------------|----------------------------------|

**APPOINTMENT - EXTRA DUTY** (cont.)

|                              |                       |                |            |
|------------------------------|-----------------------|----------------|------------|
| SAMUEL, Randy (NBM)          | Track & Field (GF)    | Chino Hills HS | 09/03/2021 |
| SANCHEZ Jr., Alejandro (NBM) | Baseball (B)          | Chino Hills HS | 09/03/2021 |
| SANTOS, Remencito (NBM)      | Boys Basketball (B)   | Chino Hills HS | 09/03/2021 |
| SCHNAKE, Joseph (NBM)        | Boys Volleyball (B)   | Chino Hills HS | 09/03/2021 |
| SIDELL, Bailey (NBM)         | Band (B)              | Chino Hills HS | 09/03/2021 |
| SIMS, Marcus (NBM)           | Baseball (GF)         | Chino Hills HS | 09/03/2021 |
| SMITH, Savannah              | Softball (B)          | Chino Hills HS | 09/03/2021 |
| STANFORD, Ronald             | Swim (GF)             | Chino Hills HS | 09/03/2021 |
| STEWART, Stanley (NBM)       | Girls Basketball (GF) | Chino Hills HS | 09/03/2021 |
| STONE, Christopher (NBM)     | Girls Soccer (GF)     | Chino Hills HS | 09/03/2021 |
| SUVIATE, Alexandra (NBM)     | Dance (B)             | Chino Hills HS | 09/03/2021 |
| TRAN, Cesar                  | Track & Field (B)     | Chino Hills HS | 09/03/2021 |
| TRUONG, Kevin (NBM)          | Band (B)              | Chino Hills HS | 09/03/2021 |
| URBINA, Jr., Erick (NBM)     | Band (B)              | Chino Hills HS | 09/03/2021 |
| VANG, Andrew (NBM)           | Band (B)              | Chino Hills HS | 09/03/2021 |
| VIVANCO, Patrick (NBM)       | Boys Basketball (B)   | Chino Hills HS | 09/03/2021 |
| WILSON, Zachary (NBM)        | Band (B)              | Chino Hills HS | 09/03/2021 |
| WINTON, Bryce (NBM)          | Swim (GF)             | Chino Hills HS | 09/03/2021 |
| YAMASAKI, Kyle (NBM)         | Dance (B)             | Chino Hills HS | 09/03/2021 |
| YOON, Paul                   | Boys Tennis (GF)      | Chino Hills HS | 09/03/2021 |
| ZHUANG, Jimmy (NBM)          | Girls Basketball (GF) | Chino Hills HS | 09/03/2021 |
| AGREGADO, Alexandria (NBM)   | Boys Basketball (GF)  | Don Lugo HS    | 09/03/2021 |
| ARAMBULA, Lindsay (NBM)      | Boys Tennis (GF)      | Don Lugo HS    | 09/03/2021 |
| BAYLON, Cherry (NBM)         | Boys Volleyball (B)   | Don Lugo HS    | 09/03/2021 |
| BEELEER, Jessica             | Girls Basketball (GF) | Don Lugo HS    | 09/03/2021 |
| BELLOSO, Rodrigo (NBM)       | Boys Basketball (GF)  | Don Lugo HS    | 09/03/2021 |
| BOYER, Francisco (NBM)       | Boys Basketball (GF)  | Don Lugo HS    | 09/03/2021 |
| BOYER, Francisco (NBM)       | Softball (GF)         | Don Lugo HS    | 09/03/2021 |
| CANTOS, Odyssees             | Track & Field (GF)    | Don Lugo HS    | 09/03/2021 |
| CLARK, Richard (NBM)         | Boys Golf (B)         | Don Lugo HS    | 09/03/2021 |
| DELEON, Steven               | Boys Basketball (GF)  | Don Lugo HS    | 09/03/2021 |
| FAVELA, Serena (NBM)         | Boys Volleyball (B)   | Don Lugo HS    | 09/03/2021 |
| FINCH, Richard               | Baseball (GF)         | Don Lugo HS    | 09/03/2021 |
| GARCIA, Fatima (NBM)         | Girls Volleyball (B)  | Don Lugo HS    | 09/03/2021 |
| GARCIA, Fatima (NBM)         | Boys Volleyball (B)   | Don Lugo HS    | 09/03/2021 |
| GONZALES, Michael (NBM)      | Boys Golf (GF)        | Don Lugo HS    | 09/03/2021 |
| KUSHKAKI, Ehssanullah (NBM)  | Boys Soccer (GF)      | Don Lugo HS    | 09/03/2021 |
| LEPP, Marcus (NBM)           | Softball (GF)         | Don Lugo HS    | 09/03/2021 |
| MACHUCA, Fabian              | Boys Soccer (GF)      | Don Lugo HS    | 09/03/2021 |
| MILLER, Hayden (NBM)         | Swim (GF)             | Don Lugo HS    | 09/03/2021 |
| MILLER, Tyler (NBM)          | Band (B)              | Don Lugo HS    | 09/03/2021 |
| MONROE, Jonathan (NBM)       | Softball (B)          | Don Lugo HS    | 09/03/2021 |

**CERTIFICATED PERSONNEL** (cont.)

| <b><u>NAME</u></b>                             | <b><u>POSITION</u></b> | <b><u>LOCATION</u></b> | <b><u>EFFECTIVE<br/>DATE</u></b> |
|--|------------------------|------------------------|----------------------------------|
| <b><u>APPOINTMENT - EXTRA DUTY</u></b> (cont.) |                        |                        |                                  |
| NICODEMUS, Howard (NBM)                        | Swim (GF)              | Don Lugo HS            | 09/03/2021                       |
| ORDONEZ, Reggie (NBM)                          | Band (B)               | Don Lugo HS            | 09/03/2021                       |
| PANATTONI, Jodi (NBM)                          | Football (B)           | Don Lugo HS            | 09/03/2021                       |
| POLITE, Coby                                   | Track & Field (GF)     | Don Lugo HS            | 09/03/2021                       |
| POTEET Jr., Ronald                             | Wrestling (GF)         | Don Lugo HS            | 09/03/2021                       |
| POTEET Jr., Ronald                             | Baseball (GF)          | Don Lugo HS            | 09/03/2021                       |
| PULLIAM, Scott (NBM)                           | Boys Tennis (B)        | Don Lugo HS            | 09/03/2021                       |
| ROBLES, Daniel                                 | Softball (B)           | Don Lugo HS            | 09/03/2021                       |
| SINGLETON, Carlyle (NBM)                       | Girls Basketball (GF)  | Don Lugo HS            | 09/03/2021                       |
| SWIFT, Micah                                   | Girls Soccer (GF)      | Don Lugo HS            | 09/03/2021                       |
| SWIFT, Micah                                   | Track & Field (GF)     | Don Lugo HS            | 09/03/2021                       |
| WALTZ, Dean (NBM)                              | Girls Basketball (GF)  | Don Lugo HS            | 09/03/2021                       |
| WALTZ, Eric (NBM)                              | Girls Basketball (GF)  | Don Lugo HS            | 09/03/2021                       |
| ZAMORA, Nestor (NBM)                           | Baseball (B)           | Don Lugo HS            | 09/03/2021                       |
| TOTAL:   |                        |                        | \$362,158.00                     |

**CLASSIFIED PERSONNEL**

| <b><u>NAME</u></b> | <b><u>POSITION</u></b> | <b><u>LOCATION</u></b> | <b><u>EFFECTIVE DATE</u></b> |
|--------------------|------------------------|------------------------|------------------------------|
|--------------------|------------------------|------------------------|------------------------------|

**HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE****APPOINTMENT**

|                    |                                    |                       |            |
|--------------------|------------------------------------|-----------------------|------------|
| HAPPACHER, Maria   | Playground Supervisor (GF)         | Glenmeade ES          | 09/03/2021 |
| MAGANA, Blanca     | Playground Supervisor (GF)         | Litel ES              | 09/03/2021 |
| BALLESTEROS, Venus | IA/Special Education/SH (SELPA/GF) | Walnut ES             | 08/26/2021 |
| HUDSON, Whitney    | IA/Special Education/SH (SELPA/GF) | Walnut ES             | 08/26/2021 |
| LAZALDE, Cassandra | IA/Special Education/SH (SELPA/GF) | Walnut ES             | 08/30/2021 |
| ANDERSON, Tamiko   | IA/Special Education (SELPA/GF)    | Cal Aero K-8          | 09/03/2021 |
| EVANS, Luann       | IA/Special Education/SH (SELPA/GF) | Ayala HS              | 08/23/2021 |
| WILLIAMS, Amber    | IA/Special Education/SH (SELPA/GF) | Ayala HS              | 08/19/2021 |
| COLETTA, Ann       | IA/Special Education (SELPA/GF)    | Don Lugo HS           | 08/30/2021 |
| FITZPATRICK, Sarah | IA/Special Education/SH (SELPA/GF) | Don Lugo HS           | 08/26/2021 |
| VALENCIA, Kimberli | IA/Special Education (SELPA/GF)    | Alternative Education | 08/17/2021 |

**PROMOTION**

|                |   |                                 |            |
|----------------|---|---------------------------------|------------|
| BARTHE, Cheryl | FROM: IA/Computer Assisted Instruction (C)<br>3.75 hrs./150 work days<br>TO: Health Technician (GF)<br>5.5 hrs./185 work days | Marshall ES<br>Marshall ES      | 08/16/2021 |
| KELLY, Erin    | FROM: Assistant Principal Secretary (GF)<br>8 hrs./213 work days<br>TO: School Secretary I (GF)<br>8 hrs./215 work days       | Don Lugo HS<br>Litel ES         | 09/03/2021 |
| RICO, Jonathan | FROM: Purchasing Clerk III (GF)<br>8 hrs./261 contract days<br>TO: Payroll Technician (GF)<br>8 hrs./261 contract days        | Purchasing<br>Business Services | 09/03/2021 |

**CHANGE IN ASSIGNMENT**

|                       |  |  |            |
|-----------------------|--|--|------------|
| SEVILLA, Francisco    | FROM: Security Person (GF)<br>8 hrs./181 work days<br>TO: Security Person (GF)<br>8 hrs./215 work days                         | Risk Management<br>Risk Management                   | 09/03/2021 |
| SUAZO Jr. , Francisco | FROM: Warehouse Delivery Worker (GF)<br>8 hrs./180 work days<br>TO: Warehouse Delivery Worker (GF)<br>8 hrs./261 contract days | Warehouse/<br>Purchasing<br>Warehouse/<br>Purchasing | 09/03/2021 |

**CLASSIFIED PERSONNEL** (cont.)

| <b><u>NAME</u></b> | <b><u>POSITION</u></b> | <b><u>LOCATION</u></b> | <b><u>EFFECTIVE<br/>DATE</u></b> |
|--------------------|------------------------|------------------------|----------------------------------|
|--------------------|------------------------|------------------------|----------------------------------|

**ADDITIONAL ASSIGNMENT**

|                  |                              |                    |            |
|------------------|------------------------------|--------------------|------------|
| TAN, Piyada      | Playground Supervisor        | Country Springs ES | 09/03/2021 |
| BELLE, Claudiane | IA/Childhood Education (CDF) | Child Development  | 08/23/2021 |

**LEAVE OF ABSENCE**

|                 |                                 |              |                                     |
|-----------------|---------------------------------|--------------|-------------------------------------|
| MISSERI, Monica | IA/Special Education (SELPA/GF) | Magnolia JHS | 08/09/2021<br>through<br>12/17/2021 |
|-----------------|---------------------------------|--------------|-------------------------------------|

**RESIGNATION**

|                     |                                 |   |            |
|---------------------|---------------------------------|---|------------|
| VALADEZ, Blanca     | Playground Supervisor (GF)      | Cattle ES                                   | 08/31/2021 |
| LEON, Lourdes       | IA/Special Education (SELPA/GF) | Dickey ES                                   | 08/20/2021 |
| LOPEZ, Carolina     | Playground Supervisor (GF)      | Oak Ridge ES                                | 08/31/2021 |
| JEWETT, Michelleann | Administrative Secretary I (GF) | Assessment &<br>Instructional<br>Technology | 08/20/2021 |

**RETIREMENT**

|                                       |                   |                    |            |
|---------------------------------------|-------------------|--------------------|------------|
| PATE, Scott<br>(16 Years of Service)  | Custodian I (GF)  | Country Springs ES | 08/21/2021 |
| WARNER, David<br>(7 Years of Service) | Custodian II (GF) | Buena Vista HS     | 09/01/2021 |
| ONO, Maxine<br>(32 Years of Service)  | Bus Driver (GF)   | Transportation     | 08/31/2021 |

**APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2021, THROUGH  
JUNE 30, 2022**

|                                 |                  |              |
|---------------------------------|------------------|--------------|
| BATAC, Dale<br>PRESCOTT, DeAnna | CABALLERO, Lucia | JONES, Angel |
|---------------------------------|------------------|--------------|

|          |  |
|----------|--|
| (504)    | = Federal Law for Individuals with Handicaps |
| (ABG)    | = Adult Education Block Grant                |
| (ASB)    | = Associated Student Body                    |
| (ASF)    | = Adult School Funded                        |
| (ATE)    | = Alternative to Expulsion                   |
| (B)      | = Booster Club                               |
| (BTSA)   | = Beginning Teacher Support & Assessment     |
| (C)      | = Categorically Funded                       |
| (CDF)    | = Child Development Fund                     |
| (CVLA)   | = Chino Valley Learning Academy              |
| (CWY)    | = Cal Works Youth                            |
| (E-rate) | = Discount Reimbursements for Telecom.       |
| (G)      | = Grant Funded                               |
| (GF)     | = General Fund                               |
| (HBE)    | = Home Base Education                        |
| (MAA)    | = Medi-Cal Administrative Activities         |
| (MG)     | = Measure G – Fund 21                        |
| (MH)     | = Mental Health – Special Ed.                |
| (NBM)    | = Non-Bargaining Member                      |
| (ND)     | = Neglected and Delinquent                   |
| (NS)     | = Nutrition Services Budget                  |
| (OPPR)   | = Opportunity Program                        |
| (PFA)    | = Parent Faculty Association                 |
| (R)      | = Restricted                                 |
| (ROP)    | = Regional Occupation Program                |
| (SAT)    | = Saturday School                            |
| (SB813)  | = Medi-Cal Admin. Activities Entity Fund     |
| (SELPA)  | = Special Education Local Plan Area          |
| (SOAR)   | = Students on a Rise                         |
| (SPEC)   | = Spectrum Schools                           |
| (SS)     | = Summer School                              |
| (SWAS)   | = School within a School                     |
| (VA)     | = Virtual Academy                            |
| (WIA)    | = Workforce Investment Act                   |